

VOCATIONAL TRAINING COUNCIL

Transport Logistics Training Board

OUT-CENTRE COURSE TRAINING SCHEME Information Sheet for Course/Programme Proposal

1.	Name and background of the course provider	<p>Hong Kong Productivity Council (HKPC)</p> <p>The HKPC is a multi-disciplinary non-profit making organization established by statute in 1967 to promote increased productivity and the use of more efficient methods throughout Hong Kong's business sectors. The Productivity Council employs about 600 highly-trained, skilled consultants and staff. It provides a multitude of services to over 4,000 companies each year. HKPC provides a diverse range of services in product development, consultancy, training, technology transfer, conference and exhibitions, to clients across all industrial and commercial sectors.</p>
2.	Name/title of the proposed course/programme	Latest e-Logistics Technology with solution demo
3.	Experience of the course provider in the proposed Course/Programme	HKPC has over 20 years experiences in organizing ICT training programs, and this is a newly-designed training course in the areas of e-logistics
4.	Course objective	To provide business executives an overall understanding on logistics and IT solutions in order to enhance their business operations performance and update them the new trends in IT logistics
5.	Content/outline	<p>This is a newly-designed course :</p> <ul style="list-style-type: none">• Overview of e-Logistics and its relation to Hong Kong Logistics Industry• Overview of Latest e-Logistics Technologies and Initiatives• Latest trends on Freight Management and Logistics Information System• Selected Applications and Systems for Demo Workshop <p>[ERP, PO Management, e-Tracking, e-schedule, waybills, last mile delivery tracking, fleet management, OBTIS and GPS, Greenlane, etc.]</p>
6.	Medium of instruction	Cantonese with English terminology
7.	Target participants/trainees	Business owners, and those who will be investing on IT, those executives who are interested in IT, logistics and supply chain management

8.	Admission requirement	NIL
9.	Assessment requirement	NIL
10.	Duration (number of days or hours) and number of session(s)	6 evening sessions of 3 hours each
11.	Fees	HK\$2,700 per participant
12.	Subvention entitled	NIL
13.	Qualification and experience of lecturer/instructor	Qualified and experienced trainer from the field
14.	Practical element	Case sharing + Demos in the sessions
15.	Venue, facility and equipment	HKPC Building classroom, occupying over 10,000 sq. ft and located at Kowloon Tong area, the heart of the Kowloon-NT district. Participants can enjoy an array of cutting-edge technology and state-of-the-art facilities, including theatre, computer training rooms, multi-purpose training rooms, equipped with comfortable seating, overhead projector, visualizer, notebook with LCD installation and internet access, flip chart, wyteboard, etc.
16.	Proposed frequency	1 class (minimum) 3 classes (maximum)
17.	Proposed date(s)	Aug 2011, Nov 2011, Feb 2012
18.	Proposed class-size	10 (minimum) 30 (maximum)
19.	Additional information if any	NIL

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2.	Name/title of the proposed course/programme	Diploma Program in Green Supply Chain Management
3.	Experience of the course provider in the proposed Course/Programme	Over 20 years experience in organizing and implementing training courses in logistics and supply chain management areas.
4.	Course objective	<ul style="list-style-type: none">• Establish and maintain a green procurement strategy.• Apply the principles of environmentally preferred purchasing, design for environment, eco-control systems, and sustainable business practices.• Identify Corporate Social Responsibility strategies to meet organizational needs.• Organize and sequence carbon strategies for the greener supply chain.• Align supply chain operations and business strategies to meet sustainability objectives.
5.	Content/outline	<p>This is a newly-designed course:</p> <ul style="list-style-type: none">• Strategic Green Purchasing• Business Sustainability through Corporate Social Responsibility• Carbon Strategies and Energy Efficiency• Green Transportation and Best Practices• Environmental Management System (EMS) & ISO 14001• Green Supply Chain Management
6.	Medium of instruction	Cantonese with English Terminology

7.	Target participants/trainees	<ul style="list-style-type: none"> • Professionals who need to create collaborative partnerships with management in order to improve sustainable business practices throughout the supply chain. • Sustainability consultants who must analyze “green” challenges for their clients and develop supply chain strategies. • Senior executives whose departments are within the operations or supply chain groups and have responsibility for implementing green supply chain practices.
8.	Admission requirement	<ul style="list-style-type: none"> • HKCEE (5 passes including English) + 2 years’ relevant working experience; or • A-level/Post-secondary qualification holders [graduated from a tertiary education institutes] with less than 2 years’ working experience may be accepted on a case-by-case basis; or • Mature applicants [Form 5 standard + 3 years of related working experiences] will be considered on a case-by-case basis.
9.	Assessment requirement	NIL
10.	Duration (number of days or hours) and number of session(s)	72 hours in twenty four x 3-hour sessions
11.	Fees	HK\$10,800 (Normal Fee) HK\$9,800 (Early Bird Fee)
12.	Subvention entitled	No
13.	Qualification and experience of lecturer/instructor	Qualified trainer from the logistics and shipping field, numerous training experiences in tertiary institutions.
14.	Practical element	Actual case sharing in the sessions
15.	Venue, facility and equipment	HKPC Building classroom, occupying over 10,000 sq. ft and located at Kowloon Tong area, the heart of the Kowloon-NT district. Participants can enjoy an array of cutting-edge technology and state-of-the-art facilities, including theatre, computer training rooms, multi-purpose training rooms, equipped with comfortable seating, overhead projector, visualizer, notebook with LCD installation and internet access, flip chart, wyteboard, etc.
16.	Proposed frequency	1 class (minimum) 3 classes (maximum)
17.	Proposed date(s)	Sep 2011, Jan 2012

18.	Proposed class-size	10 (minimum) 25 (maximum)
19.	Additional information if any	NIL

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2.	Name/title of the proposed course/programme	<p>Quality Vehicle Fleet Management 優質運輸車隊管理課程</p>
3.	Experience of the course provider in the proposed Course/Programme	<p>Over 20 years experience in organizing and implementing training courses in logistics areas. The proposal course is supported by CHKLI, HKLA, IPSHK, LSCM</p>
4.	Course objective	<ul style="list-style-type: none">• The moving of goods and passengers are of significance to the day-to-day operation management. Relevant activities are likely to impact customer satisfaction, sales, costs, and revenue.• To provide the participants with an understanding of the basic concepts and functions involved in vehicle fleet operation management and vehicle maintenance.
5.	Content/outline	<p>This course is newly-designed this year.</p> <ul style="list-style-type: none">• The Road Freight• Vehicle Operating Costs• Pricing Transport Services• Pricing Strategies• Rate Fixing and Profit• Fleet Size• Vehicle Selection and Design• Fuel Economy• GPS and ERP Application in Fleet Management
6.	Medium of instruction	<p>Cantonese with English Terminology</p>
7.	Target participants/trainees	<p>Junior managers and supervisors in warehouse and fleet management who wish to upgrade their professional knowledge in warehousing and road freight operation management.</p>
8.	Admission requirement	<p>Form 5 standard with at least 3 years' relevant working experience. Proficiency in Chinese and English.</p>

9.	Assessment requirement	Assignment at the end of the course
10.	Duration (number of days or hours) and number of session(s)	30 hours (<i>10 classes x 3-hour sessions</i>)
11.	Fees	HK\$3,600 (Normal fee) HK\$3,420 (Early bird fee)
12.	Subvention entitled	No
13.	Qualification and experience of lecturer/instructor	Qualified and experienced trainer from the field of warehouse and inventory management
14.	Practical element	Case studies and examples will be provided and discussed in the class
15.	Venue, facility and equipment	HKPC Building classroom, occupying over 10,000 sq. ft and located at Kowloon Tong area, the heart of the Kowloon-NT district. Participants can enjoy an array of cutting-edge technology and state-of-the-art facilities, including theatre, computer training rooms, multi-purpose training rooms, equipped with comfortable seating, overhead projector, visualizer, notebook with LCD installation and internet access, flip chart, whiteboard, etc.
16.	Proposed frequency	1 class (minimum) 3 classes (maximum)
17.	Proposed date(s)	Jun 2011, Oct 2011, Feb 2012
18.	Proposed class-size	10 (minimum) 25 (maximum)
19.	Additional information if any	NIL

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