

# Career Expo 2019

## Vacancy Information Sheet

|                                  |                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Company:                         | <b>Kowloon Shangri-La, Hong Kong</b>                                                                                                                                                                                                                                                                                                          |
| Position:                        | <b>Front Desk Officer</b>                                                                                                                                                                                                                                                                                                                     |
| Qualifications and Requirements: | <ul style="list-style-type: none"><li>• Excellent command of spoken English, Cantonese and Putonghua</li><li>• Minimum 1 year experience in service industry, preferably in Hotel Front Office or airline operations</li><li>• Self-motivated and well-organized</li><li>• Able to work independently and under pressure</li></ul>            |
| Duties and Responsibilities:     | Responsible for the smooth and efficient operation of Front Office Department. He / she will also be responsible for providing guest services, check-in and check out, handling guest requests and ensuring that it is in accordance with the objectives and the highest level of performance and quality standards established by the Hotel. |
| Work Location:                   | Tsim Sha Tsui East                                                                                                                                                                                                                                                                                                                            |
| Employment Type:                 | Full-time                                                                                                                                                                                                                                                                                                                                     |
| Basic Salary:                    | To be advised                                                                                                                                                                                                                                                                                                                                 |
| Other Benefit(s):                | To be advised                                                                                                                                                                                                                                                                                                                                 |
| How to Apply:                    | By Email: <a href="mailto:recruitment.ksl@shangri-la.com">recruitment.ksl@shangri-la.com</a><br>By Fax: 2721-1066                                                                                                                                                                                                                             |

# Career Expo 2019

## Vacancy Information Sheet

|                                  |                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Company:                         | <b>Kowloon Shangri-La, Hong Kong</b>                                                                                                                                                                                                                                                                                                                          |
| Position:                        | <b>Guest Relations Officer</b>                                                                                                                                                                                                                                                                                                                                |
| Qualifications and Requirements: | <ul style="list-style-type: none"><li>• Excellent command of spoken English, Cantonese and Putonghua</li><li>• Minimum 1 year experience in service industry, preferably in Hotel Front Office or airline operations</li><li>• Self-motivated and well-organized</li><li>• Able to work independently and under pressure</li></ul>                            |
| Duties and Responsibilities:     | Responsible for the smooth and efficient operation of Guest Relations Department, providing guest services, check-in & check-out, handling guest requests and ensuring that it is in accordance with the objectives and the highest level of performance and quality standards established by the Hotel; Requires to assist Horizon Club Team when necessary. |
| Work Location:                   | Tsim Sha Tsui East                                                                                                                                                                                                                                                                                                                                            |
| Employment Type:                 | Full-time                                                                                                                                                                                                                                                                                                                                                     |
| Basic Salary:                    | To be advised                                                                                                                                                                                                                                                                                                                                                 |
| Other Benefit(s):                | To be advised                                                                                                                                                                                                                                                                                                                                                 |
| How to Apply:                    | By Email: <a href="mailto:recruitment.ksl@shangri-la.com">recruitment.ksl@shangri-la.com</a><br>By Fax: 2721-1066                                                                                                                                                                                                                                             |

# Career Expo 2019

## Vacancy Information Sheet

|                                  |                                                                                                                                                                                                                                                                                    |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Company:                         | <b>Kowloon Shangri-La, Hong Kong</b>                                                                                                                                                                                                                                               |
| Position:                        | <b>Room Attendant</b>                                                                                                                                                                                                                                                              |
| Qualifications and Requirements: | <ul style="list-style-type: none"><li>• Excellent command of spoken English and Putonghua</li><li>• Minimum 1 year experience in hotel industry</li><li>• Self-motivated and able to work independently</li><li>• Willing to work on shifts in a competitive environment</li></ul> |
| Duties and Responsibilities:     | The Room Butler cleans and supplies all assigned guestrooms according to the standards established by the Hotel. He / she needs to ensure the cleanliness of guestrooms and public area of respective guest floors.                                                                |
| Work Location:                   | Tsim Sha Tsui East                                                                                                                                                                                                                                                                 |
| Employment Type:                 | Full-time                                                                                                                                                                                                                                                                          |
| Basic Salary:                    | To be advised                                                                                                                                                                                                                                                                      |
| Other Benefit(s):                | To be advised                                                                                                                                                                                                                                                                      |
| How to Apply:                    | By Email: <a href="mailto:recruitment.ksl@shangri-la.com">recruitment.ksl@shangri-la.com</a><br>By Fax: 2721-1066                                                                                                                                                                  |

# Career Expo 2019

## Vacancy Information Sheet

|                                  |                                                                                                                                                                                                                                                  |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Company:                         | <b>Kowloon Shangri-La, Hong Kong</b>                                                                                                                                                                                                             |
| Position:                        | <b>General Service Attendant</b>                                                                                                                                                                                                                 |
| Qualifications and Requirements: | <ul style="list-style-type: none"><li>• Minimum 1 year experience in cleaning service, preferably in hotel field</li><li>• Fluent in Cantonese and Putonghua</li><li>• Being attention to details</li></ul>                                      |
| Duties and Responsibilities:     | The General Service Attendant cleans and supplies all assigned public areas by following the cleanliness standards established by the Hotel. With this the public area and heart of the house will be in perfectly clean condition at all times. |
| Work Location:                   | Tsim Sha Tsui East                                                                                                                                                                                                                               |
| Employment Type:                 | Full-time                                                                                                                                                                                                                                        |
| Basic Salary:                    | To be advised                                                                                                                                                                                                                                    |
| Other Benefit(s):                | To be advised                                                                                                                                                                                                                                    |
| How to Apply:                    | By Email: <a href="mailto:recruitment.ksl@shangri-la.com">recruitment.ksl@shangri-la.com</a><br>By Fax: 2721-1066                                                                                                                                |

# Career Expo 2019

## Vacancy Information Sheet

|                                  |                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Company:                         | <b>Kowloon Shangri-La, Hong Kong</b>                                                                                                                                                                                                                                                                                                                    |
| Position:                        | <b>F&amp;B Server</b>                                                                                                                                                                                                                                                                                                                                   |
| Qualifications and Requirements: | <ul style="list-style-type: none"><li>• Excellent command of spoken English, Putonghua and Cantonese</li><li>• Strong communication and interpersonal skills</li><li>• Good sense of service, courteous and attentive</li><li>• Energetic and motivated</li></ul>                                                                                       |
| Duties and Responsibilities:     | <ul style="list-style-type: none"><li>• Monitor and ensure smooth operation of the sections appointed</li><li>• Ensure that service / items are prepared according to Hotel standards</li><li>• Check cleanliness of the sections prior to and after service</li><li>• Obtain customer feedback during operation to ensure guest satisfaction</li></ul> |
| Work Location:                   | Tsim Sha Tsui East                                                                                                                                                                                                                                                                                                                                      |
| Employment Type:                 | Full-time                                                                                                                                                                                                                                                                                                                                               |
| Basic Salary:                    | To be advised                                                                                                                                                                                                                                                                                                                                           |
| Other Benefit(s):                | To be advised                                                                                                                                                                                                                                                                                                                                           |
| How to Apply:                    | By Email: <a href="mailto:recruitment.ksl@shangri-la.com">recruitment.ksl@shangri-la.com</a><br>By Fax: 2721-1066                                                                                                                                                                                                                                       |