HONG KONG INSTITUTE OF VOCATIONAL EDUCATION
(KWAI CHUNG)

Evening Classes Administrative Circular No. 16/06-07

Closing Of Evening Class Outside Centre

I wish to inform you that the classes held on 4 May 2007 (Friday) at 305-KCK Kiangsu-Chekiang College (Kwai Chung) will be transferred to IVE(KC) main campus or Annex. This outside centre has been reserved for special functions of the school.

Lecturers concerned are requested to inform their students according to the following table:

<table>
<thead>
<tr>
<th>Date</th>
<th>Course No.</th>
<th>Subject</th>
<th>Lecturer Name</th>
<th>From 305-KCK Centre</th>
<th>To 02A-KCA Annex Centre</th>
<th>To 02-KC Centre</th>
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<tbody>
<tr>
<td>4 May 2007</td>
<td>03602/A</td>
<td>Vocational Eng. &amp; Comm. Skills II</td>
<td>Lee Po Lam</td>
<td>Rm 303</td>
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<td>4 May 2007</td>
<td>03602/B</td>
<td>Vocational Eng. &amp; Comm. Skills II</td>
<td>Jim Mei Hang</td>
<td>Rm 305</td>
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<td>Rm 145</td>
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<td>Rm 213</td>
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( Dr. K. K. FUNG)
Principal
Hong Kong Institute of Vocational Education (Kwai Chung)

KKF/CC/py

Distribution:
c.c. HoDs
CP/ESC
ESC/IVE(ST)
Lecturers concerned
Centre Supervisor, KCK(Attn: Mr. LEE Shut-keung)
Liaison Officers