## **Application for Credit Transfer/Module Exemption for AY23/24** (For New Higher Diploma Programme – under the new academic structure)

- 1. Please prepare the relevant documents (e.g. copy of student card or HKID, payment receipt, transcript or other supporting documents) and make sure that the form is signed before submission. Application without providing necessary evidence or beyond the application deadline will not be considered.
- 2. Applicants will normally be notified of the result by email by Feb, 2024. Before announcement of the application result, the applicant should attend relevant classes and assessments of the module(s) concerned.
- 3. The application fee paid is not refundable even if the application is not supported or the applicant is de-registered from programme
- 4. The applicant should consult the Programme Leader for advice before applying

EG314702 HD in Building Services Engineering	EG524702 HD in Building Services Engineering
Programme Leader: Mr. Chang Yiu Chung	Programme Leader: Mr. Chau Chun Wei
Tel: 2835 4587	Tel: 2835 4592
e-mail: ycchang@vtc.edu.hk	e-mail: <u>lesliechau@vtc.edu.hk</u>

EG314702 / EG524702	
Exemption Criteria	Curriculum Structure <pre></pre>

Academic module	Application Form (click here)
	Based on relevant academic background
Practice training module MBS2242	Application Form 《click here》
Industrial Attachment MBS4252	Based on relevant working experience
Whole Person Development (WPD) module	Application Form
	Based on relevant working experience 《click here》
	Based on relevant academic background 《click here》
	Contact: Department of ENG: 2835 8342 SDO: 2835 8398