

Career Expo 2019

Vacancy Information Sheet

Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Guest Services Officer - Front Office
Qualifications and Requirements:	1) Diploma/certificate in Hospitality or Tourism Management desirable 2) Good computer skills particularly in the use of MS Office 3) Knowledge of Opera/Fidelio desirable 4) 3-6 months related experience and/or training; or equivalent combination of education and experience 5) Preferable prerequisite knowledge of the Travel/Hotel industry
Duties and Responsibilities:	You will be responsible to provide an excellent and consistent level of service to your customers and contribute to the smooth and efficient running of Front Office within the Rooms Division.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
How to Apply:	By Email: honhr-careers@hyatt.com / june.lam@hyatt.com By Fax: 3721 1780

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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Guest Services Officer - Concierge
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 1 year work experience in hotel operations. 3) Good customer service, communications and interpersonal skills are a must.
Duties and Responsibilities:	Assists the Concierge Manager and Assistant Manager-Concierge / Bell to ensure the smooth and efficient running of the Concierge / Bell functions within the Rooms Division.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Bell Attendant
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management 2) Good customer service, communications and interpersonal skills are a must
Duties and Responsibilities:	1) You will be responsible to provide an excellent and consistent level of service to your customers. 2) To assist with guest services in various areas of the hotel, such as reception, executive floor or concierge.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time / Part-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Hosuekeeping Attendant
Qualifications and Requirements:	1) Qualification from college or technical school; or 3-6 months related experience and/or training; or equivalent combination of education and experience 2) Good interpersonal skills 3) Preferable prerequisite knowledge of the Travel/Hotel industry
Duties and Responsibilities:	1) You will be responsible to provide an excellent and consistent level of service to your customers. 2) To conduct cleaning duties in the assigned Place of Work, and provide a courteous, professional, efficient and flexible service to our customers.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time / Part-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Waiter / Waitress
Qualifications and Requirements:	1) Ideally with a relevant diploma in Hospitality or Tourism management 2) Good customer service, communications and interpersonal skills are a must
Duties and Responsibilities:	You will be responsible to provide an excellent and consistent level of service to your customers and to serve Food & Beverage to guests, provide a courteous, professional, efficient and flexible service in order to maximize guest satisfaction.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Guest Services Officer - Outlets
Qualifications and Requirements:	1) Holds Diploma/Certificate in Hospitality or Tourism Management desirable. 2) Basic Computer Skills and Cashiering Skills. 3) Minimum 2 years work experience in hotel operations. 4) Basic Food and Beverage service skills. 5) Good customer service, communications and interpersonal skills are a must.
Duties and Responsibilities:	1) You will be responsible to provide an excellent and consistent level of service to your customers. 2) To greet and seat all guests, and wish them goodbye on their departure, providing them with courteous, professional, efficient and flexible service that supports the outlet's operating concept, brand promise and Hyatt International standards.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Sales Coordinator
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 1 years work experience hotel operations. 3) Well developed computer knowledge, particularly in the use of MS Office and email. 4) Good customer service, communications and interpersonal skills are a must.
Duties and Responsibilities:	You will be responsible to provide strong and efficient administrative support in the Sales and Marketing Department.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Events Coordinator
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 1 years work experience hotel operations. 3) Good customer service, communications and interpersonal skills are a must.
Duties and Responsibilities:	You will be responsible to provide an excellent and consistent level of service to your customers and assist operationally and administratively in the achievement of department's pre-determined sales and revenue targets.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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Company:	Hyatt Regency Hong Kong, Tsim Sha Tsui
Position:	Accounting Clerk
Qualifications and Requirements:	1) Holds a certificate or qualification in Finance and/or Accounting. 2) Good analytical skills. 3) Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages. 4) Good computer skills particularly in the use of MS Office.
Duties and Responsibilities:	1) You will be responsible to provide an excellent and consistent level of administrative support to your customers. 2) To support the smooth and efficient running of the Accounting Department.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-Day Work Week, 12-Day Annual Leaves, Complimentary Duty Meal, Discretionary Bonus, Statutory Holidays, Medical & Dental Benefits, Group Medical Insurance Plan, Associate Complimentary Room Bookings / Discounted Room Bookings
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