IVE Hotel, Service & Tourism Studies
酒店、服務及旅遊學

PROGRAMME INFORMATION GUIDE
課程資訊指南
About IVE

As a member of the VTC Group, the Hong Kong Institute of Vocational Education (IVE) is the leading vocational education provider in Hong Kong, committed to educating professionals valued by industries. Supported by its strong industry network, state-of-the-art facilities and a highly qualified teaching team with solid industry experience, IVE adopts an interactive approach in nurturing students’ knowledge and passion and helps them lay the foundation for their future development.

The nine IVE campuses create an interactive and innovative learning environment. With its unique “Think & Do” approach, IVE encourages students to express their ideas and set their goals, and offers them simulated workplace environments and work attachments, enabling them to master the technical skills that meet industry expectations.

IVE簡介

香港專業教育學院 (IVE) 為VTC院校成員，是香港卓越的專業教育機構，一直為本地行業提供具價值的人才。IVE 擁有強大的業界網絡，先進的校園設備，以及資歷水平高、實戰經驗豐富的教學團隊，為學生提供高質素的課程。學院採用互動教學模式，培養學生的知識與熱誠，為明日發展奠定基礎。

IVE 採用「思考與實踐」並重的教學方針，讓學生勇於表達意念與抱負，並透過模擬實況工作環境和實習，讓他們實踐意念，切實掌握專門技術，配合職場需要。IVE 擁有九間分校，設施齊備，為學生提供互動創新的學習空間。
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About IVE Hotel, Service and Tourism Studies
酒店、服務及旅遊學科簡介

The Hotel, Service and Tourism Studies (HoSTS) Discipline offers a range of professional programmes in three major areas: Hotel and Catering, Tourism and Meeting, incentive, Convention and Exhibition (MICE), and Leisure and Sports. Students receive professional training at a wide range of facilities, such as front office and housekeeping workshops, training kitchens and restaurants, Wine & Beverage Laboratory, e-tourism and travel centres, MICE Training Centre, spa facilities, and various leisure and sport activity sites. With a practical approach to teaching and learning, students are required to undertake industrial attachment to gain real work experience in their relevant studies.

With good industry knowledge and exposure, graduates have always been well received by employers. They can start their careers as junior supervisors and progress to middle management in the industry.

酒店、服務及旅遊學科提供一系列專業課程，涵蓋酒店、餐飲、旅遊、會議展覽、運動及康體文娛等範疇。學科為學生提供專業訓練，配備各項專科教學設施，包括前堂及客房服務訓練室、實習廚房及餐廳、葡萄酒工作坊、電子旅遊及旅遊資源中心、會展旅遊中心、水療、康樂文娛及運動健身設施，讓學生將所學到的知識和理論融入實務訓練中。學生亦會於課程中接受相關行業的實習培訓，以加強對行業的認識和了解，提升就業競爭力。畢業生可獲聘為初級督導、主任等職位，在累積一定的工作經驗後，可晉升至中層管理人員。畢業生具有相關行業的知識和經驗，廣受僱主歡迎。
Multiple Progression Pathways of IVE Higher Diploma Graduates

IVE高級文憑畢業生多元升學出路

Thei

Degree programmes
學士學位課程

THEi admits Higher Diploma graduates into senior years of the degree programmes
香港高等教育科技學院(THEi)提供銜接學位予高級文憑畢業生

SHAPE

Top-up Degree programmes
學士學位銜接課程

Top-up degree programmes* offered by SHAPE in collaboration with overseas universities
SHAPE與海外大學協辦之學士學位銜接課程*

IVE

Higher Diploma
高級文憑

Local Universities
本地大學

Overseas Universities*
海外大學*

Notes:
* The programmes are accredited by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) and are registered as QF Level 5 qualification
* 銜接課程已通過香港學術及職業資歷評審(HKCAAVQ) 並註冊為學歷架構第五級
# Top-up degree programme articulation agreements to various overseas universities have been signed, such as Australia, America, Middle East, United Kingdom and other European countries
# 為提供更多海外升學選擇給予高級文憑畢業生，本學科已與多間海外大學接軌，如澳洲、美國、中東、英國及其他歐洲國家，提供銜接學位課程

Non-means-tested Subsidy Scheme for Self-financing Undergraduate Studies
自資學士學位課程免入息審查資助計劃

- Applicable to eligible Higher Diploma graduates pursuing relevant full-time locally-accredited self-financing local and non-local top-up degree programmes offered by THEi and SHAPE.
- 適用於合資格的高級文憑畢業生報讀由香港高等教育科技學院(THEi)或才華高等教育學院(SHAPE)開辦的相關認可全日制經本地評審之本地及非本地自資學士學位銜接課程

Government Annual Subsidy of HK$30,000
政府每年港幣三萬元學費資助
Articulation Pathways
衔接安排

Over 95% of our higher diploma graduates in Hotel, Service and Tourism Studies (HOSTS) Discipline who chose to pursue further studies were admitted to degree programmes offered by local universities, local top-up degree programmes offered by VTC Technological and Higher Education Institute of Hong Kong (THEI) and top-up degree programme offered by the School for Higher Education and Professional Education (SHAPE) in collaboration with overseas universities. Graduates can also obtain relevant top-up degrees offered by our overseas university partners.

每年本學科選擇升學的高級文憑畢業生中，超過95%成功入讀本地大學學位課程，由職業訓練局開辦的香港高等教育科技學院(THEI)本地學士學位銜接課程或才華高等教育學院(SHAPE)與海外大學協辦的學士學位銜接課程。畢業生亦可選擇到海外夥伴大學完成學士課程：

Technological and Higher Education Institute of Hong Kong (THEI)
- BScSc (Hons) in Sports and Recreation Management
- BA (Hons) in Hotel Operations Management

Sheffield Hallam University, UK
- BSc (Hons) International Hospitality Business Management
- BSc (Hons) International Tourism Management
- BSc (Hons) Events and Leisure Management
- BSc (Hons) Sport Business Management
- BSc (Hons) Sport Coaching

University of Northumbria at Newcastle, UK
- BA (Hons) International Hospitality and Tourism Management

RMIT University, Australia
- Bachelor of Applied Science (Aviation)

2+1 International Track
2+1 國際化升學階梯

All newly admitted Higher Diploma students of the HoSTS Discipline will be offered an International Track which affirms a smooth articulation to a relevant locally accredited Bachelor Degree (Hons) Programme. The top-up degree programmes are offered in Hong Kong by the Sheffield Hallam University and University of Northumbria at Newcastle in the UK. The qualifications are equivalent to local degree programmes which are approved by the Hong Kong Government for the Annual Subsidy of HK$30,000*.

酒店、服務及旅遊學高級文憑畢業生可獲指定英國大學的有條件取錄。於本地入讀相關銜接學士學位課程，資歷等同已評審本地課程的認可地位，獲資歷架構認可，並可獲取政府每年三萬元學費資助。相關課程由英國謝菲爾德哈蘭大學及英國紐卡素落森比亞大學提供。

*Applicable to eligible Higher Diploma graduates pursuing relevant full-time locally-accredited self-financing local and non-local top-up degree programmes offered by THEI and SHAPE.
*適用於合資格的高級文憑畢業生報讀由香港高等教育科技學院(THEI)或才華高等教育學院(SHAPE)開辦的相關循環全日制本地評審之本地及非本地自資學位學位銜接課程。

Notes:
The above top-up degree programmes are accredited by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) and are registered as QF Level 5 qualification.
以上課程已通過香港學協及職業資歷評審局的評審(HKCAAVQ)，並評定為達到資歷架構第五級。
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Note: VTC reserves the right to cancel any programme, revise programme title, content or change the offering institute(s) / campus(es) / class venue(s) before class commencement if circumstances so warrant. 香港教育局可因應情況於開課前取消任何課程，修訂課程名稱，內容或更改開辦課程的院校/分校/上課地點。

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Higher Diploma in Hotel and Catering Management
酒店及餐飲業管理高級文憑

Programme Features 課程特色

- This programme aims to prepare students with the necessary professional knowledge and skills to pursue their career in the hotel and catering industry. The Programme focuses on both theory and practical training. Through simulated working environments and industrial attachment, students can acquire relevant technical competences and professional knowledge of the industry.
- Students who have completed designated modules are eligible to sit for awards examinations recognised by relevant international professional bodies.
- Graduates can start their careers at entry level in the hotel and catering industry. After accumulating further operational experiences, they can be promoted to supervisory or middle management positions, such as Front Desk Manager, Executive Housekeeper, Guest Relations Manager, Reservations Manager, Restaurant Manager, Banquet Sales and Service Manager, etc.

Professional Core Modules 專業核心單元

- Revenue Management in Rooms Division
- Environmental Management in the Hospitality Industry
- Wine and Spirits Studies
- Food Hygiene and Safety
- 部份營利收益管理
- 環境管理
- 酒類及酒類飲料
- 食物衛生與安全

Higher Diploma in International Hospitality and Tourism Management
國際款待業管理(酒店、旅遊及康樂)高級文憑

Programme Features 課程特色

- This programme aims to develop students the professional knowledge, technical competences, communication and interpersonal skills required in the hospitality industry. With a wide spectrum of subjects, students can acquire skills through practices in simulated working environments and industrial attachment in hospitality related organizations, so as to prepare them for future careers in the industry.
- Graduates can start their careers in the hospitality, tourism or leisure industry. After accumulating further operational experiences, they can be promoted to supervisory or middle management positions, such as Front Office Manager, Restaurant Manager, Clubhouse Manager and Tour Consultant, etc.

Professional Core Modules 專業核心單元

- Front Office Supervision
- Applied Food and Beverage Projects
- Tourism Cultural Dimensions
- Clubhouse Management
- 前堂督導
- 應用餐飲運作策略
- 旅遊文化
- 會所管理
Higher Diploma in Tourism and MICE
旅遊及會展業高級文憑

Programme Features 課程特色

- This programme covers professional knowledge and technical skills required in the Tourism and Meeting, Incentive, Convention & Exhibition (MICE) industry. The curriculum is designed to meet the need of the industry and further studies. Students will have industrial attachment opportunities in related sectors.
- Graduates can start their careers in different areas of the tourism and MICE industry such as airlines, travel agencies, attractions management, cruise travel, MICE organizers and event planning.
- The programme has two streams, namely the Travel Industry Management and MICE & Event Management, so as to allow students to develop their specialisms.
- The 1st semester is a common semester. Students will progress to the chosen stream in the 2nd semester, subject to their choice, academic performance and availability of places in specific streams.

- 本課程涵蓋旅遊及會展業知識，課程設計配合升讀大學及行業發展，學生可於相關機構實習，為未來就業作準備。
- 畢業生可投身於旅遊及會展業各範疇，如航空公司、旅行社、景點管理及管理、郵輪旅業、會議展覽及項目組織等。
- 課程設旅遊業管理分流和會展業及項目管理分流，以加強相關的專業知識及技能。
- 課程第一學期為共修課程，第二學期起修讀以上分流，入讀分流視乎學額情況、同學之選擇及成績分配。

Professional Core Modules 專業核心單元

- Business and Leisure Travel Operation
- Airline Industry and Management
- Tourism Events Planning and Management
- Convention and Exhibition Planning and Management

- 商業及休閒旅遊管理
- 航空業務及管理
- 旅遊項目策劃及管理
- 會議展覽策劃及管理

Higher Diploma in Airport Operations Management
機場營運管理高級文憑

Programme Features 課程特色

- This programme aims to equip students with knowledge of the aviation industry, like airport and airline operations management, airport support services, airline catering, etc. Students will acquire skills through practices and industrial attachment in airport/airline related companies.
- Graduates can start their careers at entry level in the airport, airline operation sectors and aviation ground support services. After accumulating further operational experiences, they can be promoted to supervisory or middle managerial positions, such as Air Operation Officer, Airport Station Control Supervisor, Airline Catering Load Control Officer, etc.

- 本課程旨在為學生提供航空業知識，例如機場及航空公司營運管理、機場地勤支援服務、航空膳食等。學生會於航空業相關機構實習。
- 畢業生可投身於他們感興趣之機場及航空範疇，在累積一定的實際工作經驗後，可晉升為管理或中層管理人員，例如機場營運主任、航站控制主任、航空餐務控制主任等職位。

Professional Core Modules 專業核心單元

- Passenger Terminal Operations
- Introduction to Ramp Operations
- Airport Commercial Operations
- Introduction to Air Navigation

- 航空客運大樓營運
- 停機坪運作導論
- 機場商業營運
- 飛機導航入門
Higher Diploma in Sports Administration
運動行政學高級文憑

Programme Features 課程特色

• This programme equips students with professional skills and knowledge in sports administration. With the support from the sports industry in Hong Kong, students will have the opportunities to participate in different kinds of large-scale sports competitions and events.
• Graduates can start their careers in sports management, marketing, media and product design in the public and private sectors.

• 本課程旨在為培訓學生掌握運動行管理、運動行政專業知識，在運動業界的支持下，學生可參與各種大型運動會及體育節目。
• 畢業生可於公營或私營運動機構擔任運動管理、市場推廣、運動媒體、運動產品設計或運動行政等作。

Professional Core Modules 專業核心單元

• Marketing in Sports Product and Service
• Management in Sports Arenas and Facilities
• Universal Standard Precautions in Sports and Recreation
• Sports and Fitness Coaching Management
• 運動產品及服務營銷
• 運動場地及設施管理
• 通用運動及康樂安全標準
• 運動及體能訓練

Higher Diploma in Sports Coaching
運動教練學高級文憑

Programme Features 課程特色

• This programme provides students with theoretical and practical training in sports skills and coaching development as well as sports science knowledge.
• Graduates can pursue careers in sports coaching, exercise instruction, physical education training, physical fitness training, and sports supervision in public and private organizations.

• 本課程為學生提供理論及實務培訓，教授運動及教練技巧，以及運動科學專門知識。
• 畢業生可獲各營機構及政府部門聘用，擔任運動教練、運動指導、體育訓練、體能訓練或運動管理等工作。

Professional Core Modules 專業核心單元

• Functional Anatomy and Exercise Physiology
• Sports Biomechanics
• Sports Psychology
• Fitness Coaching and Management
• 功能解剖及運動生理學
• 運動生物力學
• 運動心理學
• 體能教練及管理學
Higher Diploma in Leisure Management

Programme Features

- This programme aims to develop students with the professional knowledge, technical competences, communication and interpersonal skills required in the leisure and recreation industry. Apart from classroom learning, students will have industrial attachment at various leisure service organizations and major events in Hong Kong to further enrich their practical experiences.
- Graduates equipped with the essential industrial knowledge, technical know-how and management techniques can start their careers at entry level in the leisure and recreation industry. After accumulating further operational experiences, they can rise to supervisory or managerial positions, such as Event Manager, Clubhouse Manager, Sport Association Executive or Assistant Leisure Services Manager of Leisure and Cultural Services Department.

- 本課程旨在培訓學生在康體文娛行業所需的專業知識及技能。學生需於各康體文娛機構實習及參與香港大型活動，於實際工作環境中汲取經驗。
- 畢業生掌握行業知識、操作技能及管理技巧後，可投身康體文娛相關服務及產品行業。在累積一定的實際工作經驗後，可於數年內晉升為營運或中層管理人員，如活動策劃經理、會所經理、體育總會行政人員、或康樂及文化事務署的助理康樂事務經理等職位。

Professional Core Modules

- Clubhouse Management
- Leisure Programming and Event Management
- Arboriculture and Parks Management
- Cultural Venue Operations and Management
- 會所管理
- 康體文娛活動策劃及管理
- 樹木護理及公園管理
- 文化場地營運及管理

Please note 請注意:

(1) All programmes in the Hotel, Service and Tourism Studies Discipline include compulsory industrial attachment. Relevant work may involve shifts and may take place during evenings, weekends or holidays.
(2) Students enrolling in HT14001 or HT14004 programme are required to pass a medical examination for food handler at student’s own expense. Students are also required to purchase the designated uniforms.
(3) Applicants may be required to attend an interview. Applicants for HT14004 or HT14005 are required to attend a basic physical assessment and an interview.
(4) Students may be required to attend some classes in other locations.

(1) 所有酒店、服務及旅遊學科的學生均須在相關行業機構實習。學生需輪班工作及會在晚上、周末或公眾假期進行實習。
(2) 修讀 HT14001 或 HT14004 之學生必須於入學後接受一次有薪的健康檢查，證明符合食物處理人員的健康水平。學生亦須購買指定之制服。
(3) 申請人或須參加面試。報讀 HT14004 或 HT14005 課程的申請人須參加基本體能測試及面試。
(4) 部份課程可能於其他院校上課。
Diploma of Foundation Studies (Hospitality)
基礎課程文憑 (酒店款接)

Programme Features 課程特色

The full-time Diploma of Foundation Studies (Hospitality) Programme is designed with the dual objectives of preparing Secondary 6 graduates (HKDSE curriculum) for employment and for further studies by equipping them with soft skills and trade-related knowledge. Its curriculum contains strong generic elements to help students realize their potential in their future careers in a knowledge-based economy, to become responsible members of society, and to build the foundation for further studies. Graduates of the programme possessed the basic vocational knowledge and skills necessary for work in the hospitality industry and they can also apply for Higher Diploma programmes under the VTC.

全日制基礎課程文憑 (酒店款接) 課程旨在為新學制(香港中學文憑)的中六畢業生提供相關的學術及專業訓練，兼顧他們就業及繼續升學的需要。課程設計強調通用技能的培訓，有助學生發揮潛能，成為社會中具知識及實幹型的一分子，亦為學生繼續進修奠下基礎。畢業生除可報讀職業訓練局為新學制開辦的高級文憑課程，也裝備了基本工作知識及技能，具備投身酒店業及行業的條件。

Professional Core Modules 專業核心單元

- Hotel and Catering in Action
- Tourism in Action
- Recreation and Sports in Action
- Customer Service in the Hospitality Industries
- 酒店及餐飲業實務訓練
- 旅遊業實務訓練
- 康體業實務訓練
- 客服業實務訓練
- 客服業實務訓練
I am an outgoing person who likes to meet new people and discover interesting things in life. I believe my life has been enriched by the people whom I met and the various experiences that I have accumulated. IVE HoSTS provided me with plenty of opportunities to explore such a wonderful life journey. I was given a golden chance to become a Cultural Representative at the Walt Disney World in the U.S. for one year. My potential was further unleashed during the HoSTS internship at the Hong Kong Convention and Exhibition Centre where I have also began my career in MICE industry.

Now, I am the representative of AsiaWorld-Expo to serve in the Lantau Development Alliance. I hope to contribute my effort to promote the sustainable development of Lantau Island and in turn foster the growth of tourism development in Hong Kong.
Emmanuel Chan
Marketing Manager, Jackpot Australian Dinning Group
Graduate of Higher Diploma in International Hospitality Management

“I was rather lost when I finished my secondary school studies, but my lecturers at IVE helped me to realize my strengths and my dreams. My learning at IVE provided me with a solid foundation to complete my degree at the University of Queensland and develop my career in restaurant management in Australia.”

陳匡宇
澳洲Jackpot飲食集團市場銷售部經理
國際酒店業管理高級文憑畢業生

回想高中畢業的時候,我感到有點迷失,幸得當時香港專業教育學院(IVE)的老師們循循善誘,幫我認清自己的強項,確立我的夢想。在校讀國際酒店管理高級文憑課程期間,我打下了穩固的基礎,有助我其後在昆士蘭大學完成學士學位課程,並在澳洲開創我的事業,繼續在餐飲管理方面發展。

Yapp Hung Fai
Eastern Football Team
Hong Kong Professional Footballer (Goalkeeper)
Graduate of Higher Diploma in Sports Management and Training Science

Footballer of the year 2016
Best Young Player 2010 & 2013 of Hong Kong Top Footballers

葉鴻輝
香港足球代表隊東方足球隊守門員
運動管理及訓練學高級文憑畢業生

香港足球明星選舉
香港足球先生2016、最佳年青球員2010及2013
Professional Recognition

Programmes offered by the Discipline are recognized by various professional organizations, including:

- Institute of Hospitality (IoH), UK
- Chartered Institute of Environmental Health (CIEH), UK
- Wine and Spirit Education Trust (WSET), UK
- Bordeaux Wine School, France
- United Nations World Tourism Organization (UNWTO)
- Travel Industry Council of Hong Kong (TIC)
- Hong Kong Recreation Management Association

Wallace Lo

Hong Kong Representative of Asia & Oceania region to participate in the World Best Sommelier Competition 2016 – World Rank 23
The Best Sommelier of Asia & Oceania 2015-16 – 1st Runner-up
The Best Sommelier of Hong Kong 2013 - 2016 – Champion
The Best Sommelier of Greater China Competition 2012 – 1st Runner-up

Graduate of Higher Diploma in International Hospitality Management

I started to develop a strong interest in food and wine during my study at HoSTS. IVE provided me lots of invaluable industry and practical experiences which enabled me to further develop my interest in wine.

盧浩邦

香港侍酒師代表泛亞太區參加國際品酒師大賽2016 — 世界排名23
泛亞太區最佳品酒師大賽2015-16 — 亞軍
香港區最佳品酒師大賽2013至2016 — 冠軍
大中華區最佳品酒師大賽2012 — 亞軍

國際酒店款待業管理高級文憑畢業生

在IVE學習使我對品酒及美食產生濃厚的興趣，令我相信興趣可以發展成職業。HoSTS的專業培訓給予我很多寶貴的飲食業知識，這些實用的學習經驗使我加強了對葡萄酒的了解和興趣。
Scholarships
獎學金

With the invaluable support from our industry partners, the discipline is awarded more than 100 scholarships/bursaries to HoSTS students every year. These awards given to students who have obtained outstanding academic achievements as well as to encourage those who have excellent performance in industrial attachments, and those with strong leadership skills who have made positive contribution to the local community.

Every year, Hong Kong Disneyland Resort awarded HoSTS students with excellent performance during their internships at Hong Kong Disneyland.

香港迪士尼樂園度假區每年為本學科實習表現優異的同學頒發獎學金。
Mr. Felix Bieger, Ex-Chairman, Hong Kong Hotels Association & Adviser to the Peninsula Hotels
香港酒店業協會前主席兼半島酒店顧問Mr. Felix Bieger:

"With its high quality training and programmes offered, IVE is an excellent source of well-trained young professionals for the hospitality industry. IVE students possess all-round skills of the hotel industry. Their good understanding of hotel operation and quality service make them valuable members of the team."

"IVE畢業生對酒店的業務運作有充份理解，同時能掌握全面的實務工作技巧，提供高質素的服務，是優秀的員工。IVE為行業提供了優質的人力資源。"

Mr. Samuel Lau, Managing Director, Hong Kong Disneyland Resort
香港迪士尼樂園度假區行政總裁劉永基先生:

"We’re thrilled to have IVE students join the Hong Kong Disneyland family every year. They come with professional skill set, a strong can-do attitude and, most importantly, a passion for quality service. It’s most inspiring to watch them develop great careers here."

"每一年，我們樂見IVE的學生加入香港迪士尼樂園大家庭。他們具有專業技能，積極解決難題的"Can-do"態度，而更重要的是，對優質服務的熱誠。見到同學們在迪士尼建立出色的事業，實在令人鼓舞。

Mr. Wallace Li, Head of Food and Beverage Operations (Racecourses and Special Projects), The Hong Kong Jockey Club
香港賽馬會餐飲營運部主管(馬場及特別項目)李展鴻先生:

"IVE provides a well-equipped learning environment with simulated training facilities. Students can acquire the necessary skills before taking placements. This is most essential to the hotel and catering industry."

"IVE為學生提供優良的學習環境，如模擬訓練場地等，讓同學到機構實習前，能掌握一定的技能。這對酒店和餐飲業界尤為重要。"
Mr Fred Lam Tin-fuk JP, Chief Executive Officer, Airport Authority Hong Kong
香港機場管理局行政總裁 林天福先生太平紳士:

“The Airport Authority Hong Kong is delighted to support IVE in offering the Higher Diploma in Airport Operations Management. Apart from classroom learning, students gain valuable experience by working in various operating units of the Hong Kong international Airport during their internships.”

「香港機場管理局全力支援職業訓練局開辦『機場運菅管理高級文憑』課程。除課堂學習外，同學於實習期間會被安排於香港國際機場的不同崗位工作，累積實際經驗。」

Mrs Monica Lee-Müller, Managing Director, Hong Kong Convention and Exhibition Centre (Management) Limited
香港會議展覽中心(管理)有限公司董事總經理梅李玉霞女士:

“IVE study programmes help to unleash students’ potential through theoretical learning and practical training which keep them abreast with the latest knowledge and development of the industries. Graduates are provided with a solid foundation of professional skills and positive working attitude that equip them to take on challenges ahead.”

「IVE課程理論與實踐並重,讓同學掌握業內的最新知識。畢業生都具備良好的基礎及專業的工作態度,並樂意接受新挑戰。」

Ms Sandy So, Group General Manager, The Lifestyle Group
時代生活集團集團總經理蘇玉屏小姐:

“IVE placement students are enthusiastic helpers who always deliver quality services to our customers. The students are well-trained to handle different tasks and their positive work attitude is particularly impressive. It is our great pleasure to continue our working relationship with IVE. We gladly look forward to seeing more fine young adults joining the placement program and realizing their dreams through sheer hard work.”

「IVE實習學生一向都是公司的好幫手。他們工作態度積極，並為顧客提供優質服務。由於訓練有素，他們在不同的工作範疇亦能發揮作用。我們樂意與IVE繼續合作，希望未來協助更多年輕人以自己雙手實現夢想。」

Mr Jason Wong, Director & General Manager, Hong Thai Travel Services Limited
康泰旅行社有限公司董事總經理黃進達先生:

“Commitment to provide service with professionalism is the quintessential attribute of the travel industry practitioners. IVE provides quality study programmes with relevant curriculum contents which are closely aligned with the latest industry trends.”

「專業知識和服務精神是旅遊業界的兩大基石。IVE的課程除具備了這兩大元素，更緊貼行業的發展趨勢。」
The Discipline has a strong relationship with the industry to ensure the programme curriculums are in line with industry development. All Higher Diploma full-time students have to undergo Industrial Attachment in relevant industries during their course of studies.

The Industrial Attachment enables students to experience the real working life and challenges in their relevant industry sectors. This programme helps students to move from college life to a competitive work environment. Students can apply what they have learnt in real life situations, develop team work skills and problem solving abilities, improve communication skills and most importantly, acquire a positive attitude towards work and learning.

修讀全日制文憑及高級文憑課程的學生，會於課程中接受相關行業的實習培訓。學生通過實習親身體驗工作生活，了解相關行業的機遇和挑戰。實習培訓幫助學生適應競爭激烈的業界環境，讓他們學以致用建立團隊精神，加強解難能力，掌握溝通技巧。更重要的是，建立正面的工作和學習態度。

Hong Kong Disneyland and Resort was awarded the Strategic Partners Award by VTC for providing IVE HoSTS students internship places, 20 scholarships and many opportunities to help nurturing new talents for the tourism industry.

香港迪士尼樂園獲職業訓練局頒贈「策略伙伴獎」，以表揚該公司於過去一年為IVE學生提供實習機會，又設立20個獎學金，支持及鼓勵學生的全人發展，為旅遊業界培養更多優秀人材。
Airport Authority Hong Kong (AAHK) signed a Memorandum of Understanding with HoSTS by providing industrial attachment to students of the Higher Diploma in Airport Operations Management programme.

香港機場管理局與HoSTS簽訂備忘錄，為「機場營運管理高級文憑」學生提供實習名額。

Joseph Ma - Graduate of Higher Diploma in International Hospitality Management

"During my study at IVE, I gained a wide range of useful experiences from industrial attachment at organizations such as the China Rowing Association and Leisure and Cultural Services Department. These experiences greatly enhanced my understanding of the leisure and recreation industry in a practical setting, and certainly helped me set my goals in career development!"

馬家威 - 國際酒店款接管理高級文憑畢業生

「在IVE學習期間，透過實習培訓計劃，我有機會為不同機構服務，例如中國香港賽艇協會、康樂及文化事務署等，也可以在一些大型節目內擔任不同的崗位，使我更瞭解康樂文娛機構的運作，並確立未來工作的方向。」

Lau Yee Ting – Graduate of Higher Diploma in Tourism and MICE

“My industrial attachment was carried out not only in Hong Kong, but also in Japan! During my study at IVE, I participated in the overseas industrial attachment programme in Okinawa. This programme has broadened my horizon on hotel operations and MICE management beyond Hong Kong and I got to learn about the service standard as well as working culture in Japanese hotels.”

劉綺婷 - 旅遊及會議展覽高級文憑畢業生

「在IVE學習期間，我獲得很多在本地和海外的實習機會。我有幸參與學科舉辦的海外實習計劃，到日本沖繩的一所酒店進行實習。期間，被安排到不同的部門學習。是次體驗令我大開眼界，了解到日本酒店營運管理及策劃會議展覽的知識、超卓的款待技巧及認真的工作文化。」
Overseas Exchange Programmes
海外交流計劃

Exchange Programmes to Australia, Austria, England, France and Italy

Every year, HoSTS students have a chance to participate in various exchange and training programmes in European countries.

酒店、服務及旅遊學的同學，每年都有機會參加到法國、奧地利、英國及澳洲旅遊學院及葡萄酒莊和餐廳的學生交流及培訓。
Exchange Programmes to Singapore, Japan, Korea and Dubai

HoSTS students joined our annual exchange programmes to the Institute of Technical Education (ITE) in Singapore and JTB Hotel & Tourism School in Japan.

酒店、服務及旅遊學的同學，每年到新加坡工藝教育學院及日本JTB酒店及旅遊學院參加交流計劃。

HoSTS students attended an exchange programme to The Emirates Academy of Hospitality Management, Dubai.

酒店、服務及旅遊學的同學，到訪迪拜阿聯酋酒店學院參加交流計劃。


運動管理及訓練學高級文憑與康體文娛管理高級文憑的同學參加內地考察團。
Vibrant Learning Experiences
精彩學習體驗

Professional Lectures and Workshops
專業講座及工作坊

An overseas wine expert from the Bordeaux Wine School conducted wine workshops for HoSTS students.

法國波爾多葡萄酒學校高級講師為HoSTS學生舉辦工作坊。

An Overseas Visiting Professor shared his views on the development trends of European hospitality and cuisine.

海外訪問學者分享歐洲款待及餐飲業發展趨勢。

The director from the International Personal Trainers & Fitness Academy (IPTFA) provided certified training for HoSTS students to enhance their knowledge in designing elderly fitness programmes.

國際康體專才培訓學院(IPTFA)總監親自為HoSTS學生教授以長者為主的健體訣書課程。
The representative of Hong Kong Tourism Board conducted lectures for HoSTS students to share the latest figures and plans for future tourism development of Hong Kong.

香港旅遊發展局的代表為HoSTS師生舉辦專業講座，分享香港旅遊業最新趨勢及未來發展計劃。

The Managing Director of Hong Kong Convention and Exhibition Centre gave lectures to HoSTS students in the areas of MICE business environment and career pathways of the industry.

香港會議展覽中心董事總經理在講座與HoSTS師生探討會議展覽行業的機遇及晉升機會。

Career Expo
職業博覽

Every year, HoSTS Career Expo provides a platform for potential employers and graduates to meet and learn more about each other in terms of job requirements on the available vacancies.

每年，不少業內機構都會在HoSTS職業博覽設置攤位，讓準畢業生了解各機構的空缺及入職要求，為心儀職位作好準備。

Mentorship Programme
師友計劃

The HoSTS Mentorship Programme aims to enhance students’ learning experience by building up their connection with the industry experts.

HoSTS舉辦之師友計劃讓學生能夠與專業人士交流，從而獲得寶貴的經驗。
Facilities
學科設施

The Discipline provides a wide range of training facilities. Students can integrate theories with practice by immersing themselves in simulated learning facilities such as training kitchens and restaurants, wine and beverage laboratory, front office and housekeeping workshops, e-tourism and travel centres, MICE training centre, spa facilities and leisure and sport activity sites.

In addition, up-to-date computer hardware and software are available to provide hands-on training for students in the areas of hotel front office operations, restaurant sales, air ticketing and HoSTS related accounting and control practices.
本學科配備各項專門培訓設施，包括實習廚房、實習餐廳、品酒工房、會展旅遊中心、客房業務及前堂部訓練室、水療、康樂文娛及運動健身設施，讓學員將所學到的知識和理論融入實務訓練中；另設有先進電腦設施，以配合票務及訂房服務、前堂操作、餐廳銷售及相關之會計及操作等實習課程。
IVE (Chai Wan)
IVE 柴灣
30 Shing Tai Road, Chai Wan, Hong Kong
香港柴灣盛泰道30號
Tel 電話：2595 8333

IVE (Haking Wong)
IVE黃克競
702 Lai Chi Kok Road, Cheung Sha Wan, Kowloon
九龍長沙灣荔枝角道702號
Tel 電話：2361 5161
General Entrance Requirement

Higher Diploma
- 5 HKDSE subjects at Level 2 or above, including English Language and Chinese Language; OR
- VTC Foundation Diploma (Level 3) / Diploma of Foundation Studies; OR
- VTC Diploma in Vocational Education / Diploma of Vocational Education; OR
- Yi Jin Diploma; OR
- Equivalent

Diploma of Foundation Studies
- Completion of Secondary 6 (under the New Senior Secondary Academic Structure); OR
- Equivalent

一般入學條件
高級文憑
- 香港中學文憑考試5科成績達2級或以上，包括英語及中文；或
- VTC基礎文憑 (級別三) / 基礎課程文憑；或
- VTC中專教育文憑 / 職專文憑；或
- 業進文憑；或
- 同等學歷
基礎課程文憑
- 完成中六 (新高中學制)；或
- 同等學歷

Application
- Apply online: http://www.vtc.edu.hk/admission

入學申請
- 於入學網頁http://www.vtc.edu.hk/admission遞交申請
Tuition Fees and Financial Assistance
學費及經濟援助

Tuition Fees
- The study duration of Higher Diploma programmes is normally 2 years. The tuition fee is payable in two installments each year.
- The study duration of Diploma of Foundation Studies programmes is normally 1 year. The tuition fee is payable in two installments.

學費
- 高級文憑課程的一般修讀期為兩年，每年學費分兩期繳付。
- 基礎課程文憑課程的一般修讀期為一年，全學年學費分兩期繳付。

AY 2017/18 Tuition Fees for Full-time Subvented Programmes listed below for reference
以下表列2017/18學年全日制資助課程學費供參考

<table>
<thead>
<tr>
<th>Programmes / Disciplines</th>
<th>Tuition Fees (HK$) 學費（港幣$）</th>
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<td>1st Year 第一年</td>
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<tr>
<td>Higher Diploma</td>
<td>Business Administration Discipline 工商管理學科</td>
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<td></td>
<td>Other Disciplines 其他學科</td>
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<tr>
<td>Diploma of Foundation Studies 基礎課程文憑</td>
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AY 2017/18 Tuition Fees for Full-time Self-financed Programmes listed below for reference
2017/18學年全日制自資課程學費供參考

<table>
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</tbody>
</table>

# Tuition fees are subject to annual review. The tuition fee levels for AY 2018/19 will be reviewed subject to inflationary adjustments and other relevant factors.

Notes
1. In addition to tuition fees, students will be required to pay other fees, such as caution money, students’ union annual fees and English Module benchmarking fee. Students of Higher Diploma Programmes will be required to pay the fee for the study packages of English modules.
2. All new students are required to pay the 1st installment of tuition fees and other fees by Early August 2018.
3. Some students may be required to study bridging modules or enhancement programmes to support their study; or to attend additional training and industrial attachments, for which separate fees will be charged.
4. Students of Diploma of Foundation Studies programmes may choose to take the optional module “Foundation Mathematics III” with a separate tuition fee.

備註
1. 除學費外，學生須繳交其他費用如保証金、學生會年費及英文單元基準評核費，高級文憑學生需繳交英文單元研習教材費。
2. 所有新生須於2018年8月上旬繳交第一期學費及其他費用。
3. 為增加學生的學習支援，學院或會要求部分學生修讀錯倉單元 / 增潤課程 / 或需參加額外培訓 / 實習，並繳付所需費用。
4. 基礎課程文憑學生如選擇修讀選修單元「基礎數學 (三)」，需另繳學費。
Financial Assistance
Students of VTC full-time subvented or self-financed programmes may apply for the following financial assistance schemes:

經濟援助
入讀職業訓練局全日制資助或自資課程的學生，可申請以下資助計劃：

<table>
<thead>
<tr>
<th>Financial Assistance Schemes 經濟援助計劃</th>
<th>Student Finance Office (SFO) 學生資助處 (SFO)</th>
<th>VTC 職業訓練局</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tertiary Student Finance Scheme - Publicly-funded Programmes 資助專上課程學生資助計劃 (TSFS)</td>
<td>Non-means-tested Loan Scheme for Full-time Tertiary Students 全日制大專學生免息貸款計劃 (NLSFT)</td>
<td>Non-means-tested Loan Scheme 免息貸款計劃 (NLS)</td>
</tr>
<tr>
<td>Extended Non-means-tested Loan Scheme 資助專上學生資助計劃 (ENLS)</td>
<td>Financial Assistance Scheme for Post-secondary Students 專上學生資助計劃 (FASP)</td>
<td>Continuing Education Fund 持續進修基金 (CEF)</td>
</tr>
<tr>
<td>Non-means-tested Loan Scheme for Post-secondary Students 專上學生免息貸款計劃 (NLSPS)</td>
<td>Tuition Fee Remission and Flat Rate Grant for Academic Expenses 學費減免及學費津貼 (FR &amp; FRG)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Types of Programmes 課程種類</th>
<th>Subvented Programmes 資助課程</th>
<th>Self-financed Programmes 自資課程</th>
</tr>
</thead>
<tbody>
<tr>
<td>Higher Diploma 高級文憑</td>
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</tr>
<tr>
<td>Diploma of Foundation Studies 基礎課程文憑</td>
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</tr>
</tbody>
</table>

★ Students may apply for the "VTC Tuition Fee Remission Scheme (FR)" if no grant is offered under the "Financial Assistance Scheme for Post-secondary Students (FASP)" (Note: Flat Rate Grant for Academic Expenses is not applicable).
★ 學生如未能獲得 "專上學生資助計劃" 的助學金，可申請 "職業訓練局學費減免計劃"（注：學費津貼部分並不適用）。

SF Self-financed Programmes 自資課程

Please refer to the admission homepage (http://www.vtc.edu.hk/admission) for details of the above schemes.
以上各項計劃詳情，請參閱（http://www.vtc.edu.hk/admission）。
8 study programmes to nurture talents for the industry

Overseas exchange programmes to 10 countries

More than 100 scholarships were awarded to HoSTS students

Programme Enquiries 課程查詢
Tel 電話: 2957 5714
Website 網頁: www.ive.edu.hk主持

VTC Admission Office VTC招生處
Hotline 電話熱線: 2897 6111
Website 入學網頁: www.vtc.edu.hk/admission

資料截至2017年11月
Information as of 11/2017