

Pro-Act Training and Development Centre [Electrical]

L4, 13-19 San Kwai Street, Kwai Chung, N.T., H.K.

Tel. : 2494 4251 Fax : 2487 0281

Vocational Training Programmes

Courses in Electrical / Mechanical Engineering Trades

Course Code [Campus]	Course Title	Target Student	Course Duration	Mode of Study	Course Date	Course Fee (AY2025/26)	Entry Requirement
EL5303193 [Kwai Chung]	Preparatory Course for Intermediate Trade Test on Electrical Work	Working adults	60 hours	Part-time Evening	All year round	HK\$1,240	At least 6 months of relevant working experience
EL5303253 [Kwai Chung & Pokfulam]	Electrician/Electrical Fitter Upgrading (E)		62 hours			HK\$1,320	Attendance Certificate of Preparatory Course for Intermediate Trade Test on Electrical Work

Remarks:

1. Applicants fulfilled the entry requirements can apply the above courses through the respective Workers Unions or individually by completing the attached application form and send to the “Pro-Act Training and Development Centre [Electrical], 4/F VTC Kwai Chung Complex, 13-19 San Kwai Street, Kwai Chung, N.T.” by mail or by hand. **The commencement of the class is subject to sufficient number of applicants.**
2. *The Certificate holder can apply for the registration of “Registered Semi-skilled Worker (designated trade)” from “Construction Workers Registration Authority” after passing the Intermediate Trade Test organized by the “Construction Industry Council”.
3. **This course is recognised by the Electrical and Mechanical Services Department of the HKSAR Government as satisfying the academic requirements for the registration as Grade A Electrical Worker.
4. The Media of Instruction is in English.

For detail course information, please visit the web page:

<http://www.vtc.edu.hk/studyat/en/social-programmes/vocational-education-training-for-non-chinese-speaking-students/in-service-training-courses/>

5. For enquiry, please contact Mr. Dennis Ng at 2494 4251.

(Revised on 12/Aug/2025)

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Application Form (Part-time Courses)

For Official Use Only

Name of Course : _____

Application No.: _____

Vetting of Documents _____

Course Code : _____

Date of Commencement

of Class : _____

Processed by: _____

Note : _____

Name of Applicant (English) _____ (Chinese) _____ Sex _____ Age _____

Address _____

Tel. No. (Home) _____ (Mobile) _____ Email address : _____

Employment (in reverse chronological order)Record	<u>Please provide proved document</u>			
		From	To	
	<u>Name of Company</u>	<u>(Month/Year)</u>	<u>(Month/Year)</u>	<u>Last Position Held</u>
	_____	/	/	_____
	_____	/	/	_____
Declaration of Applicant	1. I declare that the information given in this application is, to the best of my knowledge, accurate and complete. I authorise Vocational Training Council (VTC) to use this information to process my application for admission to the programme. I also understand that provision of any false or misleading information therein shall lead to <u>DISQUALIFICATION</u> of application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.			
	2. I understand that, upon my registration in a programme in VTC, the data contained in this application form will become part of my student record and may be used for all purposes relating to my study in VTC. I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the admission exercise.			
	3. Applicant has a right to request access to and correction of his/her personal data. Such request may be made to the VTC Pro-Act Training and Development Centre (Electrical).			
	Applicant's Signature : _____		Date : _____	

Please fill in your name and correspondence address	Please fill in your name and correspondence address	Please fill in your name and correspondence address
Name : _____	Name : _____	Name : _____
Correspondence Address : _____	Correspondence Address : _____	Correspondence Address : _____
_____	_____	_____
_____	_____	_____