

退票表格 Ticket Refund Form

退票申請截止日期
Deadline of Refund Requests
15 Nov 2019 (Fri)

持票人請填妥以下表格連同完整門票，交回 VTC 交響樂團及合唱團辦理退款。有關款項將於收妥表格及完整門票後四星期內，以閣下所選的方式退回。 Please fill in and return this form with ticket(s) intact and submit to VTC Symphony Orchestra & Chorus. Refund will be made via the chosen method within 4 weeks upon receipt of completed form and ticket(s) intact.

持票人資料 Personal Details

姓 Surname _____ 名 Given name _____
電話 Telephone _____ 電郵 Email _____

門票資料 Details of the Ticket(s) for Refund

票價 Ticket price(s) _____ 數量 Number of ticket(s) _____
座位號碼 Seat number(s) _____ 門票總值 Total value _____

退款方式 Method of Refund

支票 By cheque 抬頭 Payable to _____
郵寄地址 Mailing address _____

銀行轉賬
(必須為本地港幣戶口) 賬戶持有人姓名 _____ (以英文正楷填寫)
By bank transfer Name of account holder (Block letters in English only)
(HK dollar account only)
銀行名稱 Bank Name _____
賬戶號碼 Account Number _____

遞交表格 Submission of Ticket Refund Form

持票人須於 **2019 年 11 月 15 日或之前**，將表格及完整門票以下列其中一個方式交回 VTC 交響樂團及合唱團辦理。 Ticket holders please submit the form and ticket(s) intact to VTC Symphony Orchestra & Chorus via the following methods.

- 郵寄方式遞交 (地址: 香港灣仔活道 27 號職業訓練局大樓 - VTC 交響樂團及合唱團), 信封面請註明「退票申請」。 Submit by post (Address: VTC Symphony Orchestra & Chorus, VTC Tower, 27 Wood Road, Wan Chai, HK). Please mark "Ticket Refund" on the envelope.
- 親臨香港灣仔活道 27 號職業訓練局大樓 1106 室遞交 [辦公時間: 星期一至五 12:00 - 17:30 (星期六、星期日及公眾假期除外)]
Submit to Rm 1106, VTC Tower, 27 Wood Road, Wan Chai, HK (Office hours: Mon to Fri 12:00 - 17:30 (excluding Saturdays, Sundays and public holidays))

查詢電話 Enquiry number: 2836 1907

備註 Remarks:

- 退款按門票票面價值以港幣計算，所有在購票時繳付之手續費/門票送遞服務收費/郵費皆不設退款。 Only the face value of the ticket(s) in Hong Kong Dollars will be refunded. Service charges, ticket delivery charges and postage fees paid during purchase will not be refunded.
- 門票所印資料如有任何刪除、塗改，或門票遭損毀、污損或殘缺不全，持票人的退票申請或不被接受。 The refund request may be rejected if any details on the ticket have been omitted or altered or if the ticket is damaged, defaced, or otherwise mutilated.
- 持票人須自行承擔郵遞失誤或郵件損毀的風險。 VTC will not be responsible for any loss or damage during postal delivery.
- 請保留此表格及音樂會門票副本以作持票人參考及日後查詢用途。 Please keep a copy of the completed Ticket Refund Form and the concert ticket(s) for your reference and enquiry use.
- 閣下提供的個人資料將絕對保密，只用作是次門票退款安排之用。 The personal data collected by this form will only be used for the refund arrangement.
- 如有任何爭議，職業訓練局保留最終決定權。 In case of any dispute, VTC reserves the right of final decision.

持票人士簽署 Signature of ticket holder: _____ 日期 Date: _____

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| For Office Use only: | | |
| Received Date: | Handled by: | |
| Cheque number: | | |