

申請人因不在本港或需接受檢疫/隔離/住院而未能親身前往院校參加「VTC 畢業生取錄計劃」/「統一收生計劃」/確認接受學位/註冊之相關安排

「VTC 畢業生取錄計劃」

如申請人因不在本港或需接受檢疫/隔離/住院而未能親身前往院校參加「VTC 畢業生取錄計劃」報讀全日制高級文憑課程，請填妥「[授權書](#)」授權年滿 18 歲或以上的人士代為安排。由於申請人仍須以電話或視像會議接受即場面試，代理人須預備相關通訊設備以便聯繫申請人接受面試。

代理人須帶備以下身份證明文件及學歷證明：

- 身份證正本
- 申請人身份證副本
- 申請人的相關學歷文件的正本或副本
- 院校將要求代理人出示申請人不在本港或需接受檢疫/隔離/住院的相關證明。

「統一收生計劃」

如申請人因不在本港或需接受檢疫/隔離/住院而未能親身前往統一收生中心參加「統一收生計劃」報讀全日制學士學位、高級文憑、基礎課程文憑、職專文憑、文憑課程，請填妥「[授權書](#)」授權年滿 18 歲或以上的人士代為安排。由於申請人仍須以電話或視像會議接受即場面試，代理人須預備相關通訊設備以便聯繫申請人接受面試。

代理人須帶備以下身份證明文件及學歷證明：

- 身份證正本
- 申請人身份證副本

申請人學歷文件的正本或副本：

- 學歷文件，如香港中學文憑考試 / 毅進文憑成績單
- 已完成中六的下學期學業成績單或證明書
- 學生學習概覽，及相關的證明文件
- 其他相關學歷文件
- 院校將要求代理人出示申請人不在本港或需接受檢疫/隔離/住院的相關證明。

確認接受學位

獲轉換為「正式取錄」的申請人須於 7 月 22 日上午 10 時至下午 4 時確認接受學位，如申請人因不在本港或需接受檢疫/隔離/住院而未能親身前往取錄院校辦理手續，請填妥「[授權書](#)」授權年滿 18 歲或以上的人士代為辦理。

代理人須帶備以下身份證明文件及學歷證明：

- 身份證正本
- 申請人身份證副本
- 申請人其他相關證明文件的正本或副本
- 院校將要求代理人出示申請人不在本港或需接受檢疫/隔離/住院的相關證明。

註冊

如申請人因不在本港或需接受檢疫/隔離/住院而未能於註冊限期前親身前往取錄院校辦理註冊手續，請填妥「[授權書](#)」授權年滿 18 歲或以上的人士代為辦理。

代理人須帶備以下身份證明文件及學歷證明：

- 身份證正本
- 申請人身份證副本
- 申請人的相關學歷文件的正本或副本
- 院校將要求代理人出示申請人不在本港或需接受檢疫/隔離/住院的相關證明。

Arrangement for applicants who are away from Hong Kong / receiving compulsory quarantine / being hospitalised, hence not able to join GOS, CA, Indicate Acceptance of Offer and Registration IN PERSON

VTC Graduate Offer Scheme

Applicants who are away from Hong Kong / receiving compulsory quarantine / being hospitalised, hence not able to join the VTC Graduate Offer Scheme in person should use the [authorization letter](#) to nominate a representative aged 18 years-old or above to apply for admission to full-time Higher Diploma programme through the VTC Graduate Offer Scheme on their behalf. Applicants will be required to attend an interview via phone call / video conference. Representatives should prepare related communication device(s) for the said purpose.

Representatives are required to bring along the following documents and academic qualifications of the applicants:

- Hong Kong Identity Card of the representatives
- Copy of Hong Kong Identity of the applicants
- The originals / copies of other relevant academic qualifications of the applicants (if applicable)
- Institute(s)/Campus(s) shall request the representatives to present applicants' document proof of departure from Hong Kong / compulsory quarantine / hospitalisation.

Central Admission Scheme

Applicants who are away from Hong Kong / receiving compulsory quarantine / being hospitalised, hence not able to join the Central Admission Scheme in person should use the [authorization letter](#) to nominate a representative aged 18 years-old or above to apply for admission to full-time Degree, Higher Diploma, Diploma of Foundation Studies, Diploma of Vocational Education and Diploma programmes through the Central Admission Scheme on their behalf. Applicants will be required to attend an interview via phone call / video conference. Representatives should prepare related communication device(s) for the said purpose.

Representatives are required to bring along the following documents:

- Hong Kong Identity Card of the representatives
- Copy of Hong Kong Identity of the applicants

Representatives are required to bring along the following academic qualifications of the applicants:

- The originals / copies of academic qualifications, e.g. result slips of HKDSE / Yi Jin Diploma / Diploma Yi Jin
- 2nd term result slip / testimonial showing completion of Secondary 6 study
- Student Learning Profile, and related supporting documents of the applicants
- Other relevant academic qualifications (if applicable)
- Institute(s)/Campus(s) shall request the representatives to present applicants' document proof of departure from Hong Kong / compulsory quarantine / hospitalisation.

Indicate Acceptance of Offer

Applicants whose “Conditional Offers” are converted to “Firm Offer” are required to confirm acceptance of offer in person at the programme offering campus from 10:00 a.m. to 4:00 p.m. on 22 July 2020. Applicants who are away from Hong Kong / receiving compulsory quarantine / being hospitalised, hence not able to indicate acceptance of offer in person should use the [authorization letter](#) to nominate a representative aged 18 years-old or above to complete the procedures on their behalf.

Representatives are required to bring along the following documents and academic qualifications of the applicants:

- Hong Kong Identity Card of the representative
- Copy of Hong Kong Identity of the applicant
- Other supporting documents (if applicable)
- Institute(s)/Campus(s) shall request the representatives to present applicants' document proof of departure from Hong Kong / compulsory quarantine / hospitalisation.

Registration

Applicants who are away from Hong Kong / receiving compulsory quarantine / being hospitalised, hence not able to complete the registration in person should use the [authorization letter](#) to nominate a representative aged 18 years-old or above to register a study place on their behalf.

Representatives are required to bring along the following documents and academic qualifications of the applicants:

- Hong Kong Identity Card of the representative
- Copy of Hong Kong Identity of the applicant
- The originals / copies of relevant academic qualifications of the applicants (if applicable)
- Institute(s)/Campus(s) shall request the representatives to present applicants' document proof of departure from Hong Kong / compulsory quarantine / hospitalisation.