

課程餘額申請表
Topping-up Application Form

If you have already submitted an application, but not yet have any study offers, please email the completed topping-up application form directly to the offering campus of your chosen programme. The deadline for Topping-up Application is 22 September 2025.

申請編號 Application No.	<input type="text" value="2"/> <input type="text" value="5"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	香港身份證號碼 / 護照號碼 HKID Card No. / Passport No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>																						
英文姓名 Full Name in English																									
姓 Surname																									
名 First / Other Names																									
(所填報的姓名須與香港身份證上的姓名相同 The name entered should correspond with that on your HK Identity Card)																									
中文姓名 Name in Chinese						聯絡電話 Contact Numbers	1.																		
							2.																		

(請盡量提供兩個聯絡電話號碼，以便有關學院與你聯絡)
Please provide two phone numbers as far as possible to facilitate communication)

- 每份申請表只可填寫一項課程及選擇一間分校。
Only ONE programme choice and ONE campus preference will be allowed in EACH application form.
- 若你獲取錄並接納學位，其他課程的申請將不會獲繼續處理。
Once you have accepted a study offer, application(s) for other programmes will not be further processed.
- 如獲取錄，你一般會於遞交申請表後三個工作天內收到有關院校取錄通知；如逾期仍未獲得通知，可假設你不獲取錄。
You will be notified of the offer normally within three working days from the date of application during the topping-up period if you are offered a study place.
If you have not received any notification within the period, you may assume that your applications are unsuccessful.

上課形式 Mode of Study	課程名稱 Programme Title	課程編號 Programme Code	分校選擇 Campus Preference (請填上分校代號 – 見背頁 Please fill in Campus Code - see overleaf)
日間兼讀制 Part-time Day (PTD)			

- 本人謹此聲明在本申請表填報的資料均屬正確無誤，並授權職業訓練局使用這些資料，作為處理本人課程申請之用。本人亦明白若我提供任何虛假或誤導性資料，本人的申請資格將被取消，雖經註冊，亦屬無效，所繳費用不獲退還。
I declare that the information given in this application is, to the best of my knowledge, accurate and complete. I authorise Vocational Training Council (VTC) to use this information to process my application for admission to the programme. **I also understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.**
- 本人授權職業訓練局索取有關本人在香港或外地參加的公開考試及就讀資料，並授權有關機構 (其中包括香港考試及評核局及職業訓練局) 提供此等資料。
I authorise VTC to obtain, and the relevant authorities (which include the Hong Kong Examinations and Assessment Authority, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.
- 本人明白在註冊後，有關資料將轉作學生紀錄，職業訓練局可利用該等紀錄作學術或行政上之用，並明白職業訓練局可能使用本人的入學申請資料作統計及分析用途，本人的申請表及有關的個人資料會於收生程序完結後銷毀。然而，若本人於申請表內表示願意收到職業訓練局的資訊，則我的申請資料將被保留。
I understand that, upon my registration in a programme in VTC, the data contained in this application form will become part of my student record and may be used for all purposes relating to my study in VTC. I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the admissions exercise. Nevertheless, if I have indicated in the application form that I wish to receive information of VTC, my application data will be retained.

申請人簽署

Applicant's Signature :

日期

Date :

香港專業教育學院 / 青年學院的電郵地址及查詢電話如下：
The email addresses and telephone numbers of campuses of IVE / YC are as follows:

院校 / 分校代號 Institute / Campus Code	院校 / 分校 Institute / Campus	電話號碼 Telephone No.	電郵 Email
ST	香港專業教育學院 (沙田) IVE (Sha Tin)	2606 6227	stcampus@vtc.edu.hk
YC(KB)	青年學院 (九龍灣) Youth College (Kowloon Bay)	3552 9733	yckb-cs@vtc.edu.hk
YC(PF)	青年學院 (薄扶林) Youth College (Pokfulam)	2538 2488	ycpf-cs@vtc.edu.hk