



Full-time Higher Diploma Programmes (AY 2025/26 Entry)

Fresh Applicants (not yet submit application) Application Method

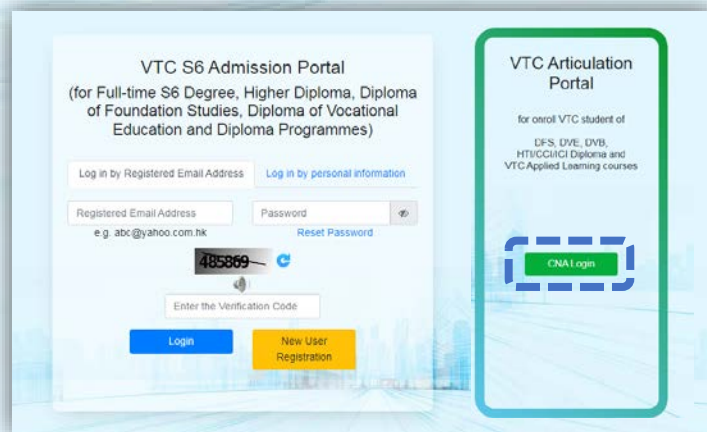
User Guide of “VTC Articulation Portal”

<https://s6portal.vtc.edu.hk/>

Step 1. Login to “VTC Articulation Portal” <https://s6portal.vtc.edu.hk>

If you are an onroll VTC student of Diploma of Foundation Studies, Diploma of Vocational Education, Diploma of Vocational Baccalaureate,, you can click the green button **CNA Login** to login to “VTC Articulation Portal”.

You are required to provide your CNA email address and password and follow the instruction to enter the 2FA code to login to the system.



Step 2. First time to login to “VTC Articulation Portal”

If it is your first time to login to “VTC Articulation Portal”, your personal information will be extracted and auto-fill from VTC’s Student Records System.



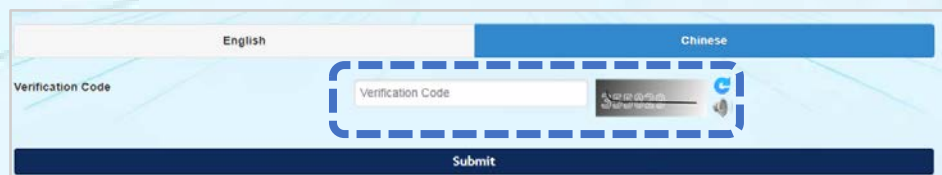
The 'New User Registration' form contains the following fields:

- Surname (in English): SURNAME
- Given Name (in English): Other Name
- Chinese Name: 其他
- ID Type and Number: HKID, XXXXXX



The registration form includes the following fields:

- Registered Email Address (For portal login use): e.g. chantaiman@gmail.com
- Confirm Registered Email Address: Confirm Registered Email Address
- Set Password (8-30 characters, at least 1 uppercase alphabet, 1 lowercase alphabet & 1 number): Password
- Confirm Password: Confirm Password



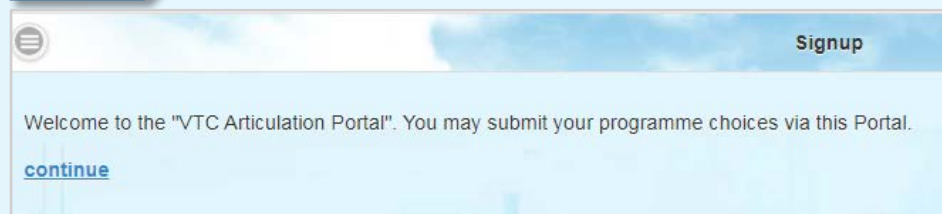
The verification section includes:

- Language tabs: English, Chinese
- Verification Code input field
- Submit button

- You are required to provide a Registered Email Address to receive future correspondence from us, such as Offer Result or Interview Invitation.
- You may also use your CNA email address as your Registered Email Address.
- You are also required to provide Password for login in future.

Please enter the Verification Code at the bottom and click **Submit** to continue.

Step 3. Completion of the New User Registration



The welcome screen displays:

- Signup button
- Welcome message: "Welcome to the 'VTC Articulation Portal'. You may submit your programme choices via this Portal."
- [continue](#) link

Please click **Continue** to fill in the other required information.

Step 4. Fill-in HKDSE Results

Local Academic Qualifications

HKDSE Results

☐ Will take HKDSE in 2025

☐ Have taken HKDSE during 2012 to 2024

Save & Back Save & Next

- If you have obtained / will obtain HKDSE Results, please click the arrow and check the appropriate box.
- Click **Save & Next** to continue.

Step 5. Fill-in Supplementary Information

Supplementary Information

Applicants with Special Educational Needs / Mature applicants / Hong Kong Athlete Applicants may provide details in the section below and upload copies of relevant documents.

Applicants may also provide work experience or additional information relevant to Admission and upload copies of supporting documents.

☐ Applicants with Special Educational Needs

☐ Mature Applicants

☐ Hong Kong Athlete Applicants

☐ Work Experience

Additional Information relevant to Admission

Save & Back Save & Next

- If applicants with Special Educational Needs / Mature Applicants / Hong Kong Athlete Applicants / Work Experience, please check the appropriate box(es) and provide detailed information.
- Please click the arrow and fill-in additional information if required.
- Click **Save & Next** to continue.

Step 6. Confirm Application Data & agree to content of “Declaration”

Declaration

(1) I declare that I am a local applicant and the information given in this application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the Programmes offered by Vocational Training Council (VTC). (Please read the Definition of Local / Non-local Students)

(2) I understand the Institute concerned will check my proof of identity during registration for verifying my local student status.

(3) I authorize VTC to obtain, and the relevant authorities (which include the Hong Kong Examinations and Assessment Authority, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.

(4) I authorize VTC to use my data to carry out checks on any applications for admission to programmes it offers and checks on records of current and previous studies in its member institutions.

(5) I authorize VTC to allow the school / institute in which I am currently enrolled to have access to the information contained in, and the progress of my application.

(6) I understand that, upon my registration in a programme in VTC, the data contained in this application will become part of my student record and may be used for all purposes relating to my study in VTC.

(7) I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the completion of the 2025 admissions exercise. Nevertheless, if I have indicated in the application form that I wish to receive information about VTC, my application data will be retained.

(8) I understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of my application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.

If your information is correct and you agree to the content of Declaration, please Submit. Otherwise, click Cancel to return to incorrect data.

Cancel Submit

- Please re-confirm your application information and read the “Declaration” carefully.
- If you agree to content of “Declaration”, please click **Submit** to complete the submission of application.

Step 7. Pay Application Fee

Registered Email Address: email@email.email

Application Fee HK \$XXX

Date / Time(24 hr) XX/XX/202X XX:XX:XX

Your 14-digit Payment Number (for ATM, PPS, e-Banking / On-line Payment Services) 25XXXXXXXXXXXX

HKID No. A1234567

English Name: WALKTHRU Walkthru



Credit Card



7-Eleven Stores



FPS (Faster Payment System)



ATM Automated Teller Machine



e-Banking

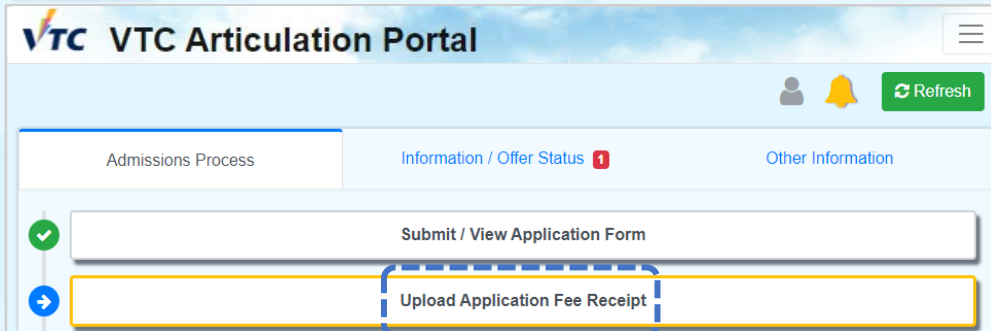


Please click the arrow for the details of payment methods.

Please use the generated **Payment Number** or **QR code** to pay the application fee. Please keep your payment receipt / payment reference number / print out the payment results / screen capture for your record.

After you have settled the payment, you have to upload the payment receipt / screen capture to "VTC Articulation Portal" **immediately**. Then you can join the "VTC Graduate Offer Scheme".

Step 8. Upload Application Fee Payment Receipt (If you settled the application fee by **Credit Card** or **FPS**, please skip this step.)

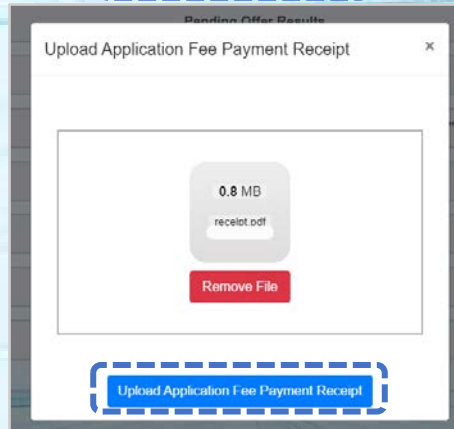


VTC VTC Articulation Portal

Admissions Process Information / Offer Status 1 Other Information

Submit / View Application Form

Upload Application Fee Receipt

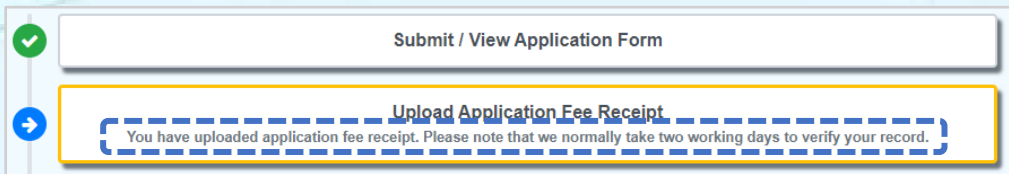


Upload Application Fee Payment Receipt

0.8 MB
receipt.pdf

Remove File

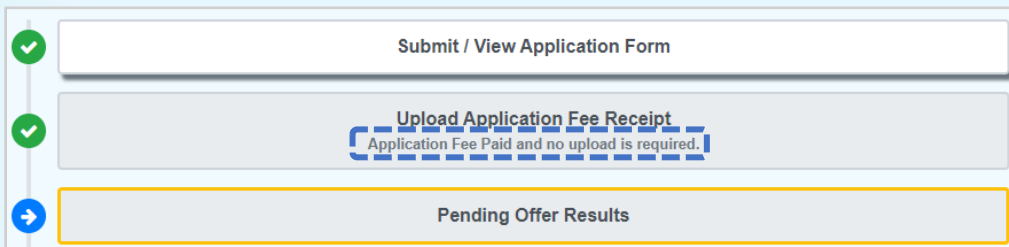
Upload Application Fee Payment Receipt



Submit / View Application Form

Upload Application Fee Receipt

You have uploaded application fee receipt. Please note that we normally take two working days to verify your record.



Submit / View Application Form

Upload Application Fee Receipt

Application Fee Paid and no upload is required.

Pending Offer Results

Please login to the portal. Then click here to upload your payment receipt.


Select and upload the relevant file.




After you have uploaded the payment receipt, the system will show the message "You have uploaded application fee receipt".

(Campus will verify the application fee payment record.)

After verifying your application fee, the system will show the message "Application Fee Paid and no upload is required".

Step 9. Join “VTC Graduate Offer Scheme”


 **VTC Articulation Portal**




Articulation Process

Information /
Articulation Status

Other Information /
Upload Documents




Submit / View Programme Choice



Upload Application Fee Receipt

You are not required to pay application fee.



OR


Join "Graduate Offer Scheme"

Please click to join “VTC Graduate Offer Scheme”.

Step 10. Submit Programme Choice(s)

Programme Choice


Please visit "Available Programme List" for the latest information of available programmes.

1st Choice 

Discipline
Higher Diploma: Childcare, Elderly and Community Services

Programme Title
CE114301 Higher Diploma in Child Care and Education

Campus Preference
IVE(ST)

2nd Choice 

Discipline
Higher Diploma: Childcare, Elderly and Community Services

Programme Title
CE114305 Higher Diploma in Special Child Care and Inclusive Education

Campus Preference
IVE(ST)

Submit

Please indicate your programme choice(s). You may choose a maximum of 2 programmes, and 1 campus preference for each programme choice. Then click **Submit** button.

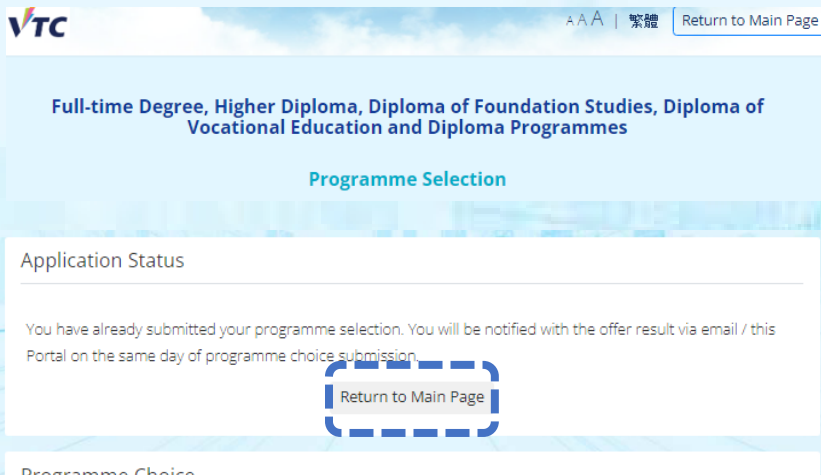
Step 11. Confirm and Submit the Programme Choice(s)

Please confirm the programme choice(s) you selected. You will be notified with the offer result via email / this Portal on the same day of programme choice submission.

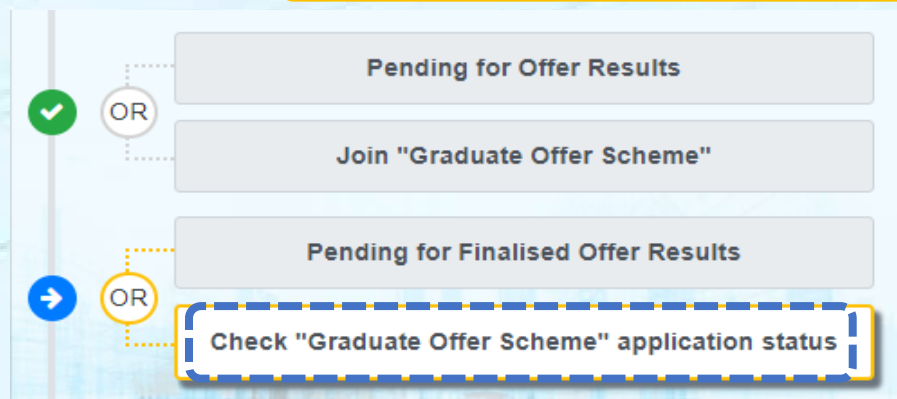
Confirm **Cancel and Back**

Once you have submitted the programme choice(s), you will **NOT** be able to make any further changes.

Click **Return to Main Page** after confirming your programme choice(s)



You may click **Check “Graduate Offer Scheme” application status** to check your application status.



Applicants will be notified of the offer result on the day of submission of application.

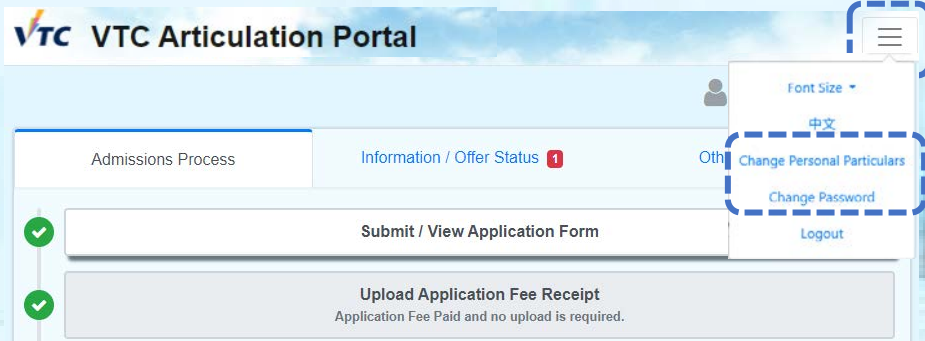
Re-login to “VTC Articulation Portal” <https://s6portal.vtc.edu.hk>


You may either:

- Click **CNA Login** to login to “VTC Articulation Portal”; OR
- Login to “VTC S6 Admission Portal” by clicking “Log in by Registered Email Address” or “Log in by personal information”.

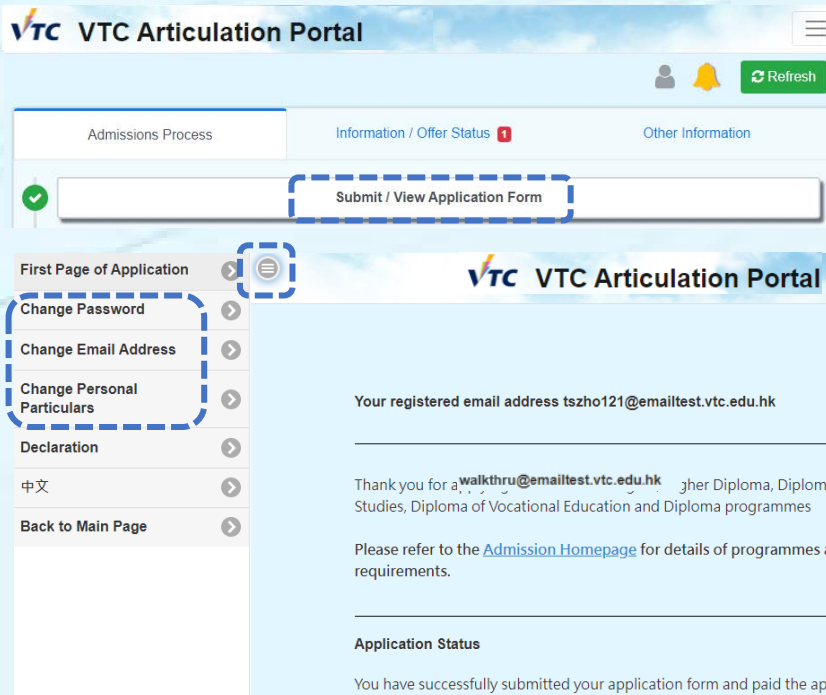
Other functions on the “VTC Articulation Portal”:


Change the personal particulars / password on the Main Page of the Portal



Click  on the top-right corner and click “Change Personal Particulars” / “Change Password”.

OR Change Password / Email Address / Personal Particulars after clicking “Submit / View Application Form”



OR Click **Submit / View Application Form**, then click  on the top-left corner, choose Change Password / Change Email Address / Change Personal Particulars to change the relevant information.

Latest information about the admission

VTC VTC Articulation Portal

Articulation Process **Information / Offer Status** Other Information

NEW Information

Offer results will be announced in XX XXX 2025 via the Portal, email and SMS

Offer Status

You have not obtained any offer result yet.

Please click **Information / Offer Status** and the arrows to check the latest information.

VTC VTC Articulation Portal

Admissions Process **Information / Offer Status** Other Information

Submit / View Application Form

Upload Application Fee Receipt

Application Fee Paid and no upload is required.

VTC Admissions Office will also announce latest information to you and alert you by using this sign