

Career Expo 2019

Vacancy Information Sheet

Company:	The Hong Kong Club
Position:	Junior Server
Qualifications and Requirements:	<ul style="list-style-type: none">- Minimum 1 year of experience in a similar position in a fine-dining / casual-dining restaurant- Good command of English and Cantonese (Both oral & written)- Pleasant personality, well presented, service-oriented and good interpersonal skills- Completion of relevant studies and wine knowledge would be a definite advantage
Duties and Responsibilities:	<ul style="list-style-type: none">- Required to work on rotation basis in the restaurant and banqueting areas- Provide Members and their guests with distinctive, high quality and personalised service.
Work Location:	Central
Employment Type:	Full-time
Basic Salary:	HK\$18,000
Other Benefit(s):	12 paid annual leave, bonus, duty meals, dental scheme, medical and life insurance, generous education subsidy, training and development programmes, special staff offers and use of a company vacation house
How to Apply:	Address: The Hong Kong Club, No. 1 Jackson Road, Central, Hong Kong Email: hr@thehongkongclub.hk Fax: (852) 2801 7271 Whatsapp: (852) 6465 0065

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Company:	The Hong Kong Club
Position:	Technical Assistant
Qualifications and Requirements:	<ul style="list-style-type: none">- Higher Cert. or above in Mechanical/Electrical Engineering/Building Services Engineering- Min. 1 year of experience in E&M work- Good command of written and spoken English and Chinese- Proficient in MS Word and Excel- Good interpersonal skills and good organizational skills with multitasking ability- Holder of Construction Site Safety Card
Duties and Responsibilities:	<ul style="list-style-type: none">- Provide admin. support to the Eng. Dept.- Assist in routine maintenance, renovation work and the preparation of accurate records and logs of water & power consumption and machinery breakdown- Implement preventive maintenance programme on all E&M equipment and services- Liaise and co-ordinate with external parties on E&M maintenance issues
Work Location:	Central
Employment Type:	Full-time
Basic Salary:	HK\$17,000
Other Benefit(s):	12 paid annual leave, bonus, duty meals, dental scheme, medical and life insurance, generous education subsidy, training and development programmes, special staff offers and use of a company vacation house
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