

Pleasure Vessel Operator Grade 2 Certificate of Competency Examination Application Form (By Post)



Candidates should read the Examination Handbook before completing the form

Unless otherwise specified, all information must be filled in and be completed by black or blue ball pen in block letters. Completed forms, together with a photocopy of the candidate's valid HKID Card / Passport and a crossed cheque or a cashier's order for the proper amount of examination fee payable to "Vocational Training Council" should be sent by post to the PEAK Examination Centre ("PEAK Exam Centre"), 1/F, VTC Tower, 27 Wood Road, Wanchai, Hong Kong. Otherwise, they will **NOT** be processed.

Please consider three choice of preferred examination sessions carefully as **NO** change is permitted. However, since there are limited seats of each examination session, candidate's preferences of examination session may not always be met. The PEAK Exam Centre will contact candidate by phone to confirm the examination session then. Final registered examination session will be notified through SMS to candidate.

Examination Part [^]	Examination Date and Time <i>(Please refer to the examination schedule on the PEAK Exam Centre website at www.vtc.edu.hk/cpdc)</i>			Examination Fee
	1 st Preference	2 nd Preference	3 rd Preference	
Part A				\$550
Part B				\$550

[^] Candidate may take Part A and Part B separately and is freely to register any examination part. However, candidate does not need to take the Part if the candidate had already passed within previous two years from new examination date.

Candidate Particulars <i>(Information must be the same as printed on HKID Card or Passport)</i>		
Name of Candidate	Surname	Other Name
<i>(in English)</i>		
<i>(in Chinese)</i>		
Document Type: <i>(Please "✓" the appropriate box)</i>		Document No.: _____
<input type="checkbox"/> HKID Card <input type="checkbox"/> HKSAR Passport <input type="checkbox"/> PRC Passport <input type="checkbox"/> Taiwan Passport <input type="checkbox"/> Foreign Passport		
Gender: <i>(Please "✓" the appropriate box)</i>		Date of Birth:
<input type="checkbox"/> Male <input type="checkbox"/> Female		<i>(Day / Month / Year)</i> ___ / ___ / ___
Mobile Tel. No.:		Correspondence Address:
Email Address:		

Document Enclosed	Cut-off Date
Enclose a photocopy of your valid HKID Card / Passport (the page with your photograph)	10 working days before examination or when all examination seats have been filled

Request for Special Arrangement
1. Candidates should contact the PEAK Exam Centre if any special arrangements are required for taking the examination before registration. 2. For examination with audio assistance (for illiterate person only), please contact the Marine Department ("MD") directly through its hotline at 2852 4895 or email at local_crt@mardep.gov.hk .

Payment Method <i>(Only crossed cheque or cashier's order is accepted for registration by post)</i>
Cheque or Cashier's Order <i>(One cheque for one application form and payable to "Vocational Training Council")</i>
No.: _____ Bank: _____

Important Notice

1. Examination fees are **not refundable or transferable** for a later examination or for other purposes.
2. Before registration, please ensure that you: (a) have read the Examination Rules for Pleasure Vessel Operator Certificate of Competency (“the Examination Rules”) of the Marine Department (“MD”) and the Examination Handbook of the PEAK Exam Centre and satisfy all the eligibility criteria for Pleasure Vessel Operator Examination and Certification, including all documentary proof required and stipulated therein; and (b) observe the Examination Rules of the MD and the Regulations of the Examination at Appendix I of the Examination Handbook of the PEAK Exam Centre. Otherwise, you will not be allowed to take the examination for a period as may be decided by the MD or the PEAK Exam Centre.
3. A candidate applying for the Pleasure Vessel Operator Grade 2 Certificate (“PVOC2”) must: (a) be at least 18 years of age when applying for an examination; (b) have passed both PVOC2 Part A and Part B of the examination within two years; (c) have attained the required eyesight standards; (d) satisfy all the requirements stipulated under section 3.1 of the Examination Rules of the MD; and (e) do not suffer from any physical handicap; or have declared and assessed by the MD as stipulated under section 5.10 of the Examination Rules.

Note: Details concerning the examination and certification requirement may be found on the MD website at www.mardep.gov.hk and the Examination Rules may be downloaded at https://www.mardep.gov.hk/filemanager/en/share/pub-services/pdf/examrules_ploc.pdf. You may also contact the MD through its hotline at 2852 4895 or email at local_crt@mardep.gov.hk.

4. Any person impersonating a candidate at examination (or aiding such act) will be prosecuted.
5. You should not register for this examination if you are in the prohibition period that you: (a) are not allowed to sit the examination by the MD or the PEAK Exam Centre; or (b) contravened any misbehavior during the examination and are prohibited from sitting the examination for a period of 12 months from the date of examination for an initial breach and 24 months from the last contravention for further breaches.

Please ensure that you are not being prohibited from sitting for re-examination before registration. Neither the MD nor the PEAK Exam Centre has any obligation to verify your registration and/or inform you whether you are still in the prohibition period. Otherwise, you will not be allowed to take the examination even if you have registered the examination, and any fees paid will not be refunded; or you will be regarded as having failed the examination even if you have sat for the examination.

- Notes on Personal Information Collection in Connection with the Pleasure Vessel Operator Grade 2 Certificate Examination
I acknowledge and agree that the PEAK Exam Centre may use the personal data collected or generated for the following purposes:
 - (a) administering examinations and other directly related purposes including but not limited to the release of examination results, posting of examination results on the PEAK Exam Centre website for my own checking (unless I have expressly requested not to do so). Failure to provide all necessary data may affect the administration of the examinations, the processing and/or delivery of the examination results and/or the verification of my identity;
 - (b) transferring my personal data and examination results to the MD for monitoring and certification purposes and the purposes of assisting the MD to perform and discharge its functions;
 - (c) conducting research or statistical analysis;
 - (d) transferring my personal data to the venue provider(s) for record of visits, if necessary; or
 - (e) conducting other lawful activities with purposes directly related to the above.

Note: Candidates are entitled to request access to or to request the correction of any data provided, in the manner and subject to the limitations prescribed in the Personal Data (Privacy) Ordinance. Please read the “Notice relating to the Personal Data (Privacy) Ordinance” at Appendix II of the Examination Handbook for details or contact the PEAK Exam Centre for enquiries.

- I accept that neither the MD nor the PEAK Exam Centre will be responsible for any nonperformance of duties where such nonperformance was due to bad weather, an act of God, labour strike, natural disaster, governmental action or intervention, riot, or any other cause or circumstances not reasonably foreseeable and beyond the reasonable control of the MD or the PEAK Exam Centre.
- I confirm that I have read and agree to all the terms and conditions above and in the Examination Rules of the MD and Examination Handbook of the PEAK Exam Centre.
- I declare that the information given above is correct and complete to the best of my knowledge and that the documents (where applicable) provided by me in connection with this application are true copies.
- I understand that if I knowingly supply false information or withhold any material information, the PEAK Exam Centre shall have the right to deny this registration.
- I understand that it is an offence to make a false declaration.

Candidate's Signature _____

Date _____

Examination Enquiry and Registration

PEAK Examination Centre, Vocational Training Council
1/F, VTC Tower, 27 Wood Road, Wanchai, Hong Kong
Tel : 2919 1467 / 2919 1468 / 2919 1478 E-mail : cpdc@vtc.edu.hk
Office Hours : (Closed on Sundays and Public Holidays)
Monday to Friday 9:00am – 5:15pm (hotline) / 8:00pm (counter) ♦ Saturday 9:00am – 12:00noon

(For Official Use Only)
Candidate No.: