

**EMP- Training Programme for Ethnic Minority**  
**青出於「南」- 少數族裔培訓計劃**  
**(Part-time)**

**Application form 報名表**

Photo of Applicant

**Part 1 (Personal Particulars)**

**Full name in English:**

Surname:

First / Other name:

Name in Chinese (if any):

**HKID card / Passport No.:**

Nationality:

Originated Country:

Religion:

Place of Birth:

**Date of Birth (dd/mm/yy):**

Duration of Residence in HK:

Year

Month

Age:

Sex:

**Address for Correspondence (in English):**

Joint Union / Agency: \_\_\_\_\_

**Residential Telephone No.:**

**Mobile Phone No.:**

**E-mail Address:**

**Level of Education:** (please tick  the appropriate boxes)

Completed F.5    Completed F.4    Completed F.3    Completed F.2    Completed F.1    F.1 or below

School Name: \_\_\_\_\_

Spoken language at home: \_\_\_\_\_

Second language: \_\_\_\_\_

Working Experience (including full time and part time):

Post: \_\_\_\_\_ Company: \_\_\_\_\_

Last Date of Work: \_\_\_\_\_

Referring Social Worker (if any)

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Agency Telephone No.: \_\_\_\_\_ Mobile Phone No.: \_\_\_\_\_

Applicant with Disability (If You have a disability, please enter tick  and give details)

\_\_\_\_\_

**Part 2 ( Course Choices)**

\* Please indicate your priority by marking 1, 2, 3 and so on, under the course priority column.  
(1- the highest priority, 7- lowest priority)

<i>Course name</i>	Priority
● <i>Beauty Care – Nail Art</i>	
● <i>Beauty Care - Skin Care</i>	
● <i>Beauty Care - Make Up</i>	
● <i>Beauty Care - Hairstyling</i>	
● <i>A Taste of Western Cooking</i> ( <i>Soup, Main course, dessert and drinks</i> )	

**Part 3 (Emergency Contact)**

<b>Full Name in English:</b>	Surname:
	First/ Other name:
Name in Chinese:	
Relationship to Applicant (in English):	
<b>Contact Telephone No.:</b>	

**Part 4 (Declaration of Applicant)**

I \_\_\_\_\_ ( Name of Applicant ) declare that I understand and accept the following items: *(please tick the appropriate boxes)*

- I declare that all the information given in this application is, to best of my knowledge, accurate and complete. I also understand that provision of any false or misleading information therein shall lead to **DISQUALIFICATION** of application without notice. *I understand that any omission /misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.*
- Any fees paid are **NOT** refundable.
- I understand the policy of the VTC on the Privacy of Personal Data and authorize the VTC to use my personal information, such as name, phone number, mobile number, email address, correspondence address, education level etc., to process my application for admission to the course and marketing activities in relation to any programmes, admission, events of VTC and its member institutes. I understand that all information provided will be disposed for unsuccessful application. I have the right to request for accessing to and correction of the personal data supplied in my application in accordance with Sections 18 and 22 of the Personal Data (Privacy) Ordinance, (Chapter 486 of the Laws of Hong Kong). I also have the right to unsubscribe from receiving marketing information in accordance with the Personal Data (Privacy) (Amendment) Ordinance (2012) by calling VDPO at 3719 6513.
- I understand that the college reserves the right in using or publicizing all photos, videos, assignments and all related materials for promotion or educational uses.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Part 5 (Personal Information of Applicants / Trainees)**

1. The personal data of applicants/trainees are collected and kept for purposes of :
  - (i) course application vetting, course admission, disbursement of allowance, job matching service, placement and retention follow-up, accreditation of courses, arrangement of practical skills assessment, verification of placement record and opinion survey, etc.
  - (ii) transferring to Employees Retraining Board, Labour Welfare Bureau, relevant government departments and/or their commissioned research consultants and agencies for the purposes as stated in (i).
  - (iii) providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions.
2. Supply of personal data is voluntary. However, failure to provide correct and complete personal data may result in applications being considered incomplete and thus unsuccessful.
3. Applicants/trainees or their authorized representatives are allowed to access to and/or obtain a copy of their personal data and/or to correct the personal data should the record be incorrect. The VDPO may collect a fee from applicants for copy of their personal data.
4. Applicants/trainees have rights of access to their personal data/update their personal data/unsubscribe from receiving marketing information. Applicants/trainees may contact VDPO at 3719 6513 for enquiry and request.

### **Enquiry**

Tel.no.: 3719 6513

Fax no.: 2274 7928

E- mail: vdpo@vtc.edu.hk

Website: <http://www.vtc.edu.hk/vdp>

Address : Vocational Development Programme Office, IVDC (Mei Foo), No. 23 Broadway, Stage One Mei Foo Sun Chuen, Kowloon, Hong Kong.