

Career Expo 2019

Vacancy Information Sheet

Company:	St Regis Hotel Hong Kong
Position:	Butler
Qualifications and Requirements:	1) Degree holder in Hospitality Management 2) Related experience in 5-star hotels 3) Good interpersonal and communication skills 4) Capable to work independently with multi-tasking ability
Duties and Responsibilities:	- Process all guest check-ins by confirming reservations, assigning room, and issuing and activating room key. - Process all payment types such as room charges, cash, checks, debit, or credit. - Process all check-outs including resolving any late and disputed charges.
Work Location:	Wan Chai
Employment Type:	Full-time
Basic Salary:	HK\$19,000 - HK\$20,000
Other Benefit(s):	12 days Annual Leave, Medical Benefits and Discretionary Bonus
How to Apply:	By Email: hk.hr@stregishotels.com

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Company:	St Regis Hotel Hong Kong
Position:	Concierge Assistant
Qualifications and Requirements:	1) Related experience in 5-star hotels 2) Good interpersonal and communication skills 3) Capable to work independently with multi-tasking ability
Duties and Responsibilities:	<ul style="list-style-type: none">- Greet and escort guests to rooms.- Open doors and assist guests/visitors entering and leaving property.- Inform guests of property amenities, services, and hours of operation, and local areas of interest and activities.- Transport guest luggage to and from guest rooms and/or designated bell area.- Supply guests with directions.
Work Location:	Wan Chai
Employment Type:	Full-time
Basic Salary:	HK\$12,500 - HK\$13,500
Other Benefit(s):	12 days Annual Leave, Medical Benefits and Discretionary Bonus
How to Apply:	By Email: hk.hr@stregishotels.com

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Company:	St Regis Hotel Hong Kong
Position:	Captain
Qualifications and Requirements:	1) Previous experience in an International 5-star hotel 2) 3-years experience in an all-day dining restaurant 3) Fluent in oral and written English 4) Creative, with an eye for details 5) Outgoing and people-oriented 6) Motivator and team-builder 7) Display initiative and commitment to professional values
Duties and Responsibilities:	- Coordinate with Restaurant Manager plans and actions to achieve improved operations, overcome deficiencies, and instigate necessary changes. - Daily inspection of restaurant and readiness according to standards. - Regular inspection of all areas in order to direct work. - Emphasis to be on sanitation and cleanliness.
Work Location:	Wan Chai
Employment Type:	Full-time
Basic Salary:	HK\$17,500 - HK\$18,500
Other Benefit(s):	12 days Annual Leave, Medical Benefits and Discretionary Bonus
How to Apply:	By Email: hk.hr@stregishotels.com

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Company:	St Regis Hotel Hong Kong
Position:	Server
Qualifications and Requirements:	1) Previous experience in an International 5-star hotel 2) Fluent in oral and written English 3) Outgoing and people-oriented 4) Motivator and team-builder 5) Display initiative and commitment to professional values
Duties and Responsibilities:	- Coordinate with Restaurant Manager plans and actions to achieve improved operations, overcome deficiencies, and instigate necessary changes. - Daily inspection of restaurant and readiness according to standards. - Regular inspection of all areas in order to direct work. - Emphasis to be on sanitation and cleanliness.
Work Location:	Wan Chai
Employment Type:	Full-time
Basic Salary:	HK\$15,500 - HK\$16,500
Other Benefit(s):	12 days Annual Leave, Medical Benefits and Discretionary Bonus
How to Apply:	By Email: hk.hr@stregishotels.com

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Company:	St Regis Hotel Hong Kong
Position:	Bartender
Qualifications and Requirements:	1) Minimum of 1 year lounge/bar operation experience gained in renowned hotels or restaurants 2) Strong wine and beverage knowledge 3) Good in communication and interpersonal skills 4) Good command of both spoken English and Cantonese 5) Ability to speak Mandarin would definitely be an advantage
Duties and Responsibilities:	- Provide consistent, high quality beverage and service to guests. - Support service team in daily operation.
Work Location:	Wan Chai
Employment Type:	Full-time
Basic Salary:	HK\$17,000 - HK\$18,000
Other Benefit(s):	12 days Annual Leave, Medical Benefits and Discretionary Bonus
How to Apply:	By Email: hk.hr@stregishotels.com