

Vocational Training Council

Update on Vaccine Pass Requirement: At Least One Vaccine Dose of COVID-19 from 24 Feb 2022

In support of the Government's anti-epidemic controls against COVID-19, the VTC will implement the Vaccine Pass (formerly called Vaccine Bubble) arrangements in all VTC premises from 24 February 2022. In this regard, the VTC's General Conditions of Contract are updated on 28 January 2022 with the new clause on 'Admission of Contractor Personnel to VTC Premises' (at Annexes 1 & 2).

With reference to Sub-clause (c) of the Clause on 'Admission of Contractor Personnel to VTC Premises', **the minimum number of vaccine doses of COVID-19 is ONE dose with effect from 24 February 2022.**

You are reminded to always refer to the VTC's website for the most updated requirements before the Relevant Personnel of suppliers entering into the VTC's premises. For enquiries, please call 2836 1074. Thank you for your attention.

Supplies Section
Finance & Supplies Division
28 January 2022

Vocational Training Council

New Clause of General Conditions of Contract for Current Contracts and Contracts to be awarded upon Acceptance of Offers submitted to VTC with Tender / Quotation Closing Date on or before 28 January 2022

Admission of Contractor Personnel to VTC Premises

- (a) Upon request from time to time by the VTC, the Contractor shall provide to the VTC a list of the names, posts, staff identity card numbers, addresses and telephone numbers of all Contractor's employees, agents, sub-contractors and those employees and agents of the aforementioned sub-contractors (collectively "Relevant Personnel") who may at any time require admission on behalf of the Contractor to any premises occupied by the VTC for the purposes of the Contract if so required by the VTC Representative, and in that event such list shall specify the capacities in which those persons are employed by or connected with the Contractor and shall contain such other particulars as the VTC Representative may reasonably require.
- (b) The Contractor shall ensure that while any of the Relevant Personnel is on the VTC's premises they will conform to the VTC's normal codes of staff and security practice.
- (c) The Contractor shall require all Relevant Personnel, save for those exempted, to present vaccination record of at least the minimum number of vaccine doses of COVID-19 as required by the VTC from time to time prior to their entry into VTC premises which are their places of work, or for work-related purposes (including for meetings and for fulfillment of duties).
- (d) Exemption from the requirement to present vaccination record will be granted to Relevant Personnel who are (a) medically unfit for COVID-19 vaccination and (b) pregnant but they must show to VTC's security guards valid negative outcome of their polymerase chain reaction-based nucleic acid test using combined nasal and throat swabs that are taken within 3 days counting from the date of receiving the test result. The Contractor is responsible for certifying that any of his Relevant Personnel falls into the prevailing exempted categories, which may be subject to changes by VTC from time to time.
- (e) The Contractor shall immediately report to the contact point(s) of the VTC premises concerned should any of their Relevant Personnel having entered in the premises be tested preliminary positive or positive for COVID-19, be identified as a close contact of a COVID-19 case or be subject to compulsory testing by the Government.
- (f) For the purpose of Clauses (c) and (d), the Contractor shall comply with the entry requirement of VTC premises, implementation approaches, requirement on the vaccination record and other relevant documentations to be presented, consequence of non-compliance, maintenance and updating of the register of vaccination status, and all other necessary requirements as determined by the VTC.
- (g) The Contractor shall ensure that the Relevant Personnel will have given consent to the Contractor to pass the personal data in relation to Clauses (c), (d) and (e) above to authorised persons of the VTC for the purposes of the provisions of this Clause and other provisions of the Contract.
- (h) The VTC Representative reserves the right to refuse to admit to the VTC premises any person, whose admission would be, in the reasonable opinion of the VTC Representative, undesirable.
- (i) In the event that the Contractor fails to comply with this Clause and it is determined that such failure is prejudicial to the interests of the VTC, the VTC Representative may thereupon terminate or vary/reduce the scope of the Contract forthwith pursuant to the contract terms, conditions and schedules.

Vocational Training Council

New Clause of General Conditions of Contract for New Contracts
upon Acceptance of Offers submitted to VTC with
Tender / Quotation Closing Date after 28 January 2022

Admission of Contractor Personnel to VTC Premises

- (a) Upon request from time to time by the VTC, the Contractor shall provide to the VTC a list of the names, posts, staff identity card numbers, addresses and telephone numbers of all Contractor's employees, agents, sub-contractors and those employees and agents of the aforementioned sub-contractors (collectively "Relevant Personnel") who may at any time require admission on behalf of the Contractor to any premises occupied by the VTC for the purposes of the Contract if so required by the VTC Representative, and in that event such list shall specify the capacities in which those persons are employed by or connected with the Contractor and shall contain such other particulars as the VTC Representative may reasonably require.
- (b) The Contractor shall ensure that while any of the Relevant Personnel is on the VTC's premises they will conform to the VTC's normal codes of staff and security practice.
- (c) The Contractor shall require all Relevant Personnel to present vaccination record of at least the minimum number of vaccine doses of COVID-19 as required by the VTC from time to time prior to their entry into VTC premises which are their places of work, or for work-related purposes (including for meetings and for fulfillment of duties).
- (d) The Contractor shall immediately report to the contact point(s) of the VTC premises concerned should any of their Relevant Personnel having entered in the premises be tested preliminary positive or positive for COVID-19, be identified as a close contact of a COVID-19 case or be subject to compulsory testing by the Government.
- (e) For the purpose of Clause (c), the Contractor shall comply with the entry requirement of VTC premises, implementation approaches, requirement on the vaccination record and other relevant documentations to be presented, consequence of non-compliance, maintenance and updating of the register of vaccination status, and all other necessary requirements as determined by the VTC.
- (f) The Contractor shall ensure that the Relevant Personnel will have given consent to the Contractor to pass the personal data in relation to Clauses (c) and (d) above to authorised persons of the VTC for the purposes of the provisions of this Clause and other provisions of the Contract.
- (g) The VTC Representative reserves the right to refuse to admit to the VTC premises any person, whose admission would be, in the reasonable opinion of the VTC Representative, undesirable.
- (h) In the event that the Contractor fails to comply with this Clause and it is determined that such failure is prejudicial to the interests of the VTC, the VTC Representative may thereupon terminate or vary/reduce the scope of the Contract forthwith pursuant to the contract terms, conditions and schedules.