

Career Expo 2019

Vacancy Information Sheet

Company:	City Garden Hotel
Position:	Front Desk Officer
Qualifications and Requirements:	<ol style="list-style-type: none">1. Diploma or above in hospitality management or related disciplines2. Fresh graduates are welcome with training experience preferred3. Being customer-oriented with good communication and interpersonal skills are added advantages4. Good command of both spoken and written English, Chinese and Putonghua
Duties and Responsibilities:	Assist guests in checking in / out at Front Desk counter and maintain a good relationship with customers
Work Location:	North Point
Employment Type:	Full-time / Part-time
Basic Salary:	HK\$14,600
Other Benefit(s):	On- the-job Training, 12 days Annual Leave, Year-end Bonus, Medical Scheme, Dental Scheme and Birthday Leave
How to Apply:	By Email: hr@citygarden.com.hk By Fax: 2806 4032 Whatsapp: 6396 3552

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Company:	City Garden Hotel
Position:	Concierge Officer
Qualifications and Requirements:	<ol style="list-style-type: none">1. Certificate in Hospitality or Tourism Studies preferred2. Able to communicate in English, Cantonese and Mandarin3. Polite and service-oriented4. Welcome fresh graduate student to apply
Duties and Responsibilities:	<ol style="list-style-type: none">1. Taking care of guests' luggage upon arrival and departure;2. Taking care of guest transportation arrangement;3. Maintain good customer care and provide information to guests' enquiries.
Work Location:	North Point
Employment Type:	Full-time / Part-time
Basic Salary:	HK\$14,000
Other Benefit(s):	On- the-job Training, 12 days Annual Leave, Year-end Bonus, Medical Scheme, Dental Scheme and Birthday Leave
How to Apply:	By Email: hr@citygarden.com.hk By Fax: 2806 4032 Whatsapp: 6396 3552

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Company:	City Garden Hotel
Position:	Guest Services Officer - Restaurant
Qualifications and Requirements:	<ol style="list-style-type: none">1. Certificate holder or above in hospitality management or equivalent2. At least 1 year relevant working experience in Food & Beverage industry is preferred3. Customer-oriented and possess good communication and interpersonal skills are added advantages4. Proficiency in Cantonese, English and Mandarin
Duties and Responsibilities:	<ol style="list-style-type: none">1. Responsible for taking restaurant reservations by phone in courteous manner; always proposing alternatives if initial request cannot be satisfied;2. Greet guests and arrange seats according to the reservations procedures;
Work Location:	North Point
Employment Type:	Full-time / Part-time
Basic Salary:	HK\$15,750
Other Benefit(s):	On- the-job Training, 12 days Annual Leave, Year-end Bonus, Medical Scheme, Dental Scheme and Birthday Leave
How to Apply:	By Email: hr@citygarden.com.hk By Fax: 2806 4032 Whatsapp: 6396 3552

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Company:	City Garden Hotel
Position:	Pastry Cook
Qualifications and Requirements:	1. Form 3 standard with certificate in culinary studies preferred 2. At least 1 year experience preferably in pastry food kitchen 3. Willing to learn and hardworking
Duties and Responsibilities:	Responsible for preparing pastry dishes in Cafe, production of pastry according to hygiene standard and assist chef in preparation work.
Work Location:	North Point
Employment Type:	Full-time
Basic Salary:	HK\$14,460
Other Benefit(s):	On- the-job Training, 12 days Annual Leave, Year-end Bonus, Medical Scheme, Dental Scheme and Birthday Leave
How to Apply:	By Email: hr@citygarden.com.hk By Fax: 2806 4032 Whatsapp: 6396 3552

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Company:	City Garden Hotel
Position:	Waiter / Waitress
Qualifications and Requirements:	1. Form 5 standard with certificate in hospitality studies 2. Preferably to have Restaurant service experience 3. Presentable and service oriented 4. Able to communicate in English and Chinese
Duties and Responsibilities:	Provide quality services to restaurant guests and ensure smooth operation of restaurant and customer satisfaction.
Work Location:	North Point
Employment Type:	Full-time / Part-time
Basic Salary:	HK\$13,810 - HK\$14,000
Other Benefit(s):	On- the-job Training, 12 days Annual Leave, Year-end Bonus, Medical Scheme, Dental Scheme and Birthday Leave
How to Apply:	By Email: hr@citygarden.com.hk By Fax: 2806 4032 Whatsapp: 6396 3552