PLANNING TODAY FOR SUCCESS TOMORROW

Master’s Programmes

- Programme and Project Management
- International Technology Management
- Service Management and Design

2018/19
## Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>The University of Warwick</td>
<td>3</td>
</tr>
<tr>
<td>WMG School for Professional Development</td>
<td>3</td>
</tr>
<tr>
<td>MSc in Programme and Project Management</td>
<td>4</td>
</tr>
<tr>
<td>MSc in International Technology Management</td>
<td>6</td>
</tr>
<tr>
<td>MSc in Service Management and Design</td>
<td>8</td>
</tr>
<tr>
<td>Programme Structure</td>
<td>10</td>
</tr>
<tr>
<td>Learning and Teaching</td>
<td>11</td>
</tr>
<tr>
<td>Campus Life</td>
<td>12</td>
</tr>
<tr>
<td>Scholarships and Financial Assistance</td>
<td>13</td>
</tr>
<tr>
<td>Admission</td>
<td>14</td>
</tr>
<tr>
<td>Personal Information Collection Statement</td>
<td>15</td>
</tr>
</tbody>
</table>

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**Information Seminar**

*www.vtc.edu.hk/wmg/registration.html*

*Application fee (HK$200) will be waived for those attending the seminar.*

**Contact**

wmgenquiry@vtc.edu.hk

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The information contained in this pamphlet is correct at the time of production. Applicants should check our website (www.vtc.edu.hk/wmg) for updates. Successful applicants will receive an offer letter including key information on the specific course to which they have applied.
The University of Warwick, a reputation for quality

The University of Warwick is a leading university in the UK, where the starting point is always “anything is possible”.

Part of the renowned Russell Group, and one of the UK’s prominent universities for teaching and research, Warwick has consistently ranked within the UK Top 10 since its inception in 1965.

Its links with industry mean it is able to transfer the latest knowledge and thinking to its students, giving them the best possible start in their career. Indeed, Warwick graduates are the number one targeted by the UK’s top employers. In the QS World University Rankings, Warwick is ranked in the Top 20 in the world for employer reputation.

WMG: a unique institution

WMG offers you a unique opportunity to gain a world class management education with real business and industry application.

One of the largest academic departments at the University of Warwick, it is a leading multidisciplinary group making a real impact through collaborative R&D and world class education.

Founded by Professor Lord Bhattacharyya in 1980, it is driving innovation across the areas of business transformation, manufacturing, systems, materials, and design. Working together with industry, WMG develops solutions to both business and technical challenges. Its work has helped organisations to improve their competitiveness in a wide range of sectors including automotive, aerospace, defence, digital, construction, energy and utilities, finance, food and drink, healthcare, IT, pharmaceuticals, security, and rail.

Today WMG is one of the world’s leading research groups, cited by UK government as an international role model for how universities and business can successfully work together. Some of its partners include Airbus, Arup, Bosch Ltd, Jaguar Land Rover, Nikon, Siemens, TVS Motors, Tata Motors, and Tata Steel.

By leveraging the results of these collaborations, and transferring that knowledge to students, it has become a leading centre for both technical and management education, developing the future skills base for global industry. Challenging traditional ways of thinking, and sharing its expertise and experience, WMG develops well-rounded individuals who can progress to the highest level.

WMG School for Professional Development

Sharing the same vision of providing quality education and striving for excellence, WMG at the University of Warwick and the Vocational Training Council (VTC) have aligned themselves to provide a valued choice to those who wish to acquire values, knowledge and skills for enhancing their employability.

With the establishment of the WMG School for Professional Development at the VTC, students can receive high quality education in Hong Kong from a world-class university. Our postgraduate programmes are available on a full-time or part-time basis, and at three levels of qualification: Postgraduate Award, Postgraduate Certificate, and Master’s Degree.

Vocational Training Council (VTC)

Established in 1982, the VTC is the largest vocational and professional education and training provider in Hong Kong. VTC provides valuable credentials for some 250,000 students each year through a full range of pre-employment and in-service programmes with internationally recognised qualifications.

VTC entered into collaboration with the University of Warwick, UK to launch the first Master’s programme in Hong Kong in 2009 with a view to grooming more high standard professionals for Hong Kong to drive the growth of industries.

“In barely 50 years Warwick has established itself as a leading alternative to Oxford and Cambridge. It recruits some of the brightest students who are taught by staff often working at the cutting edge of technology.”
Key features of the WMG programmes

- Warwick is a Top 10 university in the UK.
- All modules are taught in Hong Kong by academics from WMG at the University of Warwick, UK, except the three modules conducted by the Hong Kong Institute of Patent Attorneys Ltd.
- Distinguished speaker series from industrial experts.
- Study opportunity in the UK or with other WMG partner institutions such as Singapore, Malaysia, Thailand and Cyprus.
- Tuition fee scholarships are available for outstanding students.
- Innovative and proven teaching methods.
- Courses are applied with real, up-to-date industrial relevance.
- Flexible class schedule and programme route.
- Enticing career prospects.
- No written examinations. Assessed by assignments and project.

MSc in Programme and Project Management

Registration Number (Non-local Higher and Professional Education (Regulation) Ordinance) : 251907

Do you want to move into project management, either in your current technical and business field, or into a new field of expertise?

Participants on this course can have a very wide range of academic and professional backgrounds. It is suitable for those with work experience as well as those with little or no background in business.

What will the course provide?

Programme and Project Management will provide you with a broad set of skills which have wide business application.

You will gain practical experience through applied syndicate activities and current case studies, delivered by professionals in the field. You will develop a methodical approach to the management of financial aspects of projects and programmes, and will learn about the strategic management of people in organisations and how this relates to the wider business strategy. You will learn the methodologies, tools, principles and philosophies to effectively contribute to the development and management of small scale and large scale projects, multiple projects, and programmes.

Modules

You have to take six core modules and three elective modules, plus an individual research project.

Each module consists of nominally 40 hours of directed tuition and is conducted on a block basis. On completion of a module, there is one written post-module assignment.

<table>
<thead>
<tr>
<th>Core Modules</th>
<th>Elective Modules</th>
</tr>
</thead>
<tbody>
<tr>
<td>• International Joint Ventures</td>
<td>• Fundamentals of Patent Drafting *#</td>
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<tr>
<td>• Leading Change</td>
<td>• International Patent Fundamentals *^</td>
</tr>
<tr>
<td>• Managing the Multi-Project/Programme Environment</td>
<td>• Product Design &amp; Development Management *</td>
</tr>
<tr>
<td>• Organisations, People and Performance</td>
<td>• Business Strategy &amp; Strategic Management *</td>
</tr>
<tr>
<td>• Financial Analysis &amp; Control Systems</td>
<td>• Enterprise Information Systems *</td>
</tr>
<tr>
<td>• Project Planning, Management &amp; Control</td>
<td>• Globalisation &amp; Outsourcing *</td>
</tr>
<tr>
<td></td>
<td>• Legal Aspects of Global Business *</td>
</tr>
<tr>
<td></td>
<td>• Operations Strategy for Industry *</td>
</tr>
<tr>
<td></td>
<td>• Programme &amp; Project Strategy *</td>
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<td></td>
<td>• Quality, Reliability &amp; Maintenance *</td>
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<tr>
<td></td>
<td>• Service Design &amp; Delivery</td>
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<tr>
<td></td>
<td>• Service Support Technologies</td>
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<tr>
<td></td>
<td>• Strategic Marketing *</td>
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<td></td>
<td>• Supply Chain Management *</td>
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<td></td>
<td>• Technology Management *</td>
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</tbody>
</table>

* Not all of these modules run every year. The schedule will show the modules available for your course of study when you receive your offer letter

# These modules are conducted by Hong Kong Institute of Patent Attorneys Ltd (HKIPA)

^ Prerequisite module – Project Planning, Management & Control
Project

Students will undertake a major individual research project, which is worth 50% of their final grade. It could be related to a number of different industrial sectors and can address many different aspects of programme and project management. The project will be supervised by experienced and well-qualified supervisors locally in Hong Kong.

The project is submitted in the form of a dissertation (20,000 words). An oral examination is held upon completion.

After you graduate

PPM graduates can expect to be employed in service industries, information technology, engineering or any other business area needing project management skills.

Award

Upon satisfactory completion of the programme, a Master of Science degree in Programme and Project Management will be awarded by the University of Warwick. It is identical to the degree awarded in the UK.

It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.

Other postgraduate qualifications

Students may choose to achieve a postgraduate qualification, namely Postgraduate Award (PgA) and Postgraduate Certificate (PgC), first and then progress to a Master’s degree.

➢ Postgraduate Award (PgA)
in Programme and Project Management
(Registration no. 251925)
You have to take three core modules.

➢ Postgraduate Certificate (PgC)
in Programme and Project Management
(Registration no. 251924)
You have to take five core plus one elective modules.

“WMG provides a very practical framework on project management which is definitely applicable to my day-to-day work. Combining interactive activities with academic theories makes learning part-time fun and satisfying. This course provides the flexibility you cannot get from other institutions. It enables you to learn at your own pace and strike a balance between work and study.”

Yau Chui Ting, Debbie
MSc in Programme and Project Management Graduate (with Merit) (2015-16)
Undergraduate studies: BA in Sociology with Specialism in Cultural Studies, The University of Warwick, UK (First-class honours)
Work: Programme Director, VolTta

“This programme provides a remarkably interactive learning environment which encourages exchange of knowledge and experience. I gained a lot from the in-class activities and the valuable guidance and feedback from tutors. The project management skills that I acquired from this programme have made me more confident in resolving various issues at different project stages.”

Chiu Sin Chun, Roy
MSc in Programme and Project Management Graduate (with Distinction) (2016-17)
Undergraduate studies: BBA in Management Science, City University of Hong Kong
MSc in International Technology Management

Registration Number (Non-local Higher and Professional Education (Regulation) Ordinance) : 252137

Are you aiming to take a leading role in managing innovation and technological change in an international environment? ITM provides an interdisciplinary perspective on the key issues facing global organisations, and is suitable for those from a wide range of education backgrounds and work experience.

What will the course provide?

This course gives an interdisciplinary perspective on the key issues facing global organisations. It is all about delivering value in the context of a global environment and exploiting technologies to deliver benefit to ourselves and our customers.

As a student, you will gain a very broad skill set, which will enable you to manage the development, acquisition, and operation of technology in a global, competitive environment.

The programme aims to create flexible individuals who can analyse business opportunities, operationalise technologies, and innovate in ways of working. You will learn to evaluate a technology in terms of its potential, its market, and the risks involved, and you’ll learn about managing a global workforce, how to implement and manage change, and how to exploit innovation.

Modules

You have to take nine modules (five modules from list A, plus four modules from list B and list C (with at least one module from list C), plus an individual research project).

Each module consists of nominally 40 hours of directed tuition and is conducted on a block basis. On completion of a module, there is one written post-module assignment.

<table>
<thead>
<tr>
<th>List A</th>
<th>List B and List C</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>List A – Value Creation: Development and Technology</strong></td>
<td><strong>List B – Business Operations</strong></td>
</tr>
<tr>
<td>• Enterprise Information Systems *</td>
<td>• Business Strategy &amp; Strategic Management*</td>
</tr>
<tr>
<td>• Fundamentals of Patent Drafting *#</td>
<td>• Globalisation &amp; Outsourcing*</td>
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</tr>
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<td>• Project Planning, Management &amp; Control</td>
<td></td>
</tr>
<tr>
<td>• Quality, Reliability &amp; Maintenance *</td>
<td><strong>List C – International Business</strong></td>
</tr>
<tr>
<td>• Service Design &amp; Delivery</td>
<td>• International Joint Ventures</td>
</tr>
<tr>
<td>• Service Support Technologies</td>
<td>• International Patent Fundamentals *#</td>
</tr>
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<td>• Supply Chain Management *</td>
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</table>

* Not all of these modules run every year. The schedule will show the modules available for your course of study when you receive your offer letter

# These modules are conducted by Hong Kong Institute of Patent Attorneys Ltd (HKIPA)

^ Prerequisite module – Project Planning, Management & Control
Project

Students will undertake a major individual research project, which is worth 50% of their final grade. For ITM students this should relate to the management of technology or technical functions within an international context. The project will be supervised by experienced and well qualified supervisors locally in Hong Kong.

The project is submitted in the form of a dissertation (20,000 words). An oral examination is held upon completion.

After you graduate

As an ITM graduate there are numerous career paths open to you. Having developed a strong understanding of how technology can best be exploited to contribute to global success, you will be especially suited to roles in companies which operate internationally.

You could achieve a leadership position within a variety of key functions in manufacturing or service organisations particularly where technology plays a significant part in business success.

With further experience, you would expect to attain a key executive role and be responsible for leading strategy and policy.

Award

Upon satisfactory completion of the programme, a Master of Science degree in International Technology Management will be awarded by the University of Warwick. It is identical to the degree awarded in the UK.

It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.

Other postgraduate qualifications

Students may choose to achieve a postgraduate qualification, namely Postgraduate Award (PgA) and Postgraduate Certificate (PgC), first and then progress to a Master’s degree.

➢ Postgraduate Award (PgA) in International Technology Management

(Registration no. 252140)

You have to take three modules (at least one module from list A and at least one module from list C).

➢ Postgraduate Certificate (PgC) in International Technology Management

(Registration no. 252139)

You have to take six modules (at least two modules from list A, at least one module from list B and at least one module from list C).

Testimonials

“It is a happy and fruitful programme beyond expectation. With comprehensive teaching materials and practical case studies, it gives us rich experience to learn from real-life scenarios. Up-to-date knowledge and business-related techniques have been acquired. I would like to give here my heartfelt thanks to the professional tutors and guest speakers from different industries.”

Chan Yue Shing, Vincent

MSc in International Technology Management Graduate (2013-14)

Undergraduate studies: BA in Business and Management, Leeds Metropolitan University, UK (First-class honours)

“The WMG MSc programme is well structured with both academic theories and practical case studies which I can effectively apply to real life situations. The interactive in-class activities allowed me to be connected with a lot of talented individuals. We still stay in touch after graduation. This certainly helps the progression of my career in multiple perspectives and I have no doubt in recommending this programme to you.”

Chu Kai Wing, Kevin

MSc in International Technology Management Graduate (with Merit) (2014-15)

Undergraduate studies: BEng in Computer Science, Hong Kong University of Science and Technology (First-class honours)

Work: Assistant Vice President, Investment Bank
MSc in Service Management and Design

Registration Number (Non-local Higher and Professional Education (Regulation) Ordinance) : 252969

In today’s complex business environment, where so much of global GDP is now service-related, service science is both an exciting and crucial area in which business must increase their expertise to stay ahead. This programme considers the complexity of services which bring together a mesh of organisations, people, technologies, and information to deliver value to the customer.

What will the course provide?

Fundamentally, the course will demystify what creates excellent service. You will learn the tools and techniques to confidently design the service systems needed to work well with your customer and to ensure the best outcomes are achieved.

The Service Systems research group at WMG has been working alongside leading companies and organisations such as MOOG, IBM, Rolls-Royce, and British Airways to actively shape research and teaching in this area.

This course will review operationally how you go about using techniques to design service experience, lead change, and drive business transformation. It will show you how you go about building reputation, relationships, and brand with your customer. It will help you make sense of big data, and the use of technology to effectively support service delivery.

Modules

You have to take three core modules and six elective modules, plus an individual research project.

Each module consists of nominally 40 hours of directed tuition and is conducted on a block basis. On completion of a module, there is one written post-module assignment.

<table>
<thead>
<tr>
<th>Core Modules</th>
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</tr>
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<td>International Joint Ventures</td>
</tr>
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<td>Service Design &amp; Delivery</td>
<td>Leading Change</td>
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<tr>
<td>Service Support Technologies</td>
<td>Managing the Multi-Project/Programme Environment</td>
</tr>
</tbody>
</table>

* Not all of these modules run every year. The schedule will show the modules available for your course of study when you receive your offer letter

# These modules are conducted by Hong Kong Institute of Patent Attorneys Ltd (HKIPA)

^ Prerequisite module – Project Planning, Management & Control

Thanks to this engagement with industry, students on the programme will gain exposure to world class business and academic leaders in service management and design and will engage directly with experienced practitioners, enabling rich engagement between students, expert practitioners and researchers.”
Project

Students will undertake a major individual research project, which is worth 50% of their final grade. It could be related to a number of different industrial sectors and can address many different aspects of service management and design. The project will be supervised by experienced and well qualified supervisors locally in Hong Kong.

The project is submitted in the form of a dissertation (20,000 words). An oral examination is held upon completion.

After you graduate

This course is aimed at future leaders and managers of service-based organisations. It is not sector specific and is applicable to a wide range of industries including healthcare, finance, IT, travel, retail, education, oil and gas, and even the ‘servitisation’ of manufacturing companies, looking at the transition from product-centric to service-centric thinking.

As an SMD graduate you could expect to work within operations management, business transformation, customer service, and service support strategy roles within any business, from local SMEs to global organisations.

Award

Upon satisfactory completion of the programme, a Master of Science degree in Service Management and Design will be awarded by the University of Warwick. It is identical to the degree awarded in the UK.

It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.

Other postgraduate qualifications

Students may choose to achieve a postgraduate qualification, namely Postgraduate Award (PgA), first and then progress to a Master’s degree.

➢ Postgraduate Award (PgA) in Service Management and Design
  (Registration no. 252572)
  You have to take two core modules and one elective module.

Testimonials

Professor Irene Ng,
Head of the Service Systems research group at WMG,
The University of Warwick

“The current list of Fortune 500 companies contains more services companies and fewer manufacturers than ever before, and organisations have been driven to reinvent themselves as they change their business model for commercial advantage.

This transition requires strong leadership and an understanding that blends expertise from a variety of disciplines.

Designers of services can learn from product design, not just because of the many parallels in processes, but because the future of services includes manufacturing, just as the future of manufacturing is also embedded in services. Boundaries are increasingly being crossed and many services are or will become a hybrid of material, social and technological resources.

The risks of businesses and policy makers not understanding these rapidly emerging hybrid systems are profound and this new course will equip managers with the knowledge they need to manage that risk.”
Programme Structure

Mode of study

<table>
<thead>
<tr>
<th>Programme</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s Degree (MSc)</td>
<td>1 Year</td>
<td>2 – 3 Years</td>
</tr>
<tr>
<td>Postgraduate Certificate (PgC)</td>
<td>- -</td>
<td>1 – 1.5 Years</td>
</tr>
<tr>
<td>Postgraduate Award (PgA)</td>
<td>- -</td>
<td>0.5 – 1 Year</td>
</tr>
</tbody>
</table>

1st Year 2nd Year 3rd Year

Full-time MSc
- (1 Year)
- 9 Modules
- Project

Part-time MSc
- (2 Years)
- 9 Modules
- Project

Part-time MSc
- (3 Years)
- 9 Modules
- Project

Part-time PgC
- (1 - 1.5 Years)
- 6 modules

Part-time PgA
- (0.5 - 1 Year)
- 3 modules

Programme requirements

<table>
<thead>
<tr>
<th>Programme</th>
<th>Number of Modules Required *</th>
<th>Project ^</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s Degree (MSc)</td>
<td>9 modules</td>
<td>1 project</td>
</tr>
<tr>
<td>Postgraduate Certificate (PgC)</td>
<td>6 modules</td>
<td>- -</td>
</tr>
<tr>
<td>Postgraduate Award (PgA)</td>
<td>3 modules</td>
<td>- -</td>
</tr>
</tbody>
</table>

* Complete modules and pass all the post-module assignments. Some modules will also include an in-module individual or group assessment. No written examination.

^ Pass the dissertation project and the oral examination. (Applicable to MSc students only)
Learning and Teaching

International exposure

You will gain global insight by means of attending lectures and engaging in interactive discussions with tutors from the UK. Such cultural exchange experiences are invaluable for students.

These programmes provide students with the opportunity to attend up to two modules in the UK or any other WMG overseas partner institutions in Singapore, Malaysia, Thailand and Cyprus with no additional module fee.

Exchange students from WMG partner institutions to Hong Kong also contribute to internationalising the school.

WMG, University of Warwick’s overseas partner institutions

Dynamic learning culture

On top of theoretical learning from university academics, our programmes emphasise an interactive learning approach.

The teaching and learning focuses on group discussions and presentations, industrial case study sharing, corporate project analysis and e-learning activities to assist students in consolidating their knowledge in the fast-changing world.

WMG has strong links with industry to draw real-world insights into teaching. Business or industrial visits and lectures conducted by distinguished speakers from industry allow students to immerse themselves in the business environment and establish constructive relationships with the industrial experts and business professionals.

Excellence in research and teaching

The University of Warwick is one of the UK’s leading universities with an acknowledged reputation for excellence in research and teaching, for innovation and for links with business and industry. All modules of this programme are taught by academics from WMG at the University of Warwick, UK, except the three modules conducted by the Hong Kong Institute of Patent Attorneys Ltd.
“The programme offers good chances for students to widen their global insight. One of the key features of the programme is that we could take up to two modules at WMG’s overseas centers / in the UK. The experience to study a module in the UK was immensely rewarding. I truly cherished the opportunity to interact with students from around the world. The diverse backgrounds of students foster the exchange of knowledge locally and internationally. Without doubt, WMG is the best choice for your postgraduate study.”

Tam Siu Lai, Keon
MSc in Programme and Project Management Student (2015-16)
Undergraduate studies : BSc in Information Systems, Staffordshire University (First-class honours)
Work : Assistant Project Manager, TAOKI Communications & Networks Limited

“The course allows me to understand project management in a holistic way. It also trains up my strategic thinking ability. As a public relations practitioner, most of my work experiences are related to the communication field. All the new skills and knowledge acquired in this course broaden my horizon, and help me better understand the other aspects of business.”

Lam Wai Man, Carrie
MSc in Programme and Project Management Graduate (2016-17)
Undergraduate studies : BSc/SocSc in Communication – Public Relation and Advertising, Hong Kong Baptist University (First-class honours)
Work : Regional Public Relations & Marketing Manager, RIMOWA Far East Limited

Campus Life

The WMG School for Professional Development is located on VTC Chai Wan campus (close to Hong Fa Chuen MTR Station). Students can access all student support services and recreational facilities available on campus.

Learning and Teaching Facilities
- Learning Resources Centre (LRC)
- Warwick e-library
- Executive classroom
- Study room
- Computing facilities including internet and wireless LAN
- Language learning centre with multi-media facilities

Sports Facilities
- Swimming pool
- Badminton, table-tennis, squash, volleyball and basketball facilities
- Physical fitness room

Career and Counselling Services
- Career advisory centre
- Student counselling service
- Web-based recruitment service

Other Student Services
- Canteens and open area café
- Shuttle bus service
Scholarships and Financial Assistance

Full / Other Tuition Fee Scholarship
Applicants from local or overseas universities who have obtained first-class honours degrees, or who have accomplished recognised outstanding achievements in their career or professional development may apply for the scholarship.

Applicants will be shortlisted according to the supporting evidence and their academic achievement or career / professional achievement. Applicants may be required to attend a face-to-face interview.

Selected awardee(s) will be awarded for the amount up to full tuition fee. The amount of the scholarship will be credited directly towards the successful candidate(s)’ tuition fee.

Entrance Scholarship Note 1
Graduates with second class honours degrees or above will receive scholarships between HK$10,000 to HK$30,000.

Bright Future Charitable Foundation Scholarship Note 2
Successful applicants of the Postgraduate Award in International Technology Management who are student members of Hong Kong Institute of Patent Attorneys Ltd may apply.

Extended Non-Means Tested Loan Scheme (ENLS)
Students are eligible to apply for the ENLS loans offered by the Government’s Student Finance Office (SFO) under the Working Family and Student Financial Assistance Agency (WFSFAA).

English Proficiency Test Examination Fee Reimbursement Note 3
Students may apply for examination fee reimbursement for IELTS or TOEFL or Pearson Test (either one).

For application or more information, please visit our website at www.vtc.edu.hk/wmg

Notes:
1) Apply to VTC higher diploma graduates and SHAPE top-up degree graduates who successfully complete the full-time MSc programme (AY2018/19) within the 12-month registration period.

2) Apply to graduate from an undergraduate degree programme within three years from the date of application.

3) Apply to VTC higher diploma graduates and SHAPE top-up degree graduates who have been successfully admitted to the full-time MSc programme (AY2018/19).
Testimonials

“I chose Warwick not only because my first degree there was a pleasurable experience, but also because of WMG’s strong industrial connections and focus on practicality. The interactive in-class activities were lots of fun and embodied the academic theories very well. The knowledge gained was highly relevant to my job as a product owner managing multiple international projects and products simultaneously.”

Lam Hoi Ching, Amanda
MSc in Programme and Project Management Graduate (with Distinction) (2014-15)
Undergraduate studies: BEng in Computer Systems Engineering, The University of Warwick
Work: Product Manager, An International Family Entertainment and Media Enterprise

“I have recently taken up a managerial position in my company. I would like to receive formal training to sharpen my skills in managing financial matters and to learn how to lead a team. The programme MSc in Programme and Project Management is highly relevant to my work. I am looking forward to embarking on my study at WMG.”

Chan Tsz Kin, Samuel
MSc in Programme and Project Management Student (2017-18)
Undergraduate studies: BA in Media and Communication, City University of Hong Kong (First-class honours)
Work: Quantity Surveyor, Kwong Lam Tin Marble Company Limited

Admission

Fees for AY2018/19

<table>
<thead>
<tr>
<th>Programme</th>
<th>Application Fee</th>
<th>Registration Fee</th>
<th>Tuition Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSc</td>
<td>HK$200</td>
<td>HK$2,000</td>
<td>HK$115,300</td>
</tr>
<tr>
<td>PgC</td>
<td>HK$200</td>
<td>HK$2,000</td>
<td>HK$84,200</td>
</tr>
<tr>
<td>PgA</td>
<td>HK$200</td>
<td>HK$2,000</td>
<td>HK$32,100</td>
</tr>
</tbody>
</table>

Notes:
- The tuition fee for each module is HK$10,700 and project is HK$19,000. The amount paid for each instalment will depend on the number of module/project taken in the semester.
- The tuition fee will be paid within one month before the commencement of the semester. (Semester 1: From September to February; Semester 2: From March to August)
- Other fees and charges may apply. Please refer to our website at http://www.vtc.edu.hk/wmg/fees-and-charges.html for details.
- These fees are for students starting their programme in AY2018/19 and are fixed for the duration of their programme.
- Students may incur additional costs during their course of study. Please refer to our website at http://www.vtc.edu.hk/wmg/fees-and-charges.html for details.

Entry requirements

➢ Bachelor degree with second class honours or equivalent and
➢ IELTS 6.5 (with no element below 6.0) or TOEFL 92 (Internet-based and with listening and writing 21 or above, reading 22 or above, and speaking 23 or above) or Pearson Test of English Academic 62 (no main element below 58) within the last 2 years *

* The above English proficiency requirement applies to non-native English speakers only. Applicants who have undertaken at least two academic years of study in a higher education within the last two years, which is taught and assessed in an English speaking country, such as the UK, USA, Australia, etc. OR who are employed and have been working effectively for at least the last two years in a company in which English is the working language may apply for exemption.

Applicants with post-experience diploma or higher diploma with appropriate working experience will be considered on individual merit.

How to Apply

Submit the following documents to the Admissions Office by hand or by mail:

1) One original application form

2) One copy of academic transcripts and certificates, and / or official proof for professional qualifications

3) Two reference letters / reference forms (from academic and / or workplace professional)

4) One copy of an English Language certificate i.e. IELTS or TOEFL or Pearson Test official score report (where applicable)

5) One original receipt of application fee (HK$200) payment
Personal Information Collection Statement

(1) The information collected from the application, including the name, phone number, mobile number, email address, correspondence address and education level, will be used for the following purposes:
   a) for processing and selection of applications for admission to VTC programmes in 2018/19; and related purposes;
   b) for obtaining the results of public examinations from the HKEAA, and obtaining information from relevant institutions about your candidature in public examinations and studies in institutions in Hong Kong and elsewhere;
   c) for obtaining records of your examination results attained in the programmes provided by member institutions under the VTC;
   d) for checking of application records and the study records of the programmes provided by member institutions under the VTC;
   e) VTC may allow the school in which you are currently enrolled to have access to the information contained in, and the progress of your application;
   f) for storage of information on the successful applicants in the Student Records System; and
   g) if applicant indicated his / her wish to receive VTC information, the application data will be retained for providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions. VTC will seek his / her consent on the application form; the VTC cannot use the personal data without consent.

(2) VTC undertakes to keep personal data provided by applicants confidential. However, VTC may provide such information to any other persons or agents for the purposes described in (1) under a duty of confidentiality to VTC. If an applicant would like to unsubscribe from receiving the said information or update his / her personal data, please send the request with registered name, phone number, mobile number, email address, correspondence address and education level to wmg.enquiry@vtc.edu.hk or by fax to 3192 4193.

(3) In accordance with the Personal Data (Privacy) Ordinance, an applicant has the right:
   a) to check whether VTC holds his / her personal data;
   b) to request a copy of such data; and
   c) to require VTC to correct any of the personal data which is inaccurate.

Sufficient information will need to be provided to establish identity, otherwise VTC shall refuse to comply with the request.

(4) Request for access to data should be submitted in writing to Executive Officer at

Admissions Office
WMG School for Professional Development,
Room 008, G/F, Academic Block,
3D Shing Tai Road, Chai Wan, Hong Kong

(5) In accordance with the terms of the Ordinance, VTC reserves the right to charge a fee for the processing of data access request.
Essential Information

Every care has been taken to ensure the accuracy of the information provided in this pamphlet at the time of printing. Our course, module content and schedule are reviewed to reflect development in the subject area. It is therefore very important that you check the website for the latest information before you apply and when you accept an offer. Successful applicants will receive an offer letter including key information on the specific course to which they have applied. Any offer of a place to study is subject to terms and conditions. You can read these at: https://warwick.ac.uk/study/postgraduate/terms.

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