

Career Expo 2019

Vacancy Information Sheet

Company:	Gold Coast Yacht & Country Club
Position:	Member Relations Assistant (Receptionist)
Qualifications and Requirements:	1) Diploma holder in Tourism, Hotel Management or related discipline 2) Good communication and interpersonal skills 3) Excellent command in both spoken and written English and Chinese (Including Cantonese and Mandarin)
Duties and Responsibilities:	Ensure the smooth operation of receptionist counter, provide update and accurate information to members, promote and encourage members to participate Club events, shift Duty is required
Work Location:	Tuen Mun
Employment Type:	Full-time
Basic Salary:	HK\$12000-HK\$13000
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, Birthday Leave, Discretionary bonus, Dental Plan, Medical Plan
How to Apply:	By Email: humanresources@gcycc.com.hk By Fax: 2764 6702 By Whatsapp: 6281 5028

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Company:	Gold Coast Yacht & Country Club
Position:	Sports & Recreation Assistant
Qualifications and Requirements:	1) Diploma holder in Tourism, Hotel Management or related discipline 2) Knowledge of MS Office and Internet 3) Fluent in spoken and written English, Cantonese and Mandarin
Duties and Responsibilities:	Provide supporting services to the operations of Sports & Recreation Department, maintain facilities and equipment in good condition, ensure the cleanliness and tidiness of the changing rooms, lockers, massage rooms Handle enquiries, facilities booking and general administrative work
Work Location:	Tuen Mun
Employment Type:	Full-time
Basic Salary:	HK\$12000-HK\$13000
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, Birthday Leave, Discretionary bonus, Dental Plan, Medical Plan
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Company:	Gold Coast Yacht & Country Club
Position:	Marina Attendant
Qualifications and Requirements:	1) Holder of Pleasure Vessel Operator Certificate of Competency (Grade II) is a advantage 2) Holder of valid First Aid and/or CPR certificate 3) General seamanship knowledge preferred 4) Good communication and interpersonal skills 5) Good command of spoken English and Cantonese preferred
Duties and Responsibilities:	Carry out routine cleaning, repairs and maintenance, conduct pump out service for members vessel when required, assist vessel handling when needed, support Club boat charter when required, ensure Marina Finger Piers, Walkways and Vessel Cleats are in good working condition for berthing vessels
Work Location:	Tuen Mun
Employment Type:	Full-time
Basic Salary:	HK\$16000-HK\$17000
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, Birthday Leave, Discretionary bonus, Dental Plan, Medical Plan
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Company:	Gold Coast Yacht & Country Club
Position:	Waiter/Waitress
Qualifications and Requirements:	1) Diploma holder in Tourism, Hotel Management or related discipline 2) Good communication and interpersonal skills 3) Excellent command in both spoken and written English and Chinese (Including Cantonese and Mandarin)
Duties and Responsibilities:	Ensure members and guests have enjoyable dining experience by providing quality and professional service, take orders and serve food and drinks and make recommendations when necessary, check bills before presenting to guests, maintain the cleanliness and tidiness of the restaurant
Work Location:	Tuen Mun
Employment Type:	Full-time
Basic Salary:	HK\$14000-HK\$15000
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, Birthday Leave, Discretionary bonus, Dental Plan, Medical Plan
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Company:	Gold Coast Yacht & Country Club
Position:	Technician
Qualifications and Requirements:	1) Diploma holder in Engineering or related discipline 2) Good communication and interpersonal skills 3) Good command of spoken English and Cantonese preferred
Duties and Responsibilities:	Responsible for the repair and maintenance works in Club
Work Location:	Tuen Mun
Employment Type:	Full-time
Basic Salary:	HK\$17000-HK\$18000
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, Birthday Leave, Discretionary bonus, Dental Plan, Medical Plan
How to Apply:	By Email: humanresources@gcycc.com.hk By Fax: 2764 6702 By Whatsapp: 6281 5028