



**Rotary Hong Kong Vocational Scholarship
扶輪香港職訓獎學金
Scholarship for Diploma of Foundation Studies 2020/21**

Notes to Applicants

Objectives

Funded by the donation of *Rotary International District 3450 (Rotary)*, the Rotary Hong Kong Vocational Scholarship scheme (扶輪香港職訓獎學金) is set up to support VTC students to study Diploma of Foundation Studies (DFS), and then articulate to Higher Diploma (HD) and THEi Degree (Year 3 Entry).

Scholarship for DFS is to support full-time DFS students in financial hardship who possess positive values and attitude, career aspiration, commitment to community and satisfactory academic results.

Scholarships

The scholarship offers DFS student with a HK\$10,000 award in an academic year.

Scholarship for Higher Diploma study (HK\$20,000 per year, renewable for the second year) will be awarded to students who articulate to Higher Diploma programmes in the following academic years, taking into consideration their updated financial background, academic performance (CGPA at 2.5 or above), participation in community services (including Rotary and/or Rotaract Club services/activities) and Discipline's recommendation after the study of DFS.

Eligibilities

Applicant must be

- (a) a full-time student of Diploma of Foundation Studies offered by VTC in Academic Year 2020/21, and
- (b) a recipient of VTC Fee Remission Scheme in Academic Year 2020/21, or whose families are in receipt of the Comprehensive Social Security Assistance (CSSA).

Selection

The selection criteria and weighting are as follows:

- (a) academic attainments (25%),
- (b) contribution to community services (15%),
- (c) leadership qualities (10%),
- (d) aspiration in the respective vocational studies and profession (10%), and
- (e) interview performance (40%).

Shortlisted applicants will be invited to attend an interview. The results will be announced in April 2021.

Application

The completed application form must be submitted to the Campus Secretariat together with all supporting documents on or before 29 January 2021.

PERSONAL INFORMATION COLLECTION STATEMENT

Purpose of collection

The personal data provided in this form and any other information (the “Information”) that may be provided for the purposes of the application for “Rotary Hong Kong Vocational Scholarship for Diploma of Foundation Studies 2020/21” (the “Scholarship”) will be used by Vocational Training Council (“VTC”), Rotary District 3450 (the “Scholarship Donor”) and their agents/contractors for one or more of the following purposes and any directly related purpose, in respect of the Scholarship:

- (i) to consider, process and administer your application, and serve any directly related purposes, e.g. processing and administering the scholarship (if granted), and to communicate with you.
- (ii) to inform you of or invite you to events, activities and programmes of or organised by the VTC or by the Scholarship Donor (if granted).
- (iii) to compile statistics and conduct research.
- (iv) any other purposes as may be required, authorised or permitted by any law and/or regulation.

It is voluntary for you to provide your personal data to the VTC. If you fail to supply any of the Information required by this form, your application may not be processed.

Records of unsuccessful candidates will be destroyed when no longer required.

Access to personal data

Except where there is an exemption provided under the Personal Data (Privacy) Ordinance (Cap. 486), you have the right to request access to and correction of your personal data provided in this form when the data have not been erased. Your right of access includes the right to obtain a copy of your personal data provided in this form subject to payment of a fee.

Privacy policy statement

Please visit website: <http://www.vtc.edu.hk/html/en/privacy.html> for VTC’s policies and practices in relation to personal data and the Personal Data (Privacy) Ordinance in Hong Kong.

Request and enquiry

Your request for access to personal data or enquiry regarding personal data privacy policy should be addressed to:

VTC Institutional Advancement Office
15/F, VTC Tower, 27 Wood Road, Wanchai
Re: “Rotary Hong Kong Vocational Scholarship for Diploma of Foundation Studies 2020/21”
E-mail: iao@vtc.edu.hk

VTC Institutional Advancement Office
November 2020

Rotary Hong Kong Vocational Scholarship
扶輪香港職訓獎學金
Scholarship for Diploma of Foundation Studies 2020/21

Application Form

I. Personal Information

Name in English: Name in Chinese:
Student No: Mobile: Personal Email:
Programme: (Code:)
Stream: Campus:

Photo

II. Contribution to Community [Please attach relevant copies of evidence. Applicant may add extra sheets if needed]

No.	Organization	Date / Period (MM-YY)	Position held / Role of participation	Responsibilities / Details
E.g.	ABC Charitable Foundation	Oct-19 to Feb-20	Members of volunteer service team	Joined 3 visits to elderly centres from Nov to Dec 2019

III. Leadership Qualities [Please attach relevant copies of evidence. Applicant may add extra sheets if needed]

No.	Organization	Date / Period (MM-YY)	Position held / Role of participation	Responsibilities / Details
E.g.	XYZ Youth Business Plan Competition	Sept-19 to May-20	Chairman of Youth Business Team, IVE(XX)	Led the team to achieve the Second Runner-up in the competition
E.g.	IVE(XX) Student Union	Nov-19 onwards	Deputy Chairman	To oversee the internal affairs of the student union.

IV. Academic results *[Please attach the HKDSE result slip]*

The best five subjects in the HKDSE (including Chinese Language and English Language):

V. Personal Statement *[Applicant may add extra sheets if needed]*

In 400 words in English, please state:

- (a) the reasons for choosing the study programme;
- (b) your aspiration in your profession; and
- (c) how the scholarship can enable you to realise your aspiration and serve the community of Hong Kong.

VI. Financial Assistance *[Please provide supporting documents]*

Applicants must be a recipient of VTC Fee Remission Scheme in AY 2020/21, or whose families are in receipt of the Comprehensive Social Security Assistance (CSSA).

(a) Were you a recipient of the VTC Fee Remission Scheme in AY2020/21?

Yes, I received *full / half fee remission from the Scheme. (Please provide the Scheme notification letter)
** delete where appropriate*

No

(b) Were you or your family members in receipt of Comprehensive Social Security Assistance (CSSA) in past 12 months?

Yes (Please provide the CSSA notification letter)

No

VII. Declaration

I declare that the Information provided in this Scholarship application is accurate, true and complete to the best of my knowledge. I am aware that VTC will rely on such Information and consent to VTC relying on the Information provided by me to determine my eligibility for the scholarship and the amount of the scholarship to be offered to me.

I confirm that I have carefully read and fully understand the “Personal Information Collection Statement” (the “PICS”) set out above. I accept the PICS and the purposes of use of the Information set out in it.

I authorise and consent to VTC releasing my personal data to the Scholarship Donor in order for it to use such information for such purposes set out in the PICS.

Signature of Applicant

Date

TO BE COMPLETED BY DISCIPLINE

I. Checklist

- A completed application form with signature and date
- A copy of supporting documents for the applicant's contribution to the community (*refer to Part II*)
- A copy of supporting documents for the applicant's leadership qualities (*refer to Part III*)
- A copy of the HKDSE result slip (*refer to Part IV*)
- A copy of the result notification for the VTC Fee Remission Scheme 2020/21 (*refer to Part VI*)
- A copy of the notification letter about the latest allowance received by applicant's family members under Comprehensive Social Security Assistance (CSSA) (*refer to Part VI*)
- Other supporting documents (if any): _____

II. Signature

➤ **Recommended by the Class Tutor**

Please choose one of the following:

- I recommend the student to apply for the scholarship.
- I do not recommend the student to apply for the scholarship.

Signature:

Date:

Name:

Position:

➤ **Endorsed by the Head of Department**

Signature:

Date:

Name:

Position: