

Hong Kong Institute of Vocational Education

Department of Health and Life Sciences

Laboratory Safety Rules

Accidents in laboratories could cause damage to equipment, and more seriously, injury to staff and students. However, most accidents can be avoided if the laboratory safety rules are followed strictly. Read the following rules and precautions thoroughly and make sure that you understand and obey them.

1. Students are not allowed to work in a laboratory without supervision of qualified personnel (such as supervisor teachers and technical officers).
2. Laboratory coats must be worn and safety goggles must be equipped in the laboratory.
3. Safety goggles must be worn in the laboratory during the experimental period as instructed by lecturers or technical officers.
4. Wearing hats, sandals, open toed shoes, shorts, skirts, leggings and gel nail / nail polish are not allowed in the laboratory. Long hair must be tied back.
5. Smoking, eating and drinking are strictly prohibited in the laboratory. Do not run or fool around in the laboratory.
6. Follow the instructions given by supervisory teachers, technical officers and instructions written in the laboratory manual. The manual must be read and understood before the start of any experiments.
7. Do not take away or bring any apparatus, materials or chemicals from or to the laboratory without permission. Bulky items, baggage or school bags are not allowed in the laboratory.
8. Keep the laboratory clean and tidy. If a chemical spill occurs, refer it to your supervisory teachers or technical officers immediately and tackle it under instructions.
9. Wash your hands thoroughly before leaving the laboratory.

**** Laboratory Safety Handbook can be found at MyPortal.***