

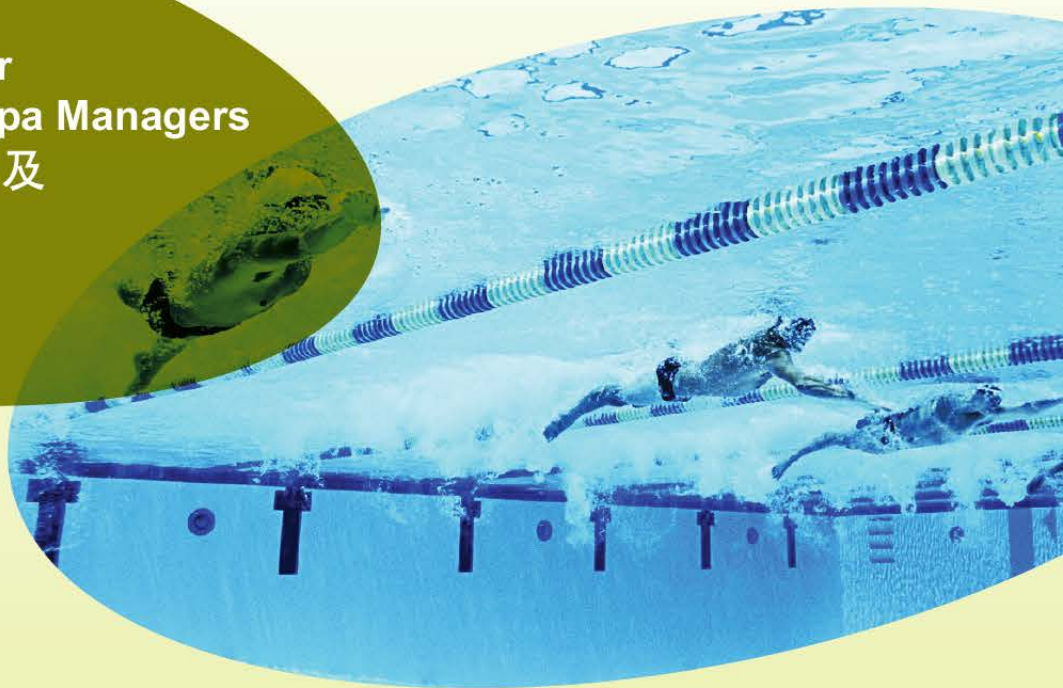
Hotel, Service & Tourism Studies (HoSTS)

酒店、服務及旅遊學

Application Form
報名表

HT4200021

Certificate Course in Safety and Hygiene for Swimming Pool and Spa Managers 泳池及水療機構衛生及 安全經理課程



The Certificate Course in Safety and Hygiene for Swimming Pool and Spa Managers is an advanced level program with the aim to expand and enhance the professional expertise and management skills of the industry practitioners in the areas of safety and hygiene of the swimming pool and spa.

Accredited by the Chartered Institute of Environmental Health (CIEH), UK, this course is jointly offered by the Hong Kong Institute of Vocational Education (IVE) and the Professional Development Centre Limited (PDC).

本課程為一進階課程，適合修畢泳池及水療機構衛生及安全主任證書課程的學員或泳池、水療、會所或相關康體設施的管理人員而設，課程將深入涵蓋水質衛生及空氣質素的監控、風險評估與管理、員工監督與培訓、及衛生管理與認證等專業知識，以提升從業員的管理技巧及監察能力，確保泳池、水療及相關設施的安全衛生。

課程由香港專業教育學院(IVE)及專業拓展中心有限公司合辦，並獲英國環境衛生協會 Chartered Institute of Environmental Health (CIEH), U.K. 認可。

Co-organizer 合辦機構



Professional Development
Centre Limited
專業拓展中心有限公司



Chartered
Institute of
Environmental
Health

The Chartered Institute of Environmental Health (CIEH), UK has been at the forefront of environmental and public health for over 130 years. As a professional body, the Institute sets standards and provides accredited courses and qualifications in environmental health for industry practitioners. (Website: www.cieh.org)
英國環境衛生協會 Chartered Institute of Environmental Health (CIEH), UK 創辦於1883年，宗旨為提升英國及海外環境衛生標準，為全球環境衛生業界提供最具公信力的環境衛生標準及認可課程(網址: www.cieh.org)。

Program Outline 課程大綱

Roles and Responsibilities of a Swimming Pool or Spa Manager

泳池及水療機構經理的角色及職責

- Staff management and monitoring 員工管理及督導
- Facility Management 設施管理
- Environmental awareness and green elements 環保元素
- Storage and usage of toxic chemicals 化學品的處理

Staff Management, Training and Development

員工管理、監督、培訓與發展

- Daily patrolling and inspection arrangement 日常巡查
- Outsourcing management 外判服務
- Staff motivation 員工激勵
- Responsibilities of lifeguards 簡述救生員的職責

Comprehensive Review of the Risks to Practitioners and Users in Swimming Pool and Spa Facilities

深入檢視泳池及水療設施對員工及使用者的重

- Maintenance of water quality 水質衛生
- Monitoring of indoor and outdoor air quality 室外及室內空氣質素
- Prevention of recreational water illnesses (RWIs) 預防娛樂水源性疾病
- Cleaning routine and emergency response measures 定期清洗及緊急應變措施

Risk Assessment and Management

風險評估及管理

- Safety and risk analysis 安全評估
- Insurance coverage 保險涵蓋範圍
- Accident handling and reporting 意外處理與報告

Review of Swimming Pools Regulations (Chapter 132CA)

探討《泳池規例》(第132CA章)

- Local legislations and regulations 本港法例及規例
- Operation policies and procedures 申請泳池牌照簡述
- Life guarding and supervision 救生員的要求及監督

Introduction to Quality Management and Certification

簡介品質管理體系及認證

- Hygiene control system 泳池及水療機構的衛生管理系統
- Certification of hygiene standard 衛生標準的認證
- Benefits of certification 認證帶來的好處

Case Study and Discussion

個案研習及討論

Date 上課日期	Time 上課時間	Venue 上課地點
2018 Jan 10, 17, 24, 31; Feb 7, 21, 28; Mar 7, 14, 21, 28; Apr 4 2018年1月10, 17, 24, 31日; 2月7, 21, 28日; 3月7, 14, 21, 28日; 4月4日 (Wed) (逢星期三)	6:45 p.m. - 9:45 p.m. 晚上6時45分至9時45分	Hong Kong Institute of Vocational Education (Haking Wong) 香港專業教育學院(黃克競)
2018 May 9, 16, 23, 30; Jun 6, 13, 20, 27; Jul 4, 11, 18, 25 2018年5月9, 16, 23, 30日; 6月6, 13, 20, 27日; 7月4, 11, 18, 25日 (Wed) (逢星期三)		

Tuition Fee 課程費用

HK\$3,600 per person

Entry Requirements 入學要求

- Completion of the Certificate in Safety and Hygiene for Swimming Pool and Spa Supervisors, or equivalent; OR
修畢泳池及水療機構衛生及安全主任證書課程或同等學歷; 或
- At least 3 years' relevant working experience in the leisure and recreation industry at supervisory level
現職泳池、水療、會所或相關康體設施機構, 並具三年或以上相關工作經驗的管理人士

Medium of Instruction 授課語言

Cantonese (supplemented with English notes) 廣東話 (輔以英語教材)

Examination 考試

Students are required to take a two-hour examination including multiple choice questions and short questions in the last lesson. If a student fails the examination, he/she may re-sit for the examination one time with a fee.

課程包括一次中文筆試, 以短答及多項選擇題形式進行, 如學員未能合格, 可獲一次補考機會, 並須另繳付補考費用。

Certification 證書

Students who have successfully completed the course (i.e. attended a minimum of 80% of the classes and passed the examination) will be awarded a certificate issued by the Chartered Institute of Environmental Health (CIEH), UK. and an attendance certificate issued by the Hotel, Service & Tourism Studies Discipline of the Vocational Training Council.

出席率不少於80%及考試合格者將獲頒發職業訓練局轄下酒店、服務及旅遊學科出席證書及英國環境衛生協會Chartered Institute of Environmental Health (CIEH), U.K.認可證書各一張。

Application Deadline 截止報名日期

10 days before class commencement 開課前10日

Enrollment & Enquires 報名及查詢

Hotel, Service & Tourism Studies Discipline 酒店、服務及旅遊學科

Tel. 電話: 2957 5714

Email 電郵: spohosts@vtc.edu.hk



<http://www.ive.edu.hk/hosts>

VTC reserves the right to cancel any course, revise course content or change the offering venue(s) before class commencement if circumstances so warrant.

職業訓練局可因應情況於開課前取消任何課程, 修正課程內容或更改開辦課程地點。

