



**Full-time Degree, Higher Diploma, Diploma of Foundation Studies,  
Diploma of Vocational Education, Diploma Programmes (AY 2026/27 Entry)**

## **User Guide of “VTC S6 Admission Portal”**

**<https://s6portal.vtc.edu.hk/>**

If you would like to apply for other programmes, please submit your application  
via “[VTC Web-based Admissions System](#)”.

**Step 1.** Login to “VTC S6 Admission Portal” <https://s6portal.vtc.edu.hk>

(a) If you do not have a registered account, please click **New User Registration** under “VTC S6 Admission Portal”.

VTC S6 Admission Portal  
(for Full-time S6 Degree, Higher Diploma,  
Diploma of Foundation Studies, Diploma of  
Vocational Education and Diploma  
Programmes)

Log in by Registered Email Address  
Log in by personal information

Registered Email Address Password  
e.g. abc@yahoo.com.hk Reset Password

084719  
Enter the Verification Code

Login New User Registration

VTC Articulation Portal  
for onroll VTC student of  
DFS, DVE, DVB,  
HTI/CCI/ICI Diploma and  
VTC Applied Learning courses

CNA Login

(b) If you are a registered user, please enter the required information by “Login by Registered Email Address” or “Login by Personal Information”, then click **Login** to enter the portal.

Log in by Registered Email Address  
Log in by personal information

Registered Email Address Password  
e.g. abc@yahoo.com.hk Reset Password

822905  
Enter the Verification Code

Login New User Registration

OR

Log in by Registered Email Address Log in by personal information

HKID ( ) Date Of Birth  
e.g. Z123456(1) DD/MM/YYYY

Mobile / Other Phone No.  
e.g. 99999999

274822  
Enter the Verification Code

Login New User Registration

**Step 2.** Click **Submit / View Application Form** to start filling-in the application form

The screenshot shows a navigation bar with three tabs: "Admissions Process", "Information / Offer Status", and "Other Information". Below the tabs is a vertical list of steps. The first step, "Submit / View Application Form", is highlighted with a blue dashed border and a blue arrow icon. The second step, "Upload Application Fee Receipt", has a checkmark icon. The third step, "Pending Offer Results", also has a checkmark icon.

**Step 3.** Programme Selection

The screenshot shows the "Programme Selection" form. It has a blue header with "Degree (max. 1 choice)" and a dropdown arrow. Below it is a blue header for "Higher Diploma (max. 3 choice)". The first choice is "1st Choice : Higher Diploma in Surveying - EG114111". Below this, there are three sections: "Discipline" with a dropdown showing "Higher Diploma: Engineering", "Programme Title" with a dropdown showing "Higher Diploma in Surveying - EG114111", and "Programme Type" with a dropdown showing "Subvented". Below these is a "Campus Preference" section with two rows. The first row is "1. IVE(TY)" and the second row is "2. IVE(MH)". Below the preferences is a "Campus Preference Order" button. At the bottom of the form is an "Add More Choice" button. Below the form are two blue headers: "Diploma of Foundation Studies (max. 2 choice)" and "Diploma of Vocational Education / Diploma (max. 2 choice)". At the very bottom is a "Save & Next" button.

- Please click the arrow(s) to select different type of programmes
- Select the programme(s) you wish to apply.  
Click **Save & Next** to continue

## Step 4. Fill-in Local Academic Qualifications

Local Academic Qualifications

Secondary School Education (Compulsory to fill in)

School District

School Name

Highest Secondary School Level Attended / Attending

Year attaining/attained Highest Secondary School Level

HKDSE Results

☐ Will take HKDSE in 2026

☐ Have taken HKDSE during 2012 to 2025

VTC Qualifications

Other Local Qualifications

Diploma Yi Jin / Diploma of Applied Education

HKALE Results

HKCEE Results

Alternative Language Qualifications (Applicable for Non-Chinese Speaking Applicants)

Save & Back

Save & Next

This section is **compulsory**. Please select your highest secondary school information.

- If you have obtained / will obtain these Local Academic Qualifications, please click the arrow to fill-in the relevant qualifications and upload the supporting documents.
- Click **Save & Next** to continue

## Step 5. Fill-in Mainland / Non-local Academic Qualifications

Mainland / Non-local Academic Qualifications (If applicable)

GCE O-Level / GCSE / IGCSE Qualification

GCE A-Level / AS-Level Qualification

BTEC Nationals / BTEC Level 3 Qualification

International Baccalaureate Programme (IB) Qualification

National College Entrance Examination (NCEE) Qualification

Other Mainland / Non-local Academic Qualifications

TOEFL

Save & Back

Save & Next

- If you have obtained / will obtain these Mainland / Non-local Academic Qualifications, please click the arrow to fill-in the relevant qualifications and upload the supporting documents.
- Click **Save & Next** to continue

## Step 6. Fill-in Other Experiences and Achievements

Other Experiences and Achievements

| Category of Activities / Achievements / Awards | From / To                                    | Name of Activity / Achievement / Award | Organizer            | Role of Participation / Achievements / Awards |
|------------------------------------------------|----------------------------------------------|----------------------------------------|----------------------|-----------------------------------------------|
| <input type="text"/>                           | <input type="text"/> to <input type="text"/> | <input type="text"/>                   | <input type="text"/> | <input type="text"/>                          |

Delete

Add

Upload Student Learning Profile

Drag / Click to Upload

Upload Other Supporting Documents

Drag / Click to Upload

Save & Back

Save & Next

- The submission of Other Experiences and Achievements is optional
- Click **Save & Next** to continue

## Step 7. Fill-in Supplementary Information

Supplementary Information

Applicants with Special Educational Needs / Mature applicants / Hong Kong Athlete Applicants may provide details in the section below and upload copies of relevant documents.

Applicants may also provide work experience or additional information relevant to Admission and upload copies of supporting documents.

☐ Applicants with Special Educational Needs  
☐ Mature Applicants  
☐ Hong Kong Athlete Applicants  
☐ Work Experience

Additional Information relevant to Admission

Save & Back Save & Next

- If applicants with Special Educational Needs / Mature Applicants / Hong Kong Athlete Applicants / Work Experience, please check the appropriate box(es) and provide detailed information
- Please click the arrow and fill-in additional information if required
- Click **Save & Next** to continue

## Step 8. Confirm Application Data and Submit Application

Declaration

(1) I declare that I am a local applicant and the information given in this application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the Programmes offered by Vocational Training Council (VTC). ([Please read the Definition of Local / Non-local Students](#))

(2) I understand the institute concerned will check my proof of identity during registration for verifying my local student status.

(3) I authorise VTC to obtain, and the relevant authorities (which include the Hong Kong Examinations and Assessment Authority, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.

(4) I authorise VTC to use my data to carry out checks on any applications for admission to programmes it offers and checks on records of current and previous studies in its member institutions.

(5) I authorise VTC to allow the school / institute in which I am currently enrolled to have access to the information contained in, and the progress of my application.

(6) I understand that, upon my registration in a programme in VTC, the data contained in this application will become part of my student record and may be used for all purposes relating to my study in VTC.

(7) I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the completion of the 2025 admissions exercise. Nevertheless, if I have indicated in the application form that I wish to receive information about VTC, my application data will be retained.

(8) I understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of my application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.

If your information is correct and you agree to the content of Declaration, press Submit. Otherwise, press Cancel to amend incorrect data.

Cancel Submit

If you have verified that all the information you have provided are correct, read and agree to the content of Declaration, click **Submit** to submit the application.

## Step 9. Pay Application Fee

Application Fee Payment

Registered Email Address:

email@email.email

Application Fee

HK \$XXX

Date / Time(24 hr)

XX/XX/202X XX:XX:XX

Your 14-digit Payment Number (for ATM, PPS, e-Banking / On-line Payment Services)

26XXXXXXXXXXXX

English Name:

NEW New

Application Fee Promotion Code

 e-Payment

 7-Eleven Stores

 FPS (Faster Payment System)

 Automated Teller Machine

e-Banking

 PPS by Internet

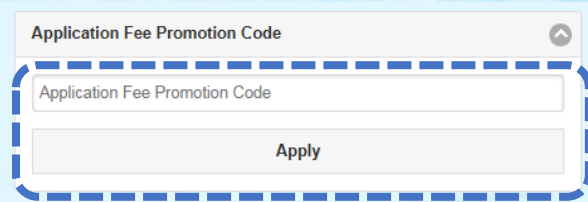
Complete

Please click the arrow for the details of payment methods.

Please use the generated 14-digit Payment Number or QR code to pay the application fee on or before the application deadline. Please keep your payment receipt / payment reference number / print out the payment results / screen capture for your records. Your application will not be processed until the application fee is settled.  
(The VTC Admissions Office will normally take 2 working days to verify the application fee payment record. Please settle the payment as soon as possible before the application deadline.)

Please note that if you settle the application fee by 7-Eleven Stores / ATM / e-Banking / PPS by Internet, you are required to upload your payment receipt or the screen capture to this Portal on or before the application deadline for verification. Please refer to Step 10 for details.

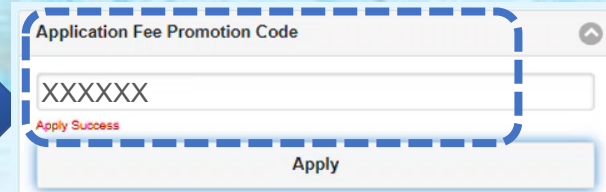
## Step 9a. Pay the Application fee by Promotion Code



Application Fee Promotion Code

Application Fee Promotion Code

Apply



Application Fee Promotion Code

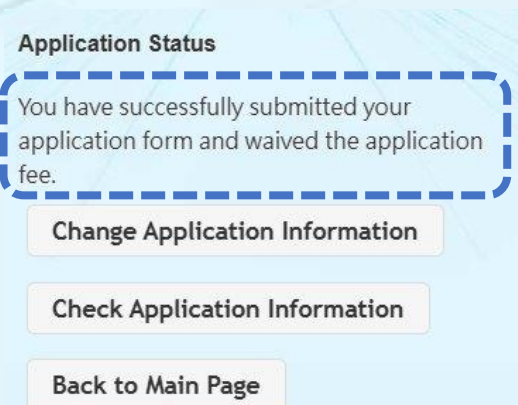
XXXXXX

Apply Success

Apply

Simply input the application fee promotion code and click **Apply** before submission of the application form

## Step 9b. Check the latest Application Status



Application Status

You have successfully submitted your application form and waived the application fee.

Change Application Information

Check Application Information

Back to Main Page

The system will show the message “You have successfully submitted your application form and waived the application fee”.

## Step 10. Upload Payment Receipt

VTC VTC S6 Admission Portal

Admissions Process Information / Offer Status 1 Other Information

Submit / View Application Form

Upload Application Fee Receipt

Upload Application Fee Payment Receipt

0.8 MB  
receipt.odf

Remove File

Upload Application Fee Payment Receipt

Submit / View Application Form

Upload Application Fee Receipt

You have uploaded application fee receipt. Please note that we normally take two working days to verify your record.

Submit / View Application Form

Upload Application Fee Receipt

Application Fee Paid and no upload is required.

Pending Offer Results

Please login to the portal. Then click here to upload your payment receipt.

Select and upload the relevant file.

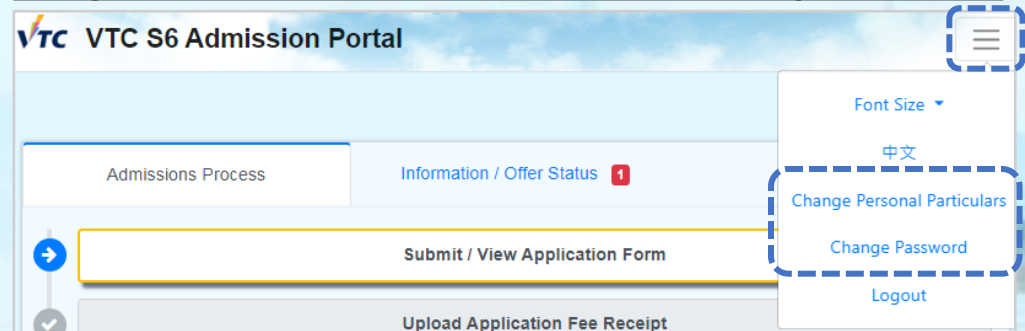
After you have uploaded the payment receipt, the system will show the message “You have uploaded application fee receipt”.

(The VTC Admissions Office will normally take 2 working days to verify the application fee payment record. Please settle the payment as soon as possible before the application deadline.)

After verifying your application fee, the system will show the message “Application Fee Paid and no upload is required”.

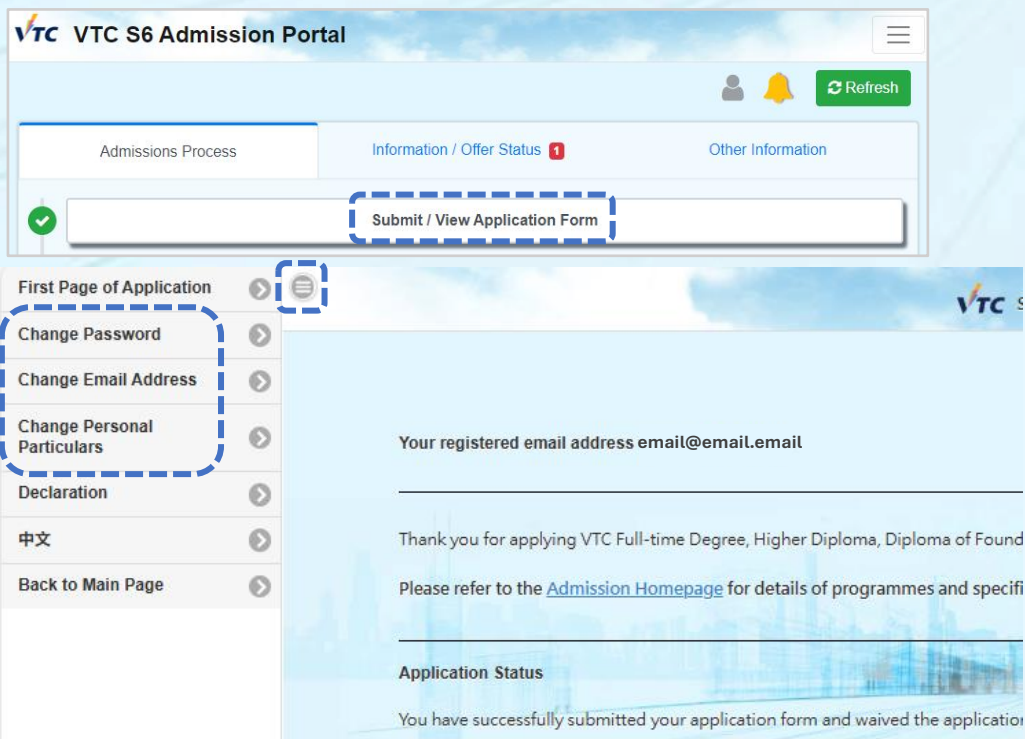
## Other functions on the portal:

### Change Personal Particulars / Password on the Main Page of the Portal



Click  on the top-right corner and click “Change Personal Particulars” or “Change Password”.

### OR Change Password / Email Address / Personal Particulars after clicked into the application form



OR click **Submit / View Application Form** , then click  on the top-left corner, click Change Password / Change Registered Email Address / Change Personal Particulars to change the relevant information.

## Latest information about the admission

VTC VTC S6 Admission Portal

Admissions Process **Information / Offer Status** Other Information

**NEW** Information

Offer results will be announced in XXX XXXX via the Portal, email and SMS

Offer Status

Please click **Information / Offer Status** and the arrows to check the latest information.

VTC VTC S6 Admission Portal

Admissions Process **Information / Offer Status** Other Information

Submit / View Application Form

Upload Application Fee Receipt  
Application Fee Paid and no upload is required.

VTC Admissions Office will also announce latest information to you and alert you by using this sign 