



**Full-time Degree, Higher Diploma, Diploma of Foundation Studies,
Diploma of Vocational Education, Diploma Programmes (AY 2025/26 Entry)**

Fresh Applicants (not yet submit application) Application Method

User Guide of “VTC S6 Admission Portal”

<https://s6portal.vtc.edu.hk/>

Step 1. Login to “VTC S6 Admission Portal” <https://s6portal.vtc.edu.hk>

(a) If you do not have a registered account, please click **New User Registration** under “VTC S6 Admission Portal”.

VTC S6 Admission Portal
(for Full-time S6 Degree, Higher Diploma,
Diploma of Foundation Studies, Diploma of
Vocational Education and Diploma
Programmes)

Log in by Registered Email Address

Log in by personal information

Registered Email Address Password

e.g. abc@yahoo.com.hk Reset Password

084719

Enter the Verification Code

Login New User Registration

(b) If you are a registered user, please enter the required information by “Login by Registered Email Address” or “Login by Personal Information”, then click **Login** to enter the portal.

Log in by Registered Email Address

Log in by personal information

Registered Email Address Password

e.g. abc@yahoo.com.hk Reset Password

822905

Enter the Verification Code

Login New User Registration

OR

Log in by Registered Email Address

Log in by personal information

HKID () Day Month Year

e.g. Z123456(1)

Mobile / Other Phone No.

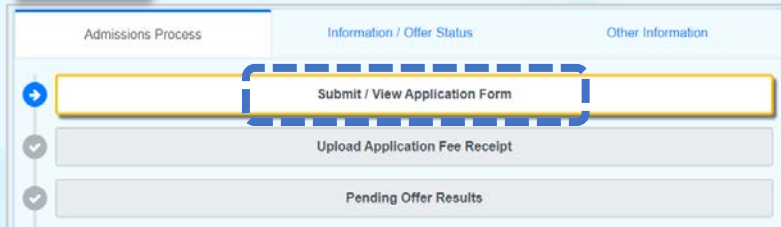
e.g. 99999999

822905

Enter the Verification Code

Login New User Registration

Step 2. Click **Submit / View Application Form** to start filling-in the application form



Admissions Process Information / Offer Status Other Information

Submit / View Application Form

Upload Application Fee Receipt

Pending Offer Results

Step 3. Fill-in Local Academic Qualifications



Local Academic Qualifications

Secondary School Education (Compulsory to fill in)

School District

School Name

Highest Secondary School Level Attended / Attending

Year attaining/attained Highest Secondary School Level

HKDSE Results

☐ Will take HKDSE in 2025

☐ Have taken HKDSE during 2012 to 2024

VTC Qualifications

Other Local Qualifications

Diploma Yi Jin / Diploma of Applied Education

HKALE Results

HKCEE Results

Alternative Language Qualifications (Applicable for Non-Chinese Speaking Applicants)

Save & Back Save & Next

This section is **compulsory**. Please select your highest secondary school information.

- If you have obtained / will obtain these Local Academic Qualifications, please click the arrow to fill-in the relevant qualifications and upload the supporting documents.
- Click **Save & Next** to continue.

Step 4. Fill-in Mainland China / Non-local Academic Qualifications

Mainland China / Non-local Academic Qualifications (If applicable)

GCE O-Level / GCSE / IGCSE Qualification

GCE A-Level / AS-Level Qualification

BTEC Nationals / BTEC Level 3 Qualification

International Baccalaureate Programme (IB) Qualification

National College Entrance Examination (NCEE) Qualification

Other Mainland China / Non-local Academic Qualifications

TOEFL

IELTS

Save & Back

Save & Next

- If you have obtained / will obtain these Mainland China / Non-local Academic Qualifications, please click the arrow to fill-in the relevant qualifications and upload the supporting documents.
- Click **Save & Next** to continue.

Step 5. Fill-in Other Experiences and Achievements

Other Experiences and Achievements

Category of Activities / Achievements / Awards	From / To	Name of Activity / Achievement / Award	Organizer	Role of Participation / Achievements / Awards
<input type="text"/>	<input type="text"/> to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Delete

Add

Upload Student Learning Profile

Drag / Click to Upload

Upload Other Supporting Documents

Drag / Click to Upload

Save & Back

Save & Next

- The submission of Other Experiences and Achievements is optional.
- Click **Save & Next** to continue.

Step 6. Fill-in Supplementary Information

Supplementary Information

Applicants with Special Educational Needs / Mature applicants / Hong Kong Athlete Applicants may provide details in the section below and upload copies of relevant documents.

Applicants may also provide work experience or additional information relevant to Admission and upload copies of supporting documents.

☐ Applicants with Special Educational Needs

☐ Mature Applicants

☐ Hong Kong Athlete Applicants

☐ Work Experience

Additional Information relevant to Admission

Save & Back Save & Next

- If applicants with Special Educational Needs / Mature Applicants / Hong Kong Athlete Applicants / Work Experience, please check the appropriate box(es) and provide detailed information.
- Please click the arrow and fill-in additional information if required.
- Click **Save & Next** to continue.

Step 7. Confirm Application Data and Submit Application

Declaration

Declaration

(1) I declare that I am a local applicant and the information given in this application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the Programmes offered by Vocational Training Council (VTC). ([Please read the Definition of Local / Non-local Students](#))

(2) I understand the institute concerned will check my proof of identity during registration for verifying my local student status.

(3) I authorise VTC to obtain, and the relevant authorities (which include the Hong Kong Examinations and Assessment Authority, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.

(4) I authorise VTC to use my data to carry out checks on any applications for admission to programmes it offers and checks on records of current and previous studies in its member institutions.

(5) I authorise VTC to allow the school / institute in which I am currently enrolled to have access to the information contained in, and the progress of my application.

(6) I understand that, upon my registration in a programme in VTC, the data contained in this application will become part of my student record and may be used for all purposes relating to my study in VTC.

(7) I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the completion of the 2025 admissions exercise. Nevertheless, if I have indicated in the application form that I wish to receive information about VTC, my application data will be retained.

(8) I understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of my application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.

If your information is correct and you agree to the content of Declaration, press Submit. Otherwise, press Cancel to amend incorrect data.

Cancel Submit

If you have verified that all the information you have provided are correct, read and agree to the content of Declaration, click **Submit** to submit the application.

Step 8. Pay Application Fee

Registered Email Address: email@email.email

Application Fee HK \$XXX

Date / Time(24 hr) XX/XX/202X XX:XX:XX

Your 14-digit Payment Number (for ATM, PPS, e-Banking / On-line Payment Services) 25XXXXXXXXXXXX

HKID No. A1234567

English Name: WALKTHRU Walkthru



Credit Card



7-Eleven Stores



FPS (Faster Payment System)



ATM Automated Teller Machine



e-Banking



Please click the arrow for the details of payment methods.

Please use the generated **Payment Number** or **QR code** to pay the application fee. Please keep your payment receipt / payment reference number / print out the payment results / screen capture for your record.

After you have settled the payment, you have to upload the payment receipt / screen capture to "VTC S6 Admission Portal".

Step 9. Upload Application Fee Payment Receipt (If you settled the application fee by **Credit Card** or **FPS**, please skip this step.)

The screenshot shows the VTC S6 Admission Portal interface. At the top, there's a header with the VTC logo and 'VTC S6 Admission Portal'. Below the header, there are three tabs: 'Admissions Process', 'Information / Offer Status' (which is active and has a red notification icon), and 'Other Information'. Under the 'Information / Offer Status' tab, there are two buttons: 'Submit / View Application Form' (with a green checkmark icon) and 'Upload Application Fee Receipt' (with a blue arrow icon and highlighted with a dashed blue box). A 'Refresh' button is also visible in the top right corner.

Please login to the portal. Then click here to upload your payment receipt.

The screenshot shows a modal dialog box titled 'Upload Application Fee Payment Receipt'. Inside the dialog, there's a file upload area showing a file named 'receipt.pdf' with a size of '0.8 MB'. Below the file name is a red 'Remove File' button. At the bottom of the dialog, there is a blue dashed box around the 'Upload Application Fee Payment Receipt' button.

Select and upload the relevant file.



The screenshot shows the VTC S6 Admission Portal interface after the receipt has been uploaded. The 'Upload Application Fee Receipt' button is now highlighted with a dashed blue box and contains the text: 'You have uploaded application fee receipt. Please note that we normally take two working days to verify your record.'




After you have uploaded the payment receipt, the system will show the message “You have uploaded application fee receipt”.
(Campus will verify the application fee payment record.)

The screenshot shows the VTC S6 Admission Portal interface after the application fee has been verified. The 'Upload Application Fee Receipt' button is now highlighted with a dashed blue box and contains the text: 'Application Fee Paid and no upload is required.'

After verifying your application fee, the system will show the message “Application Fee Paid and no upload is required”.

Step 10. Join “Application for Programmes with Available Study Places”


 **VTC S6 Admission Portal** 


Admissions
Process

Information /
Offer Status

Other
Information




Submit / View Application Form




Upload Application Fee Payment
Receipt

Application Fee Paid and no upload is required.



Join "Application for Programmes with
Available Study Places"



Check "Application for Programmes
with Available Study Places"
application status

Please click to submit “Application for Programme with Available Study Places”

Step 11. Please read the Important Note and submit programme choice

Programme Choice

Please visit "Available Programme List" for the latest information of available programmes.

1st Choice



Discipline

Higher Diploma: Hospitality

Programme Title

HT114105 Higher Diploma in Sports Coaching

Campus Preference

IVE(CW)

Submit

Please confirm the programme choice(s) you selected. You will be notified with the offer result via email / this Portal on the same day of programme choice submission.

Confirm

Cancel and Back

Please indicate your programme choice.
You may choose 1 programme with 1 campus preference



AAA | 繁體

[Return to Main Page](#)

Full-time Degree, Higher Diploma, Diploma of
Foundation Studies, Diploma of Vocational
Education and Diploma Programmes

Programme Selection

Personal Particulars

Applicant Name

SURNAME O**** *

Contact Phone No

6666****

Email Address

1113***@emailtest.vtc.edu.hk

Application Status

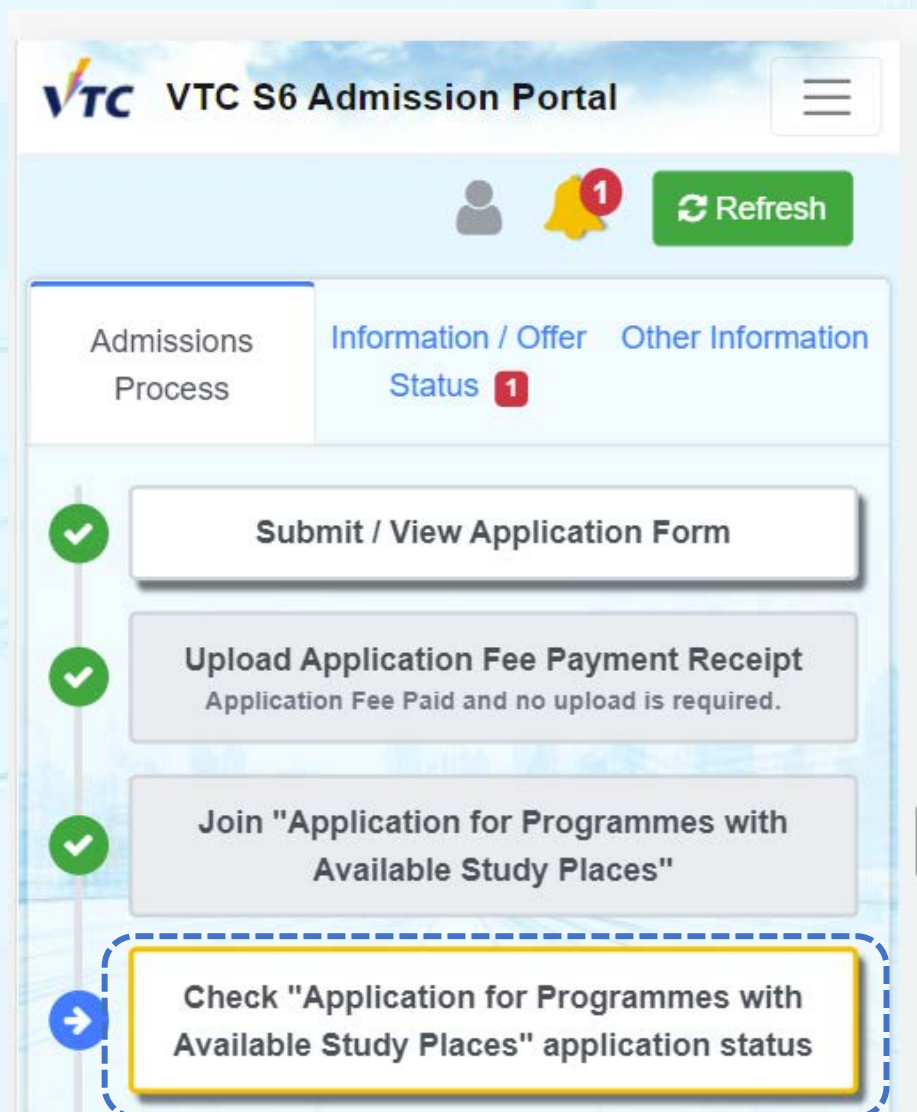
You have already submitted your programme selection. You will be notified with the offer result via email / this Portal on the same day of programme choice submission.

[Return to Main Page](#)

Please click "Confirm" to confirm your programme choice.
Once you have submitted the programme choice, you will **NOT** be able to make any further changes.

Step 12.

Please check “Application for Programme with Available Study Places” application status



The screenshot shows the VTC S6 Admission Portal interface. At the top, there is a header with the VTC logo and the text "VTC S6 Admission Portal". Below the header, there is a navigation bar with three tabs: "Admissions Process", "Information / Offer Status", and "Other Information". The "Information / Offer Status" tab is selected, and it has a red notification badge with the number "1". To the right of the tabs, there is a user profile icon, a yellow bell icon with a red notification badge with the number "1", and a green "Refresh" button. Below the navigation bar, there is a vertical list of four steps in the application process, each with a green checkmark icon to its left. The steps are: 1. "Submit / View Application Form", 2. "Upload Application Fee Payment Receipt" (with a sub-note: "Application Fee Paid and no upload is required."), 3. "Join 'Application for Programmes with Available Study Places'", and 4. "Check 'Application for Programmes with Available Study Places' application status". The fourth step is highlighted with a blue dashed border and a blue arrow icon to its left, indicating it is the current step.

VTC VTC S6 Admission Portal

Admissions Process Information / Offer Status Other Information

Submit / View Application Form

Upload Application Fee Payment Receipt
Application Fee Paid and no upload is required.

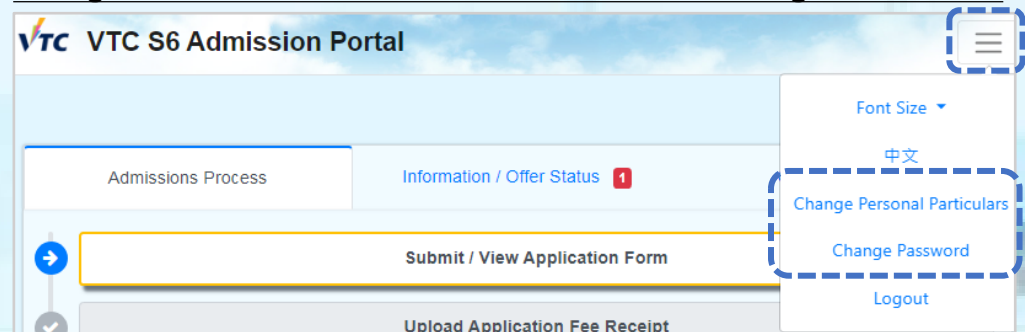
Join "Application for Programmes with Available Study Places"


Check "Application for Programmes with Available Study Places" application status

You will be notified of the offer result via email / this Portal within 3 working days.

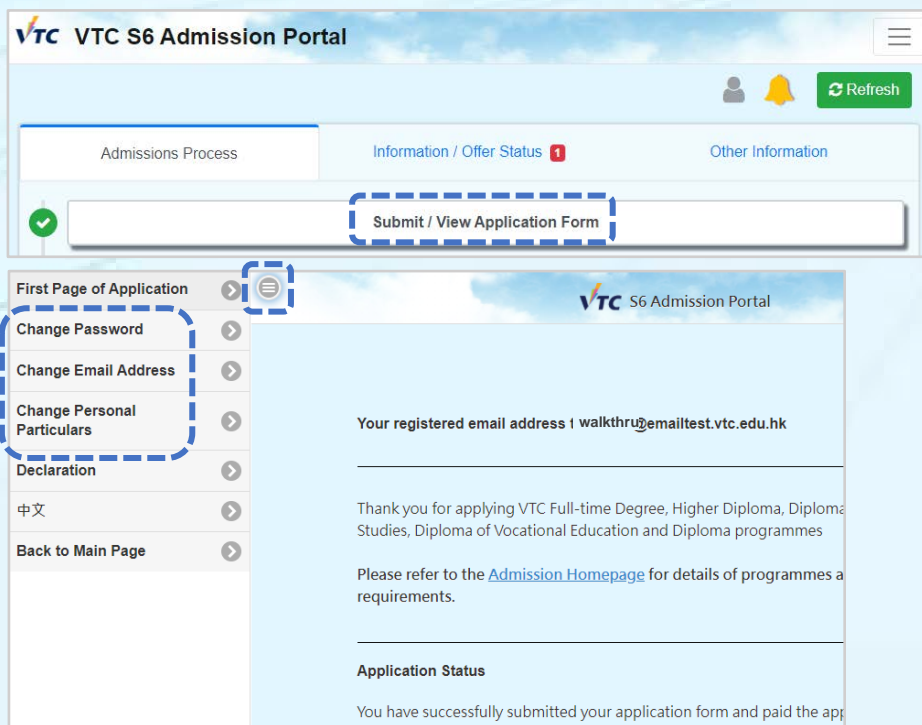
Other functions on the portal:


Change Personal Particulars / Password on the Main Page of the Portal



Click  on the top-right corner and click “Change Personal Particulars” or “Change Password”.

OR Change Password / Email Address / Personal Particulars after clicked into the application form



OR click **Submit / View Application Form** , then click  on the top-left corner, click Change Password / Change Registered Email Address / Change Personal Particulars to change the relevant information.

Latest information about the admission

VTC VTC S6 Admission Portal

Admissions Process **Information / Offer Status** Other Information

NEW Information

Offer results will be announced in XX XXX 2025 via the Portal, email and SMS

Offer Status

Please click **Information / Offer Status** and the arrows to check the latest information.

VTC VTC S6 Admission Portal

Admissions Process **Information / Offer Status** Other Information

Submit / View Application Form

Upload Application Fee Receipt
Application Fee Paid and no upload is required.

VTC Admissions Office will also announce latest information to you and alert you by using this sign 