

Career Expo 2019

Vacancy Information Sheet

Company:	Hong Kong Aviation Ground Services Limited
Position:	Customer Services Officer
Qualifications and Requirements:	<ul style="list-style-type: none">• Form 5/6 graduate or above with at least 5 subjects passed in HKCEE or HKDSE (including English and Chinese language) or equivalent;• No relevant experiences will also be considered;• Good command of spoken English and Cantonese, and Mandarin;• Proficiency in PC operations,• Willing to take shift duties;• Immediate available is preferred.
Duties and Responsibilities:	<ul style="list-style-type: none">• Assist Supervisor, Customer Services immediately once major flight disruption / creeping delay develops and submit handling reports;• Perform ground handling services, including check-in, boarding gate and arrival duties;• Meet and assist VIPs on departure and arrival;• Assist to Superior for flight editing and monitor to seating control
Work Location:	Hong Kong International Airport
Employment Type:	Full Time
Basic Salary:	HK\$13000 - HK\$17000
Other Benefit(s):	Annual Leave; OT Allowance; Shift Allowance; Referral Bonus; Medical Insurance; Travel Ticket
How to Apply:	E-mail: hr.recruit@hagsl.com or On-site Application