

Career Expo 2019

Vacancy Information Sheet

Company:	iClub Ma Tau Wai
Position:	Guest Service Officer
Qualifications and Requirements:	<ul style="list-style-type: none">• Diploma holder in Hospitality, Travel and Tourism Management or related disciplines• Knowledge of Opera system is preferred• Multi skills in administration and operations tasks• Excellent communication and interpersonal skills• Good command of both spoken and written English and Chinese• Fresh graduates with relevant academic background are also considered• Holder of valid Security Personnel Permit would be an advantage
Duties and Responsibilities:	<ul style="list-style-type: none">• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Ma Tau Wai
Employment Type:	Full-time
Basic Salary:	HK\$14,380
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603

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Company:	iClub Ma Tau Wai
Position:	Senior Guest Service Officer
Qualifications and Requirements:	<ul style="list-style-type: none">- Diploma holder in Hospitality, Travel and Tourism Management or related disciplines- Minimum 1-2 years solid experience in Front Office operation- Knowledge of Opera system is preferred- Excellent communication and interpersonal skills- Good command of both spoken and written English and Chinese
Duties and Responsibilities:	<ul style="list-style-type: none">• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Ma Tau Wai
Employment Type:	Full-time
Basic Salary:	HK\$16,560
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603

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Company:	iClub Ma Tau Wai
Position:	Operations Officer
Qualifications and Requirements:	<ul style="list-style-type: none">• Honest, responsible and self-disciplined• Good command of both written and spoken English and Chinese• Holder of valid Security Personnel Permit would be an advantage
Duties and Responsibilities:	<ul style="list-style-type: none">• Patrol hotel premises in order to ensure the safety and security of the guests, staff and Hotel• Offer concierge service to guests• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Ma Tau Wai
Employment Type:	Full-time
Basic Salary:	HK\$13,470
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603

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Company:	iClub Sheung Wan
Position:	Guest Service Officer
Qualifications and Requirements:	<ul style="list-style-type: none">• Diploma holder in Hospitality, Travel and Tourism Management or related disciplines• Knowledge of Opera system is preferred• Multi skills in administration and operations tasks• Excellent communication and interpersonal skills• Good command of both spoken and written English and Chinese• Fresh graduates with relevant academic background are also considered• Holder of valid Security Personnel Permit would be an advantage
Duties and Responsibilities:	<ul style="list-style-type: none">• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Sheung Wan
Employment Type:	Full-time
Basic Salary:	HK\$14,380
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603

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Vacancy Information Sheet

Company:	iClub Mongkok
Position:	Operations Officer
Qualifications and Requirements:	<ul style="list-style-type: none">• Honest, responsible and self-disciplined• Good command of both written and spoken English and Chinese• Holder of valid Security Personnel Permit would be an advantage
Duties and Responsibilities:	<ul style="list-style-type: none">• Patrol hotel premises in order to ensure the safety and security of the guests, staff and Hotel• Offer concierge service to guests• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Mong Kok
Employment Type:	Full-time
Basic Salary:	HK\$13,470
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603

Career Expo 2019

Vacancy Information Sheet

Company:	iClub Fortress Hill
Position:	Senior Guest Service Officer
Qualifications and Requirements:	<ul style="list-style-type: none">- Diploma holder in Hospitality, Travel and Tourism Management or related disciplines- Minimum 1-2 years solid experience in Front Office operation- Knowledge of Opera system is preferred- Excellent communication and interpersonal skills- Good command of both spoken and written English and Chinese
Duties and Responsibilities:	<ul style="list-style-type: none">• Assist guests in checking-in and checking-out• Provide information to guests' enquiries
Work Location:	Fortress Hill
Employment Type:	Full-time
Basic Salary:	HK\$16,560
Other Benefit(s):	On-the-job Training, 12 days Annual Leave and Extra 2 days off per month, Discretionary Bonus, Medical Benefit & Meal Allowance
How to Apply:	By Email: recruit@iclub-hotels.com By Phone : 3963-6603