

Career Expo 2019

Vacancy Information Sheet

Company:	The Royal Pacific Hotel & Towers
Position:	Guest Services Officer
Qualifications and Requirements:	1) Diploma or above in hospitality management or equivalent 2) At least 1 year relevant working experience in hotel industry is preferred 3) Proficiency in Cantonese, English and Mandarin 4) Must be customer-orientated
Duties and Responsibilities:	-Responsible for all aspects of Front Desk function to achieve the highest possible guest satisfaction. - Perform check-in, check-out and room change procedures and ensure all data are entered completely into the hotel reservations system. -Maintain cashier float and make accurate daily report of all money received.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$16,780
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, 12 days Statutory Holiday, birthday leave, medical benefit and Year-end Bonus
How to Apply:	By Email: recruitment@royalpacific.com.hk By Fax : 3743-5223 By WhatsApp: 6280-6278

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Company:	The Royal Pacific Hotel & Towers
Position:	Concierge Assistant
Qualifications and Requirements:	1) Diploma or above in hospitality management or equivalent 2) No working experience is requested 3) Proficiency in Cantonese, able to speak English and Mandarin 4) Must be customer-orientated
Duties and Responsibilities:	-To render personalized service to guests and deliver their luggage to and from their rooms. -provide guests with city information. -arrange transportation for a guest when required. Deliver parcels, message etc.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$13,495
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, 12 days Statutory Holiday, birthday leave, medical benefit and Year-end Bonus
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Company:	The Royal Pacific Hotel & Towers
Position:	Waiter/waitress
Qualifications and Requirements:	1) Diploma or above in hospitality management or equivalent 2) No working experience is requested 3) Proficiency in Cantonese, able to speak English and Mandarin 4) Must be customer-orientated
Duties and Responsibilities:	-Prepares and sets up the tables of the restaurant, as well as maintains the cleanliness of the restaurant and all work areas. -Takes guest order and prepares guest bill and follows all billing procedures. -Follows correct sequence of service outlined in the standard operating manual
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$14,535
Other Benefit(s):	On-the-job Training, 12 days Annual Leave, 12 days Statutory Holiday, birthday leave, medical benefit and Year-end Bonus
How to Apply:	By Email: recruitment@royalpacific.com.hk By Fax : 3743-5223 By WhatsApp: 6280-6278