

香港專業教育學院 (IVE) / 香港知專設計學院 (HKDI) / 青年學院 (YC) (2019 年度入學)  
Admission to IVE / HKDI / YC (2019 Entry)

課程餘額申請表 Topping-up Application Form

只供未獲派位申請人填寫  
For Unallocated Applicants Only

你須直接向課程開辦院校遞交已填妥的課程餘額申請表。截止申請日期為：

夜間兼讀制：IVE 高級文憑 / 基礎課程文憑課程：2019 年 9 月 23 日

IVE 職業技術證書 / 技工證書課程：2019 年 9 月 16 日

YC 職專文憑 / 職專證書 / 技工證書課程：2019 年 9 月 23 日

Please submit the completed topping-up application form directly to the offering campus of your chosen programme. The deadline for application is as follows :

Part-time Evening : IVE Higher Diploma / Diploma of Foundation Studies Programmes: 23 September 2019

IVE Vocational Certificate / Craft Certificate Programmes: 16 September 2019

YC Diploma of Vocational Education / Certificate of Vocational Education / Craft Certificate Programmes : 23 September 2019

第 1 部分：申請人資料

SECTION 1 : PERSONAL PARTICULARS OF APPLICANT

申請編號 Application No.	1 9	香港身份證號碼 / 護照號碼 HKID Card No. / Passport No.	( )
英文姓名 Full Name in English			
姓 Surname			
名 First / Other Names			
(所填報的姓名須與香港身份證上的姓名相同 The name entered should correspond with that on your HK Identity Card)			
中文姓名 Name in Chinese		聯絡電話 Contact Numbers	1. 2.

(請盡量提供兩個聯絡電話號碼，以便有關學院與你聯絡)

Please provide two phone numbers as far as possible to facilitate communication)

第 2 部分：報讀課程

SECTION 2 : PROGRAMME APPLIED FOR

課程餘額的最新資料，請參閱入學網頁 ( <http://www.vtc.edu.hk/admission> )。

Please visit the Admissions Homepage (<http://www.vtc.edu.hk/admission>) for the latest information on programmes still accepting applications.

請注意 Please Note :

- 每份申請表只可填寫一項課程及選擇一間分校。  
Only ONE programme choice and ONE campus preference will be allowed in EACH application form.
- 若你獲取錄並接納學位，其他課程的申請將不會獲繼續處理。  
Once you have accepted a study offer, application(s) for other programmes will not be further processed.
- 如獲取錄，你一般會於遞交申請表後三個工作天內收到有關院校取錄通知；如逾期仍未獲得通知，可假設你不獲取錄。  
You will be notified of the offer normally within three working days from the date of application during the topping-up period if you are offered a study place. If you have not received any notification within the period, you may assume that your applications are unsuccessful.

上課形式 Mode of Study	課程名稱 Programme Title	課程編號 Programme Code	分校選擇 Campus Preference (請填上分校代號 - 見背頁 Please fill in Campus Code - see overleaf)
夜間兼讀制 Part-time Evening (PTE)			

For Office Use

PTE

Application fee verified : Y or N

Not Applicable

**第 3 部分：聲明****SECTION 3 : DECLARATION**

(沒有簽署的申請表將不獲處理。Application form without signature will not be processed.)

1. 本人謹此聲明在本申請表填報的資料均屬正確無誤，並授權職業訓練局使用這些資料，作為處理本人課程申請之用。本人亦明白若我提供任何虛假或誤導性資料，本人的申請資格將被取消，雖經註冊，亦屬無效，所繳費用不獲退還。

I declare that the information given in this application is, to the best of my knowledge, accurate and complete. I authorise Vocational Training Council (VTC) to use this information to process my application for admission to the programme. **I also understand that provision of any false or misleading information therein shall lead to DISQUALIFICATION of application without notice and cancellation of any resultant registration, and any fees paid will NOT be refunded.**

2. 本人授權職業訓練局索取有關本人在香港或外地參加的公開考試及就讀資料，並授權有關機構（其中包括香港考試及評核局及職業訓練局）提供此等資料。

I authorise VTC to obtain, and the relevant authorities (which include the Hong Kong Examinations and Assessment Authority, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.

3. 本人明白在註冊後，有關資料將轉作學生紀錄，職業訓練局可利用該等紀錄作學術或行政上之用，並明白職業訓練局可能使用本人的入學申請資料作統計及分析用途，本人的申請表及有關的個人資料會於收生程序完結後銷毀。然而，若本人於申請表內表示願意收到職業訓練局的資訊，則我的申請資料將被保留。

I understand that, upon my registration in a programme in VTC, the data contained in this application form will become part of my student record and may be used for all purposes relating to my study in VTC. I understand that VTC may use my application data for statistical purposes. The application form and other related personal information will be disposed of after the admissions exercise. Nevertheless, if I have indicated in the application form that I wish to receive information of VTC, my application data will be retained.

**申請人簽署****Applicant's Signature :****日期****Date :**

香港專業教育學院 / 香港知專設計學院 / 青年學院的地址及查詢電話如下：

The addresses and telephone numbers of campuses of IVE / HKDI / YC are as follows :

院校 / 分校代號 Institute/ Campus Code	地址 Address	電話號碼 Telephone No.	傳真號碼 Fax No.	辦公時間 Office Hours
CW	香港專業教育學院 (柴灣) IVE (Chai Wan) 香港柴灣盛泰道30號 30 Shing Tai Road, Chai Wan, Hong Kong	2595 8333	2505 4200	星期一至五 上午9時至下午5時 Monday to Friday 9:00 a.m. - 5:00 p.m.
HW	香港專業教育學院 (黃克競) IVE (Haking Wong) 九龍長沙灣荔枝角道 702 號 702 Lai Chi Kok Road, Cheung Sha Wan, Kln.	2361 5161	2725 2342	
KC	香港專業教育學院 (葵涌) IVE (Kwai Chung) 新界葵涌興盛路 20 號 20 Hing Shing Road, Kwai Chung, New Territories	2424 6221	2410 1278	
LW	香港專業教育學院 (李惠利) IVE (Lee Wai Lee) 新界將軍澳景嶺路 3 號 3 King Ling Road, Tseung Kwan O, N.T.	3928 2000	3928 2044	
MH	香港專業教育學院 (摩理臣山) IVE (Morrison Hill) 香港灣仔愛群道 6 號 6 Oi Kwan Road, Wan Chai, H.K.	2574 5321	2572 9847	
ST	香港專業教育學院 (沙田) IVE (Sha Tin) 新界沙田源禾路 21 號 21 Yuen Wo Road, Sha Tin, N.T.	2606 6227	2694 7029	星期日及公眾假期 休息 Sunday & Public Holiday Closed
TY	香港專業教育學院 (青衣) IVE (Tsing Yi) 新界青衣島青衣路20號 20 Tsing Yi Road, Tsing Yi Island, N.T.	2436 8333	2434 5652	
TM	香港專業教育學院 (屯門) IVE (Tuen Mun) 新界屯門青雲路 18 號 18 Tsing Wun Road, Tuen Mun, N.T.	2463 0066	2454 5654	
DI	香港知專設計學院 Hong Kong Design Institute 新界將軍澳景嶺路3號 3 King Ling Road, Tseung Kwan O, N.T.	3928 2222	3928 2044	
KW	青年學院 (葵涌) Youth College (Kwai Chung) 新界葵涌新葵街 13 - 19 號 13 - 19 San Kwai Street, Kwai Chung, N.T.	2494 4299	2424 6821	