

# Career Expo 2019

## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Guest Experience Host</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Greet customer with professional manner and maintain positive image of the hotel. Attend to daily front desk shift operation, pro-actively assist guest with room's registration, cashiering, responding to guest enquiries according to hotel standard.
Work Location:	North Point
Employment Type:	Full-time
Basic Salary:	HK\$15,480.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
How to Apply:	Email: <a href="mailto:career@hotelvic.com">career@hotelvic.com</a> Fax no.: 3896 9855

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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>VIC Experience Centre Host</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Handle incoming and outgoing calls according to hotel standard in a courteous manner. Record all call entries on call log record. Update hotel information into system. Attend to all guest queries and requests promptly.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$15,150.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>VIC Ambassador</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Assist arrival and departure guest in baggage handling in accordance to the procedures. Provide guest services, bell, door and transportation services to all hotel guests.
Work Location:	North Point
Employment Type:	Full-time
Basic Salary:	HK\$13,000.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Event Co-ordinator</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Answer guests enquiries in a professional manner. Assist in handling, preparation and follow up of the event organized in hotel.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$15,000.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Food &amp; Beverage Ambassador</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Deliver food & beverage service in accordance with departmental and hotel standard. Responsible for service, cashiering and maximize guest satisfaction in the outlets.
Work Location:	North Point
Employment Type:	Full-time
Basic Salary:	HK\$14,500.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Health Club Assistant</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Maintain health club facilities in order and cleanliness according to hotel standard. Provide a prompt, efficient and courteous services to guests.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$14,500.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Housekeeping Co-ordinator</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Responsible for Housekeeping incoming and outgoing calls. Handle clerical services of the department.
Work Location:	North Point
Employment Type:	Full-time
Basic Salary:	HK\$15,500.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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## Vacancy Information Sheet

Company:	<b>Hotel VIC on the Harbour</b>
Position:	<b>Accounts Clerk</b>
Qualifications and Requirements:	<ul style="list-style-type: none"><li>- Diploma or above in hospitality management or equivalent</li><li>- Proficiency in Cantonese, English</li><li>- Customer oriented</li></ul>
Duties and Responsibilities:	Record and process payments of goods and services. Prepare daily & monthly reports in a timely manner.
Work Location:	Tsim Sha Tsui
Employment Type:	Full-time
Basic Salary:	HK\$14,000.00
Other Benefit(s):	<ul style="list-style-type: none"><li>- 5-day work week</li><li>- On-the-job training</li><li>- Year-end bonus</li><li>- Education Subsidy</li><li>- Free Duty Meal</li><li>- Medical &amp; Dental Insurance</li><li>- Marriage Leave</li></ul>
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