

Career Expo 2019

Vacancy Information Sheet

Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Chef Commis – Cafe / Events Kitchen (Western) 初級廚師 - 咖啡廳/會議宴會廚房(西式)
Qualifications and Requirements:	1) Work experience as Commis Chef or Apprentice in a hotel or restaurant with good standards 2) Basic Culinary skills / good hygiene knowledge
Duties and Responsibilities:	Prepare food products and ensure hygiene standards are met in kitchen operations.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
How to Apply:	Apply online at www.hyatt.jobs By Email: career.shahr@hyatt.com By Fax: 3723 7210

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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Materials Clerk – Purchasing / Storeroom and Receiving 物料管理部文員 - 採購 / 貨倉及收貨
Qualifications and Requirements:	1) Basic knowledge in Purchasing/Receiving/Store management preferable 2) Basic computer skills particularly in the use of MS Office
Duties and Responsibilities:	Assist in materials management department.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Position:	Guest Services Officer – Outlet 客務款接主任 - 餐飲部
Qualifications and Requirements:	1) Good customer service, communications and interpersonal skills are essential 2) Minimum 1 year work experience in hotel operations.
Duties and Responsibilities:	Assist with receiving guests in the hotel's restaurants and assists the service associates whenever necessary
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Position:	Waiter / Waitress 侍應
Qualifications and Requirements:	1) Good customer service, communications and interpersonal skills are essential 2) Relevant work experience in hotel operations is preferred
Duties and Responsibilities:	Serve food & beverage and provide customer service to guests.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Bar Attendant 調酒師
Qualifications and Requirements:	1) Good customer service, communications and interpersonal skills are essential 2) Relevant work experience in hotel operations is preferred
Duties and Responsibilities:	Serve wine & beverage and provide customer service to guests.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Housekeeping Attendant – (Floor) (Part-time) 房務員 - 樓層 (兼職)
Qualifications and Requirements:	1) Relevant work experience in hotel operations is preferred 2) Good customer service, communications and interpersonal skills are essential.
Duties and Responsibilities:	Conduct cleaning duties in the assigned place of work
Work Location:	Sha Tin
Employment Type:	Part-time
Basic Salary:	To be advised
Other Benefit(s):	On-the-job Training, Duty Meals Provided
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Position:	Bell Attendant 行李員
Qualifications and Requirements:	1) Good customer service, communications and interpersonal skills are essential
Duties and Responsibilities:	Provide guest services and luggage assistance in concierge.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Position:	Guest Services Officer - Concierge 客務款接主任 - 禮賓部
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 2 years work experience in hotel operations. 3) Good customer service, communications and interpersonal skills are essential.
Duties and Responsibilities:	Contribute to the smooth and efficient running of the Concierge within the Rooms Division.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Position:	Host - Front Office 客務款接主任
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 1 years work experience in hotel operations. 3) Good customer service, communications and interpersonal skills are essential.
Duties and Responsibilities:	Assist in check-in and check-out process in the Front Office and provide excellent customer service to guest.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Guest Services Officer - Spa 客務款接主任 - 水療中心
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Minimum 1 years work experience in hotel operations. 3) Good customer service, communications and interpersonal skills are essential.
Duties and Responsibilities:	Handle administration work of the Reception within the Spa of Rooms Division.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Fitness Centre Coordinator 健身中心聯絡員
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management. 2) Good customer service, communications and interpersonal skills are essential. 3) Preferrably possess a valid Pool Lifeguard Award and First Aid Certificate.
Duties and Responsibilities:	Provide guest services in the Reception and maintain the operation in Fitness Centre.
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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Company:	Hyatt Regency Hong Kong, Sha Tin 香港沙田凱悅酒店
Position:	Accounts Clerk 會計文員
Qualifications and Requirements:	1) Ideally with a relevant degree or diploma in Hospitality or Tourism management / Finance or Accounting. 2) Minimum 1 years work experience as Accounts Clerk in a hotel or similar large organisation or accounting firm desirable.
Duties and Responsibilities:	Support the smooth and efficient running of the Finance Division
Work Location:	Sha Tin
Employment Type:	Full-time
Basic Salary:	To be advised
Other Benefit(s):	5-day week, On-the-job Training, Discretionary Bonus, Duty Meals Provided, Medical and Dental Plan, Insurance Plan, Annual Leaves
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