

# Pro-Act Training and Development Centre [Electrical]

L4, 13-19 San Kwai Street, Kwai Chung, N.T., H.K.

Tel. : 2494 4251 Fax : 2487 0281

## *Vocational Training Programmes*

### **Courses in Electrical / Mechanical Engineering Trades**

<b>Course Code [Campus]</b>	<b>Course Title</b>	<b>Target Student</b>	<b>Course Duration</b>	<b>Mode of Study</b>	<b>Course Date</b>	<b>Course Fee (AY2018/19)</b>	<b>Entry Requirement</b>	<b>Award</b>
EL5303193 [Kwai Chung]	Preparatory Course for Intermediate Trade Test on Electrical Work	Working adults	60 hours	Part-time Evening	All year round	HK\$860	At least 6 months of relevant working experience	*Attendance Certificate
EL5303253 [Kwai Chung]	Upgrading Course on Fixed Electrical Installations		40 hours			HK\$610	Attendance Certificate of Preparatory Course for Intermediate Trade Test on Electrical Work	Upgrading Certificate
EL5303242 [Kwai Chung]	Preparatory Course for Intermediate Trade Test on Plumbing Work		60 hours			HK\$1,800	At least 6 months of relevant working experience	*Attendance Certificate
EL5303261 [Pokfulam]	Air-conditioning Training Course		37.5 hours			HK\$930	At least 6 months of relevant working experience and the Certificate of One-day Gas Welding Safety	*Attendance Certificate

Remarks:

1. Applicants fulfilled the entry requirements can apply the above courses through the respective Workers Unions or individually by completing the attached application form and send to the “Pro-Act Training and Development Centre [Electrical], 4/F VTC Kwai Chung Complex, 13-19 San Kwai Street, Kwai Chung, N.T.” by mail or by hand. **The commencement of the class is subject to sufficient number of applicants.**
2. \* The Certificate holder can apply for the registration of “Registered Semi-skilled Worker (designated trade)” from “Construction Workers Registration Authority” after passing the Intermediate Trade Test organized by the “Construction Industry Council”.
3. The Media of Instruction is in English.

For detail course information, please visit the web page:

<http://www.vtc.edu.hk/studyat/en/social-programmes/vocational-education-training-for-non-chinese-speaking-students/in-service-training-courses/>

4. For enquiry, please contact Mr. Dennis Ng at 2494 4251.

(Revised on 25/10/2018)

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## Application Form (Part-time Courses)

For Official Use Only

Name of Course : \_\_\_\_\_

Application No.: \_\_\_\_\_

Vetting of Documents \_\_\_\_\_

Course Code : \_\_\_\_\_

Date of Commencement

of Class : \_\_\_\_\_

Processed by: \_\_\_\_\_

Note : \_\_\_\_\_

Name of Applicant (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_ Sex \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_

Tel. No. (Home) \_\_\_\_\_ (Mobile/Pager) \_\_\_\_\_

Employment ( in reverse chronological order )Record	<u>Please provide proved document</u>			
	<u>Name of Company</u>	<u>From (Month/Year)</u>	<u>To (Month/Year)</u>	<u>Last Position Held</u>
	_____	/	/	_____
	_____	/	/	_____
	_____	/	/	_____

<b>Declaration of Applicant</b>	<p>1. I declare that the information given in this application is, to the best of my knowledge, accurate and complete. I authorise Vocational Training Council (VTC) to use this information to process my application for admission to the programme. I also understand that provision of any false or misleading information therein shall lead to <b>DISQUALIFICATION</b> of application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.</p> <p>2. I understand that, upon my registration in a programme in VTC, the data contained in this application form will become part of my student record and may be used for all purposes relating to my study in VTC. I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the admission exercise.</p> <p>3. Applicant has a right to request access to and correction of his/her personal data. Such request may be made to the VTC Pro-Act Training and Development Centre (Electrical).</p> <p>Applicant's Signature : _____ Date : _____</p>
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Please fill in your name and correspondence address	Please fill in your name and correspondence address	Please fill in your name and correspondence address
Name : _____	Name : _____	Name : _____
Correspondence Address : _____ _____	Correspondence Address : _____ _____	Correspondence Address : _____ _____