更改資料通知書
CHANGE OF PARTICULARS NOTIFICATION FORM

由申請人填寫 To be filled in by applicant

申請編號 Application No. | 1 | 2 | | | | | | | |

聯絡電話 Contact No. _____

申請人可透過以下途徑更改網上入學申請表上的資料：
Applicants can change the particulars on the online application form via the following means :

(I) 網上入學申請系統 Web-based Admissions System

申請人可透過系統更新下列資料：
Applicants can update the below particulars via the system :

(1) 登記電郵地址 Registered Email Address
(2) 登入密碼 Log-in Password
(3) 中文姓名 Chinese Name
(4) 手提電話號碼 Mobile Phone Number
(5) 其他電話號碼 Other Phone Number

(II) 傳真 Fax

申請人如須更新通訊地址，請以**英文**填妥此部份，並將此通知書傳真至 VTC 招生處（傳真號碼：2365 4172）。
Applicants who need to update the correspondence address are required to complete this section **IN ENGLISH** and fax this form to the VTC Admissions Office (Fax No. : 2365 4172).

姓名 Name _____ 香港身份證號碼 HKID Card No. | | | | | | | | | ( )

新通訊地址 NEW Correspondence Address

生效日期 Effective Date ( )

簽署 Signature _____ 日期 Date _____

(III) 親身到 VTC 招生處 Visit the VTC Admissions Office IN PERSON

申請人如須更改下列個人資料，必須填妥此部份並攜同證明文件的正本**親身**或**授權代理人**到 VTC 招生處辦理有關手續。授權書可於網頁（http://www.vtc.edu.hk/admission）下載。
Applicants who need to amend the below personal particulars are required to complete this section and bring along the originals of the relevant documents to the VTC Admissions Office **IN PERSON**. Applicants may also **authorise a representative** to act on his / her behalf. The Letter of Authorisation can be downloaded at the homepage (http://www.vtc.edu.hk/admission).

請在須要更改項目旁的（ ）內加 "✓"，並填上新資料。
Please put a "✓" in the ( ) next to the item which needs to be amended, and fill in the new details.

( ) 英文姓名 English Name _____

( ) 香港身份證號碼 HKID Card No | | | | | | | | | ( )

( ) 出生日期 Date of Birth

日 Day		月 Month		年 Year			
				1	9		

簽署 Signature _____ 日期 Date _____